IRP (International Registration Plan) Instruction Manual

Montana Department of Transportation
Motor Carrier Services Division
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Effective 04/01/2026

*****ATTENTION*****
MOTOR CARRIER SERVICES
*****CUSTOMERS*****

THE MCS HELENA HEADQUARTERS OFFICE WILL BE CLOSED UP TO THREE HOURS A MONTH. TO PROVIDE MCS LICENSING AND PERMITTING STAFF WITH SYSTEM AND PROCEDURAL TRAINING

*******During This Period of Training*******
For questions concerning IRP and IFTA credentials, you may leave a voice mail message with your Licensing Technician at (406) 444-2998.

If you have questions pertaining to size and weight, call (406) 444-7262.

Thank you in advance for your cooperation.

FULL RECIPROCITY PLAN
Effective January 1, 2015

A new IRP customer will use the base jurisdiction average per vehicle chart for all 59 jurisdictions and pay the proportionate amount of fees for each of those jurisdictions in order to establish the IRP fleet.

Renewing IRP customers will report on the actual distances operated during the reporting period and pay fees based only upon those distances. The renewal cab card will reflect all 59 jurisdictions.

A renewing IRP customer with no actual distance during the reporting period will be treated as a "new" IRP carrier and pay the proportionate amount of fees for all 59 jurisdictions to renew their IRP fleet. The customer will use the Average Per Vehicle Distance chart (APVD). Second-year estimated distance penalties are eliminated under FRP.

The need to add jurisdictions throughout the year or purchase temporary permits is eliminated as the vehicle is automatically granted registration privileges in all IRP jurisdictions by displaying a current IRP license plate and vehicle registration. Keep in mind that IRP only covers the vehicle for registration purposes. Some jurisdictions have additional requirements that must be met separately from registration.

FRP should eliminate or at least reduce the need for multiple fleets for a carrier; however, nothing in the FRP requirements prevents a carrier from having more than one fleet. This might be economically beneficial if the carrier has multiple vehicles, and some do not operate in the same jurisdictions as others. In that case, more than one fleet would be reasonable so that they do not have to pay fees for those vehicles in jurisdictions they will never travel.

If you have any questions, The Plan and accompanying documentation are available for complimentary download on the IRP, Inc. website at irponline.org**,** click on Governance / The Plan.

MT licensing technicians can also be reached at (406) 444-2998.

This manual has been prepared to guide you in registering with IRP.

Read your manual carefully. The necessary information, instructions and forms have been included for your convenience in completing the applications or renewals for registration. **Incomplete forms will not be corrected by a technician.** Forms that have not been completed will be returned to the carrier to be corrected.

If you have questions pertaining to any of the forms or the completion process that can be found on our website at mdt.mt.gov Forms, you may contact the Motor Carrier Services Division at (406) 444-2998, between the hours of 8:00 am and 5:00 pm Mountain time, Monday through Friday.

If you wish to visit the MCS Helena Office on business, plan to allow 1½ to 2 hours for new applications, and somewhat less for renewals and other activity types.

MT has adopted the IRP Plan per 61-3-722, MCA

The following are the high level definitions of the MCA's that are used for IRP.

Fee Type	MCA Reference	Fee Amounts
IRP New Plate Fee $2	61-3-722 (1)	$2.00
IRP GVW Fees	61-3-721	Various - Prorated for IRP 1. The amount charged is based off of the MT GVW Chart by the number of months multiplied by the prorate percentage for **Heavy Vehicles.** 2. The amount charged is based off of the MT GVW Chart as an annual fee based of the weight / tonnage for **Light Vehicles.**
IRP Temporary Authority Fees	61-3-722 (1)	$5.00 per unit or truck or trailer
IRP Cab Card Fee	61-3-722 (1)	$2.00
IRP Special Permits	61-10-124 (1)	$75.00 Over length permit issued on IRP cab card. Expires with IRP registration and not calendar year.
IRP Stickers	61-3-722 (1)	$2.00
Light Vehicle Registration Fees	61-3-321 (2)(a)(b)(c)	1. Prorated Fee: Vehicle is 4 or less years old, $217 Vehicle is 5 through 10 years old, $87; Vehicle is 11 or more years old, $28. 2. For a light vehicle with a manufacturer's suggested retail price of more than $150,000 that is 10 years old or less, the annual registration fee is the amount provided for in subsection (2)(a) plus $825.

Fees In Lieu Of Taxes	61-3-529 (1)(a);(2)	Various - Prorated for IRP. A power unit added to a fleet during the registration year will be assessed the fee in lieu of tax according to the remaining number of months in the registration year. The fee in lieu of tax is not refundable, nor may a credit be given for a deleted vehicle.
IRP Registration Fees	61-3-321 (6)	$22.75 Heavy vehicles (The annual registration fee for heavy trucks, buses, and logging trucks in excess of 1 ton.
Permanent Registration Of Trailer And Semitrailer Fleets	61-3-721 (6,7,8)	$82.50 - Fixed fee amount
Electric Vehicle Registration-Class 4 (over 26,000 lbs.)	61-3-572	$1,100 for class 4 vehicles. "Class 4 vehicle" means a vehicle having an unladen gross weight in excess of 26,000 pounds.
Electric Vehicle Registration - Class 1, 2, & 3 (under 26,000 lbs.)	61-3-572	$130 for class 1 vehicles; $190 for class 2 vehicles; $340 for class 3 vehicles. "Class 1 vehicle" means a vehicle having an unladen gross weight of less than 6,000 pounds. "Class 2 vehicle" means a vehicle having an unladen gross weight of at least 6,000 pounds but not more than 10,000 pounds. "Class 3 vehicle" means a vehicle having an unladen gross weight of greater than 10,000 pounds but not greater than 26,000 pounds.
Hybrid Vehicle Registration - Class 4 (over 26,000 lbs.)	61-3-572	$700 for class 4 vehicles. "Class 4 vehicle" means a vehicle having an unladen gross weight in excess of 26,000 pounds.
Hybrid Vehicle Registration-class 1, 2, & 3 (under 26,000 lbs.)	61-3-572	$70 for class 1 vehicles; $100 for class 2 vehicles; $210 for class 3 vehicles "Class 1 vehicle" means a vehicle having an unladen gross weight of less than 6,000 pounds. "Class 2 vehicle" means a vehicle having an unladen gross weight of at least 6,000 pounds but not more than 10,000 pounds. "Class 3 vehicle" means a vehicle having an unladen gross weight of greater than 10,000 pounds but not greater than 26,000 pounds.

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INTRODUCTION TO IRP

What is IRP, and why register under the agreement?

In 1976, Montana joined the International Registration Plan (IRP). The purpose of this agreement is to simplify the vehicle registration process necessary for travel in multiple jurisdictions.

Under the Plan effective January 2015, a carrier may register vehicles with its base jurisdiction for all IRP jurisdictions. The carrier submits only one application to the base jurisdiction, pays one registration invoice and receives their plate(s), one-year sticker and one cab card per unit. The cab cards list all jurisdictions at the weights requested by the carrier for each vehicle. Each jurisdiction listed on the cab card will honor the Montana registration. The carrier is allowed intra-jurisdiction and inter-jurisdiction travel in all jurisdictions listed on the cab card issued by the base jurisdiction. Some jurisdictions may require additional authority for intra-jurisdictional operations.

Once you have registered under the IRP, you will be assigned an account number.

When submitting payments, paperwork, proof of payment of highway use tax, or other correspondence, include your account number to identify which account and vehicle it applies to.

IRP JURISDICTIONAL CONTACTS

IRP Jurisdictional Contacts List can be found at: irponline.org

IRP INFORMATION ON THE MDT INTERNET PAGE

IRP and IFTA information, forms, manuals, and guides can be found at MCS Licenses and Registrations

Information regarding third-party information can be found at MCS Forms

QUALIFYING FOR REGISTRATION UNDER THE IRP

Must meet requirements of the Base Jurisdiction (page 17-18), Established Place of Business (page 18) and Apportionable Vehicles (page 17).

WHAT THE APPORTIONED REGISTRATION WILL NOT DO

1) Exempt the carrier from payment of motor fuel taxes.
2) Allow the carrier to exceed legal size and weight limits without first obtaining the necessary permit.

APPLICATION INFORMATION

Except where the Plan permits, an Applicant is to use the average per vehicle distance, an application for registration under the Plan shall contain the actual distance that the Fleet being registered has operated during the Reporting Period.

If the fleet did not accrue any actual distance during the Reporting Period, an Applicant must use the average per vehicle distance in each Member Jurisdiction during the Registration Year. The Applicant shall be required to support such miles to the satisfaction of the Base Jurisdiction.

The Base Jurisdiction shall review any distance and any supporting documentation. The new or renewing carrier should use the method provided in the Jurisdictions' Average Per Vehicle Distance Chart on page 45. Distances that appear to be rounded, either actual or estimated, will not be accepted.

MONTANA TITLE AND REGISTRATION PROCESS

The MT Department of Justice (DOJ) is requesting that carriers interested in IRP go through the IRP registration process with MCS before completing title work. This will help to eliminate duplicated registrations. Your title number(s) must be provided within 90 days of purchase to MCS/MDT.

If you are doing just title work, you can visit this location in Helena Vehicle Title Information.

If doing title work within your county, please visit the MVD Contact Page.

The DOJ asks that the carrier shows proof of registration from MCS which can be a Temporary Authority and/or a Cab Card from IRP to process the title work.

As of March 2025:

The MCS headquarters office in Helena will now be doing the titling of only MT Power Units and Trailers that are going to be registered through IRP.

The documents needed to title a Power Unit or Trailer in Montana:

- **Vehicle title**

The original title for the vehicle, signed over by the previous owner if applicable

- **Valid ID**

A government-issued photo ID, such as a driver's license, passport, or state ID

- **Proof of residency**

A lease agreement, property tax statement, or other document that shows your physical address in the county where you're registering the vehicle

- **Payment**

Fees for title
Additional requirements

- If you're buying a used vehicle from a dealership, they'll send the paperwork to your county treasurer's office.

Titling Information
Forms and manuals for vehicle title and registration

ELECTRONIC SUBMITTAL

Carriers and Third-Party Providers can send their IRP Renewals or Supplement requests into MCS by email to: mdtmcsirpcontact@mt.gov. These may still be faxed in or sent by mail.

Online account – New Accounts only: by checking the Online Account box (on the Schedule A/C), I understand that the email address provided as the Registrant / Carrier or as the Third-Party, that all the renewals and email notifications on supplements will be provided to me electronically.

Online account – Applicable to all accounts in ePART:
If the Email Notification is marked Y on the carriers account and there is an email address listed in the fleet details, the renewals, and all email notifications for IRP from MCS will be sent to the carrier electronically.

A Third-Party provider and a Registrant / Carrier have access to view this information under IRP in Account Inquiry and Fleet Inquiry.

IRP JURISDICTIONS AND MAXIMUM WEIGHTS ALLOWED

Below is the listing of the jurisdictions that are currently members of the IRP, their proper abbreviations, maximum operating weight in lbs., and the maximum weight that is allowed on the cab card in lbs. (last updated 10/04/2021):

MT does need to collect the distance for AK – Alaska; MX – Mexico, NT- Northwest Territories or YT – Yukon Territories. No weights are collected for these four jurisdictions.

Jurisdiction	Abbrv	Maximum Operating Weight (in lbs.)	Maximum Cab Card Weight (in lbs.)
Alabama	AL	80000	QUAL
Alberta	AB	139992	139992
Arizona	AZ	80000	80000
Arkansas	AR	80000	80000
British Columbia	BC	139994	139994
California	CA	80000	80000
Colorado	CO	85000	80,000; 82,000-if vehicle contains an alternative fuel system and operates on alternative fuel or both alternative fuel and conventional fuel
Connecticut	CT	No maximum weight	Because there is no weight limit the weight on the cab card should reflect actual vehicle weight.
Delaware	DE	80000	80000
District of Columbia	DC	80000	80000
Florida	FL	80000	80000
Georgia	GA	80000	80000
Idaho	ID	129000	129000
Illinois	IL	80000	80000
Indiana	IN	80000	80000
Iowa	IA	999999	999999
Kansas	KS	85500	85500
Kentucky	KY	80000	80000
Louisiana	LA	88000	88000
Maine	ME	100000	100000
Manitoba	MB	139994	139994
Maryland	MD	80000	80000
Massachusetts	MA	No Max	No Max
Michigan	MI	160001	160001
Minnesota	MN	80000	Maximum cab card weight is unlimited.
Mississippi	MS	80000	80000

Jurisdiction	Abbrv	Maximum Operating Weight (in lbs.)	Maximum Cab Card Weight (in lbs.)
Missouri	MO	80000	80000
Montana	MT	138000	138000
Nebraska	NE	94000	94000
Nevada	NV	129000	129000
New Brunswick	NB		
New Hampshire	NH	80000	80000
New Jersey	NJ	82,000	80,000 | 82,000 pounds for vehicles operated by an engine fueled primarily by natural gas.
New Mexico	NM	86400	80000
New York	NY	80000	No maximum operating weight. Permit issued by Department of Transportation.
Newfoundland and Labrador	NL	137788	137788
North Carolina	NC	80000	80000
North Dakota	ND	105500	105500
Nova Scotia	NS	137788	137788
Ohio	OH	80000	80000
Oklahoma	OK	90000	90000
Ontario	ON	139992	139992
Oregon	OR	105500	105500
Pennsylvania	PA	80000	80000
Prince Edward Island	PE	137788	137788
Quebec	QC	N/A axles	N/A
Rhode Island	RI	80000	80000
Saskatchewan	SK	139994	139994
South Carolina	SC	80000	80000
South Dakota	SD	N/A	N/A
Tennessee	TN	80000	80000
Texas	TX	80000	80000
Utah	UT	129000	80000
Vermont	VT	80000	80000
Virginia	VA	80000	80000
Washington	WA	105500	105500
West Virginia	WV	80000	80000
Wisconsin	WI	80000	80000
Wyoming	WY	117000	117000

Exceptions: Vermont - The maximum weight limit for persons/companies who haul milk may register up to 90,000 pounds. All others may only register for the legal limit of 80,000.

UNIFORM VEHICLE REGISTRATION PRORATION & RECIPROCITY AGREEMENT

The jurisdiction of Alaska is not a member of IRP or other reciprocal agreement.

DUAL REGISTRATION OR TEMPORARY REGISTRATION FOR COMMERCIAL VEHICLES

Temporary Registration for Truck or Trailer (TRT) https://doa.alaska.gov/dmv/reg/dual.htm

A temporary registration for truck or trailer may be purchased for commercial vehicles registered in another state/providence but not registered in the State of Alaska. This temporary registration is valid for up to 30 days and can be obtained online at myalaska.gov under the Measurement Standards and Commercial Vehicle Enforcement link. The vehicle must have a current registration in a different state/providence and the company's USDOT number must have been updated within the last 24 months.

TRTs may also be obtained at the Tok Weigh Station or the Tok DMV. Unregistered vehicles that proceed beyond Tok will be subject to citations and may be liable in any incident involving an unregistered vehicle.

Questions regarding TRTs may be directed to the Tok Weigh Station at 1-907-883-4591.

Fees:
$350.00 for Trucks, Vans, Truck Tractor, or Commercial Bus
$10.00 for Trailer or Semi-Trailer

Full Registration Fees are based on the manufacturer's unladen weight as follows for Commercial Vehicles/Trailers:

Actual Weight Unladen	**Annual**
Trailers (one-time fee)	$ 20.00
5,000 pounds or less	$ 90.00
5,001 through 12,000 pounds	$134.00
12,001 through 18,000 pounds	$258.00
18,001 and over	$331.00

Inquiries can be made by contacting the Division of Motor Vehicles, 1300 West Benson Blvd., Anchorage, Alaska, 99503, or by telephone (907) 269-5551 or on-line at Alaska Division of Motor Vehicles, Alaska Vehicle Registration Cost and Alaska Vehicle Registration.

Model year of the vehicle that is 8 years old or older and trailers of any age may be eligible for Alaska Permanent registration for trailers and older vehicles

Each city has its own separate tax amount.

NOTE: The MCS Division does not guarantee that the Alaska information is current. Please check with the Division of Motor Vehicles to verify all registration requirements and fees.

EXEMPTIONS UNDER THE IRP

The following are examples of vehicles exempt from registering under the IRP, and are typically licensed through a Local County Treasurer's office:

1) Vehicles displaying restricted plates, such as:
   Government vehicles
   Special Mobile vehicles
   Dealer-plated vehicles

2) Vehicles affected under separate reciprocal agreements that are not superseded by the IRP.

APPORTIONABLE VEHICLES

"Apportionable vehicle" means (except as provided below) any Power Unit that is used or intended for use in two or more Member Jurisdictions and is used for the transportation of persons for hire or designed, used, or maintained primarily for the transportation of property, **and**:

1) has two axles and a gross vehicle weight or registered gross vehicle weight in excess of 26,000 pounds or 11,793.401 kilograms, or

2) has three or more axles, regardless of weight, or

3) is used in combination, when the gross vehicle weight of such combination exceeds 26,000 pounds or 11,793.401 kilograms.

A Recreational Vehicle, a Vehicle displaying Restricted Plates or a government-owned Vehicle, is not an Apportionable Vehicle; except that a Power Unit, or the Power Unit in a Combination of Vehicles having a gross Vehicle weight of 26,000 pounds (11,793.401 kilograms), or less, nevertheless may be registered under the Plan at the option of the Registrant.

NON- APPORTIONABLE VEHICLES

A vehicle or combination of vehicles that does not meet the requirements of an apportionable vehicle may be apportioned at the option of the registrant provided the registrant has at least one apportionable vehicle or vehicle combination and the registrant's scope of operation qualifies them to operate under the International Registration Plan.

A carrier who operates only intra-state (does not travel in any other jurisdiction) is not eligible to license under IRP regardless of the scope of operation.

SELECTION OF BASE JURISDICTION

An Applicant may elect as its Base Jurisdiction any Member Jurisdiction:

1) where the Applicant has an Established Place of Business,
2) where the Fleet the Applicant seeks to register under the Plan **accrues distance**, and
3) where Records of the Fleet are maintained or can be made available.

An Applicant that does not have an Established Place of Business in any Jurisdiction may designate as a Base Jurisdiction any Member Jurisdiction:

1) where the Applicant can **demonstrate Residence**,
2) where the Fleet the Applicant seeks to register under the Plan **accrues distance**, and
3) where Records of the Fleet are maintained or can be made available.

To establish Residence in a Member Jurisdiction, an Applicant must demonstrate to the satisfaction of the Member Jurisdiction at least three of the following (one of these must be from # 5, 6, or 7 below)
1. A Montana driver's license if the applicant is an individual.
2. If the Applicant is a corporation registered to conduct business as a foreign corporation in Montana.
3. If the Applicant is a corporation & the principal owner is a Montana resident.
4. Proof the Applicant's federal income tax returns have been filed from an address in Montana.
5. Proof the Applicant has paid personal income taxes in Montana.
6. Proof the Applicant has paid real estate or personal property taxes in Montana.
7. Copy of a Montana utility bill and/or a Montana internet bill in the applicant's name.
8. A vehicle titled in Montana in the applicant's name.
9. That other factors clearly evidence the Applicant's legal Residence in Montana. Examples of this are: Rental Agreement, and other examples demonstrating residency as determined by MDT.

ESTABLISHED PLACE OF BUSINESS

Established Place of Business means a physical structure located within the Base Jurisdiction that is owned or leased by the Applicant or Registrant and whose street address shall be specified by the Applicant or Registrant. This physical structure shall be open for business and shall be staffed during regular business hours by one or more persons employed by the Applicant or Registrant on a permanent basis (i.e., not an independent contractor) for the purpose of the general management of the Applicant's or Registrant's trucking-related business (i.e., not limited to credentialing, distance, and fuel reporting, and answering telephone inquiries). The Applicant or Registrant does not need to have a land line telephone service at the physical structure. Records concerning the Fleet shall be maintained at this physical structure (unless such records are to be made available in accordance with the provisions of Section 1035). The Base Jurisdiction may accept information it deems pertinent to verify that an Applicant or Registrant has an Established Place of Business within the Base Jurisdiction.

An Applicant may elect as its Base Jurisdiction any Member Jurisdiction
(i) where the Applicant has an Established Place of Business,
(ii) where the Fleet the Applicant seeks to register under the Plan accrues distance, and
(iii) where Records of the Fleet are maintained or can be made available.
(iv) The business is a physical structure located in MT, owned, leased, or rented by the Registrant. The lease agreement or rental agreement must be for a minimum of 12 months. This must be open and staffed during regular business hours by one or more persons employed by the Registrant for the purpose of the Registrant's trucking-related business. Addresses associated with third-party licensing agents, virtual offices, rent-an-address services, etc. do not qualify.
(v) Company signage and hours of operation must be posted. Company to provide documentation on this.

The IRP Resource Center is a good source for Established Place of Business and Residency Best Practices Guide, for a companion guide for Scenarios and FAQ's.

Per MT 61-3-712, MCA Definitions
(6) (a) "Properly registered", as applied to place of registration, means:
(i) the jurisdiction where the person registering the motor vehicle, trailer, semitrailer, or pole trailer has the person's legal residence;
(ii) in the case of an apportionable motor vehicle, the jurisdiction in which it is registered if the enterprise in which the motor vehicle, trailer, semitrailer, or pole trailer is used has a place of business in the jurisdiction and if the motor vehicle, trailer, semitrailer, or pole trailer is most frequently dispatched, garaged, serviced, maintained, operated, or otherwise controlled in or from the place of business and the motor vehicle, trailer, semitrailer, or pole trailer has been assigned to the place of business; or
(iii) in the case of an apportionable motor vehicle, the jurisdiction where because of an agreement or arrangement between two or more jurisdictions or pursuant to a declaration the motor vehicle, trailer, semitrailer, or pole trailer has been registered as required by that jurisdiction.
(b) In case of doubt or dispute as to the proper place of registration of a motor vehicle, trailer, semitrailer, or pole trailer, the transportation commission shall make the final determination, but in making the determination, the commission may confer with departments of the other jurisdictions affected.

RECORD KEEPING

Carriers are required to maintain their operational records supporting the distance reported on their IRP Registration for the current application year ***plus*** the three registration years.

These records must be available for audit by any IRP member jurisdiction upon request.

If the records are not located in the base jurisdiction, or cannot be made available, and it becomes necessary to send the auditors to the place where the records are maintained, the carrier will be responsible for the travel expenses and per diem of the auditors to complete the audit.

More information regarding IRP Record Keeping.

You may also review the IRP FAQ.

RETENTION AND AVAILABILITY OF RECORDS

(a) A Registrant shall retain the Records on which the Registrant's application for apportioned registration is based for a period of four years following the close of the Registration year to which the application pertains, and on request, shall make such Records available for Audit per 61-3-728, MCA.

(b) Unless a waiver to the statute of limitations is granted by the Registrant, no assessment for deficiency or any refund shall be made for any period for which the Registrant is not required to retain Records.

ADEQUACY OF RECORDS

(a) The Records maintained by a Registrant under Plan Section 1000 shall be adequate to enable the Base Jurisdiction to verify the distances reported in the Registrant's application for apportioned registration and to evaluate the accuracy of the Registrant's distance accounting system for its Fleet.

(b) Provided a Registrant's Records meet the criterion in subsection (a), the Records may be produced through any means and retained in any format or medium available to the Registrant and accessible by the Base Jurisdiction.

CONTENTS OF RECORDS

Records containing the following elements shall be accepted by the Base Jurisdiction as adequate under Plan Section 1005(a):

1. For Records produced by a means other than a vehicle-tracking system:

    (i) the beginning and ending dates of the trip to which, the Records pertain
    (ii) the origin and destination of the trip
    (iii) the route of travel
    (iv) the beginning and ending reading from the odometer, hubodometer, engine control module (ECM), or any similar device for the trip
    (v) the total distance of the trip
    (vi) the distance traveled in each Jurisdiction
    (vii) the Vehicle identification number or Vehicle unit number

2. For Records produced wholly or partly by a vehicle-tracking system, including a system based on a global positioning system (GPS):

    (i) the original GPS or other location data for the Vehicle to which the Records pertain
    (ii) the date and time of each GPS or other system reading
    (iii) the location of each GPS or other system reading
    (iv) the beginning and ending reading from the odometer, hubodometer, engine control module (ECM), or any similar device for the period to which the Records pertain
    (v) the calculated distance between each GPS or other system reading
    (vi) the route of the Vehicle's travel
    (vii) the total distance traveled by the Vehicle
    (viii) the distance traveled in each jurisdiction
    (ix) the Vehicle identification number or Vehicle unit number

3. Summaries:
    (i) a summary of the Fleet's operations for each month, which includes both the full distance traveled by each Apportioned Vehicle in the Fleet during the calendar month, and the distance traveled in the month by each Apportioned Vehicle in each Jurisdiction
    (ii) a summary of the Fleet's operations for each calendar quarter, which includes both the full distance traveled by Vehicles in the Fleet during the calendar quarter, and the distance traveled in each Jurisdiction by the Vehicles in the Fleet during the calendar quarter
    (iii) a summary of the quarterly summaries

INADEQUATE RECORDS; ASSESSMENT

If the Records produced by the Registrant for Audit do not, for the Registrant's Fleet as a whole, meet the criterion in Plan Section 1005(a), or if, within 30 calendar days of the issuance of a written request by the Base Jurisdiction, the Registrant produces no Records, the Base Jurisdiction shall impose on the Registrant an assessment in the amount of twenty percent of the Apportionable Fees paid by the Registrant for the registration of its Fleet in the Registration Year to which the Records pertain. In an instance where the Base Jurisdiction knows that it is the Registrant's second such offense, the Base Jurisdiction shall impose an assessment of fifty percent of the Apportionable Fees paid by the Registrant for the registration of its Fleet in the Registration Year to which the Records pertain. When the Base Jurisdiction knows it is the Registrant's third offense, and on any subsequent offenses of the Registrant known to the Base Jurisdiction, the Base Jurisdiction shall impose an assessment of 100 percent of the Apportionable Fees paid by the Registrant for the registration of its Fleet in the Registration Year to which the Records pertain.

The Base Jurisdiction shall distribute the amounts of assessment it collects under this Section on a prorated basis to the other Jurisdictions in which the Fleet was registered.

BASE JURISDICTION AUDIT EXPENSES

If a Registrant does not make its Records available for Audit in its Base Jurisdiction and the Base Jurisdiction sends auditors beyond its borders to Audit those Records, the Base Jurisdiction may require the Registrant to reimburse the Base Jurisdiction for the *per diem* and travel expenses that the auditors incur in conducting the Audit.

AUDIT APPEALS

(a) The Base Jurisdiction shall provide a Registrant at least 30 calendar days from the date the Registrant is notified of the findings of an Audit or a reexamination to file a written appeal of the Audit or reexamination with the Base Jurisdiction. Such an appeal shall proceed in accordance with the administrative and appellate procedures of the Base Jurisdiction. (b) Upon the conclusion of the appeal process, the Base Jurisdiction shall notify all affected Member Jurisdictions of the results. If one or more findings of the Audit remain unresolved after these procedures have been exhausted, the Registrant may challenge disputed Audit findings that remain by filing a dispute in accordance with Plan Section 1400.

FINALITY OF AUDIT FINDINGS

Following the expiration of the time within which an appeal or request for reexamination may be filed under Plan Sections 1040 and 1065, and except in cases of fraud, the findings of an Audit or reexamination shall be final as to all Member Jurisdictions and as to the Registrant Audited.

NEW MONTANA-BASED IRP CARRIERS

A new IRP customer or a new fleet added to an existing IRP Account will use the base jurisdiction average per vehicle chart for all 59 jurisdictions from page 45 and pay the proportionate amount of fees for each of those jurisdictions in order to establish the IRP fleet.

New Fleets:

(a) The establishment of a new Fleet by an Applicant does not in itself qualify the Applicant to have the apportioned fees for the new Fleet calculated using the Average per Vehicle Distance. An Applicant may not use Average per Vehicle Distance when the new Fleet is composed entirely or primarily of Vehicles which the Applicant operated or over which the Applicant exercised control during the Reporting Period and these vehicles accrued actual distance in the Member Jurisdictions for which the Applicant seeks apportioned registration.

(b) When a Vehicle that has been (I) operated under long-term Lease that includes the Vehicle driver and (ii) registered as part of a Fleet of Apportioned Vehicles is sought to be registered under the Plan as a Fleet of a single Vehicle, the actual distance accrued by the Vehicle during the Reporting Period shall be used to calculate the Apportionable Fees of the Fleet, but only if the operation will reflect the operation under the long term Lease.

All **new** Montana-based IRP carriers **must** submit a deposit with their original application **when requiring a temporary authority (TA)**; otherwise, the application will be processed, and the invoice will be mailed or emailed, payable upon receipt. Make the check payable to: **Montana Department of Transportation.**

Base Jurisdiction Registration

The Base Jurisdiction shall register an Apportionable Vehicle under the Plan and issue Credentials when an Applicant has provided all information required and has paid all Apportionable Fees.

The carrier must have an active power unit fleet to have a trailer fleet on all new accounts.

Cancellation of Registration

The Base Jurisdiction shall cancel, suspend, or revoke any apportioned registration if the registration was granted erroneously, or if the Registrant fails to pay any apportionable fees.

Reciprocity for Trailing Equipment

(a) A Trailer, Semi-Trailer, or Auxiliary Axle properly registered in any Jurisdiction shall be granted full and free Reciprocity. This Reciprocity shall be deemed registration under the Plan, and shall apply to both InterJurisdictional Movement and IntraJurisdictional Movement or operation, provided that appropriate regulatory authority is held, if required.

(b) When registration fees are paid for the registration of an Apportionable Vehicle, full and free Reciprocity shall be granted to all Trailers, Semi-Trailers, and Auxiliary Axles used in a combination with that Apportionable Vehicle.

(c) No Member Jurisdiction shall require a Registrant of Power Units to register a number of Trailers, Semi-Trailers, or Auxiliary Axles in any proportion to the Registrant's apportioned Fleet of Power Units.

Once a temporary authority has been issued, the carrier is liable for payment of the entire invoice.

Deposit Amount Required
1 - 4 vehicles $250.00 or 5 or more vehicles $500.00

If you receive a Temporary Authority for up to 60 days in lieu of registration, please pay your invoice in adequate time so you have your credentials in place before your temporary expires.

Motor Carrier Services accepts: money orders, cashier checks, certified checks, e-checks, personal or company checks, Visa, MasterCard, Discover or American Express. Accounts that have checks returned for non-sufficient funds, will be required to pay all future invoices with money orders, cashier checks, certified checks, or credit card payments.

All new applications must have the following information in before their application will be processed. **Mailed, emailed, or faxed copies of new accounts or renewals are accepted**. Applications that are mailed must be mailed to the office at: Motor Carrier Services – PO Box 4639 – Helena, MT 59604-4639.

USDOT NUMBER – ACTIVE:

Carriers must keep their USDOT number(s) updated bi-annually with FMCSA if you are prorated through the state of Montana by updating the MCSA-1 / MCS-150 at FMCSA Registration.

Your filing schedule must go along with FMCSA's requirements found at
FMCSA Registration and Biennial Updates

If the company's USDOT number is not kept active, MCS may inactivate all power unit and trailer fleets.

Per 61-3-723, MCA, if the company is not properly registered in at least one other jurisdiction during the prorated period of their power unit, the companies prorated fleets are not valid. Therefore, the MCS / MDT IRP office will be inactivating any power unit fleets. The trailer fleets will be kept active upon the company keeping their USDOT active.

UNIFIED REGISTRATION SYSTEM (URS)

What is the URS?
The Unified Registration System (URS) is a new electronic on-line registration system that will streamline and simplify the Federal Motor Carrier Safety Administration's (FMCSA) registration process and serve as a clearinghouse and depository of information on all entities regulated by the Agency, including motor carriers, brokers, freight forwarders, intermodal equipment providers (IEPs), hazardous materials safety permit (HMSP) applicants/holders, and cargo tank manufacturing and repair facilities. The URS will combine multiple registration processes, information technology systems and forms into a single, electronic online registration process.

Who is required to comply with the URS rule?
This rule applies to all interstate motor carriers (private and for-hire motor carriers of passengers and freight), freight forwarders, brokers, IEPs, HMSP applicants/holders, and cargo tank manufacturing and repair facilities under FMCSA jurisdiction.

FMCSA is extending the implementation date of the final stage of the Unified Registration System (URS) beyond January 14, 2017.

URS combines various forms that carriers, freight forwarders and brokers currently use to register and update their information with the Agency into a single, online registration application.

Only the initial registration by new applicants will be done using the URS online registration application.

More information can be found at: FMCSA registration for the Unified Registration System and FMCSA Registration.

Fraudulent and Misleading Marketing to New FMCSA Applicants

UNIFIED CARRIER REGISTRATION (UCR)

1) The UCR Agreement applies to the following types of operations of passenger and property in interstate commerce: Motor carrier, Motor private carrier, Freight forwarder, Broker, and Leasing company.
2) All registrants are required to submit an annual filing of information required within the UCR Agreement.
3) A carrier may do their own UCR.
4) Or a carrier may submit a UCR Application with a check made out to Montana Department of Transportation, for just the UCR Payment, for all vehicles over 10,000 pounds travelling in an interstate operation.
5) IRP Credentials will not be issued until the UCR payment has been done.

STAGGERED REGISTRATION PERIODS AND EXPIRATION DATES

IRP fleets have a staggered registration. The expiration date of your fleet is determined at the time you create your fleet. The table below describes how the expiration date is assigned.

MONTH OF REGISTRATION	EXPIRATION DATE
January, February, March	December 31
April, May, June	March 31
July, August, September	June 30
October, November, December	September 30

All carriers are assigned one account number and may establish different fleets that travel in different jurisdictions and/or arrange for different expiration dates of the fleets to spread the cost of registration throughout the year. All the vehicles in a fleet will have the same expiration date.

REPORTING PERIOD:

"Reporting Period" means, except as provided below, the period of twelve consecutive months immediately prior to July 1 of the calendar year immediately preceding the beginning of the Registration Year for which apportioned registration is sought. If the Registration Year begins on any date in July, August, or September, the Reporting Period shall be the previous such twelve-month period. This is for reporting of your miles for Audit.

Effective on or after:	**Expiration Date:**	**Reporting Period:**
April 1, 2025	March 31, 2026	July 1, 2023 – June 30, 2024
July 1, 2025	June 30, 2026	July 1, 2023 – June 30, 2024
October 1, 2025	September 30, 2026	July 1, 2024 – June 30, 2025
January 1, 2026	December 31, 2026	July 1, 2024 – June 30, 2025
April 1, 2026	March 31, 2027	July 1, 2024 – June 30, 2025
July 1, 2026	June 30, 2027	July 1, 2024 – June 30, 2025
October 1, 2026	September 30, 2027	July 1, 2025 – June 30, 2026
January 1, 2027	December 31, 2027	July 1, 2025 – June 30, 2026

HEAVY VEHICLE HIGHWAY USE TAX (HVUT)

The HVUT Form must be in the name of the owner of the vehicle.
Federal regulations require all states to verify payment of, or exemption from the tax before issuing or renewing vehicle registrations. Before a vehicle is registered, **the owner must provide proof that this tax has been paid**. This is done at the time of licensing at the county or in MCS when registering under the IRP.

Proof of payment of the Federal HVUT must accompany your apportioned application for all vehicles 55,000 pounds registered gross vehicle weight or more. This is applicable if the vehicle is licensed for 55,000 pounds or more, or if the combination of vehicles is registered for 55,000 pounds or more. The Internal Revenue Service (IRS) provides an exemption for trucks used for 5,000 or fewer distance and agricultural vehicles used for 7,500 or fewer distance on public highways. This **exemption is a suspension** of payment of the HVUT only. The form **2290 must still be filed with the IRS** who will determine the suspension of tax payment.
Where To File - If you aren't filing electronically, mail Form 2290 to:

- Form 2290 **with** full payment
  - Internal Revenue Service, PO Box 932500, Louisville, KY 40293-2500
- Form 2290 **without** payment due or if payment is made through EFTPS or by credit/debit card
  - Department of the Treasury, Internal Revenue Service, Ogden, UT 84201-0031

Form 2290 Call Site
You can get immediate help with your Form 2290 questions by calling the Form 2290 call site in the US at The United States 866-699-4096 (toll free). The hours of operation are Monday–Friday, 8:00 a.m. to 6:00 p.m., Eastern time.

To register a vehicle, you **must** submit a receipted copy of your IRS Form 2290. The Form 2290 must be for the current tax period July 1 through June 30. You **must** include a copy of the receipted 2290 when sending in your renewal application for the new registration year. Or, if you would like, **you can send the check made payable to the IRS and the 2290 form along with a stamped envelope for the IRS to our office and we will forward it for you to expedite payment.**

The Form 2290 must be filed by the last day of the month following the month of first use. The 60-day grace period is an IRS rule and is extended only to brand new (current year) power units being added to a fleet. Renewal of power units not having an IRS Form 2290 accompanying the application **will not** be processed or licensed until proof of payment of the Heavy Vehicle Highway Use Tax (in the name of the owner of the vehicle) is provided.

When submitting your Form 2290, indicate your account number and the corresponding unit number of the vehicle. This will expedite processing the tax paid information into your account for the correct unit. **Applications/renewals will not be processed without a current copy of the 2290 for all vehicles being renewed.**

REQUIREMENTS FOR PROOF OF 2290 FORMS

The Federal Highway Use Tax Form 2290 is required for all vehicles 55,000 pounds or more GVW (Gross Vehicle Weight) being registered through the IRP in Montana. This is a federal tax, and the State has no part in levying or collecting the tax. However, the State **must** see proof the tax was paid, in the form of a validated stamped received copy of Schedule 1 IRS Form 2290, prior to registering a vehicle that is subject to the tax. The following procedures will be followed:

1) Supplements adding vehicles will be processed when received. A temporary authority will be issued for up to 60 days and your credentials **will not** be sent out until a receipted copy of the proper 2290 **or both sides of the cancelled check along with the 2290 page listing the VIN#** is received. The carrier must provide the 2290 by the last day of the month, following the month the vehicle was added onto the carriers IRP fleet; not to exceed 60 days.
   a. Example 1: If a vehicle is added mid-January, the carrier will have until the end of February to provide the 2290.
   b. Example 2: The carrier adds a vehicle effective on July 1st, they will have until August 29th to provide the 2290 as this is the full 60 days.

2) For the June 30 through September 30 renewals only, MCS will accept the previous years receipted 2290. If you do not have one, one must be obtained.

3) During the period of July 1 and August 31, for ADDED vehicles, MCS will accept the previous years' 2290 or the new years' receipted copy or both sides of the canceled check along with the 2290 page showing the VIN#. If you provide MCS with the previous year's copy, a temporary will be issued for up to 60 days while you get proof of the current year to MCS. Credentials **will not** be issued until MCS receives the proof of payment.

4) When a temporary is sent out for a vehicle and MCS does not have the correct 2290, your account will be blocked from further work until MCS receives it. The credentials **will not** be sent out until MCS gets a copy of your receipted Form 2290.

5) MCS will not accept a photocopy of the 2290 form and the check mailed to the IRS unless there are both sides of the check with the IRS endorsements. **NOTE: You can send MCS your Form 2290 and payment made out to the IRS with a stamped envelope made out to the IRS included, MCS will make the required verification and forward it on for you.** You can also go to an IRS office near you and have them stamp it for you and mail or fax it to the MCS office. This is probably the fastest way to get MCS the proof.

SCHEDULE A & C – FLEET LEVEL

WYOMING INTRASTATE AUTHORITY

1. Wyoming Operating Authority is the granting of Intrastate (transporting from one location in Wyoming to another location in Wyoming) Authority to an individual or company to operate a motor vehicle as a motor carrier transporting persons or property including service trucks and/or contractors.
    i) Yes or No must be chosen on the Schedule A & C for new accounts in the fleet information section.
2. Those obtaining this authority after renewal or original application can have the change made at the next renewal.
3. See the Wyoming website for further information at WY Interstate Operating Authority.

SCHEDULE A & C – VEHICLE LEVEL

COLORADO TRAILER

If a straight truck pulls a trailer and the combined empty weight of a truck and a trailer is less than 16,000 pounds, the carrier must indicate a “Yes”.

COLORADO - 10,000 MILES NATIONALLY (DISTANCE)

Will this unit travel more than 10,000 Miles Nationally?
The Colorado fee structure is per vehicle and the user will mark the forms with a **YES or NO** for each unit being added **/** renewed if the unit is traveling more than 10,000 miles nationally.

COLORADO SPECIAL USE TRUCK

If the truck type is a mobile mixing concrete truck, trash compacting truck, concrete pumping truck, or wrecker, the Colorado special truck must indicate a “yes”. When choosing the vehicle type of wrecker in ePART, the system will return a message that this indicator must be marked yes. The user must change this before proceeding forward.

UTAH SPECIAL TRUCK

If the Utah truck type is a cement pump, well boring unit, or crane, the Utah special truck must indicate a “Yes”.
“Utah allows for a 50% exemption of registration fees for the following types of heavy vehicles: Trucks used exclusively to pump cement, bore wells, or perform crane services with a crane lift capacity of five or more tons.”

UTAH NEW VEHICLE

Mark Yes or No: (MSO or MCO) A manufacturers statement of origin must be included if Yes. This is only applicable for the first year that this is on the IRP account. This will be set to No on the renewal.

QUEBEC REQUIREMENTS

For Quebec, you must provide the total number of axles for the overall vehicle combination.

AXLES, DOLLIES, JEEPS

Dollies, converter gears, booster axles and jeeps will not be registered or plated in Montana. However, the weight those axles will haul needs to be figured into the combined gross weight of the vehicle combination.

HOW TO REGISTER YOUR FLEET

On the following pages are explanations, examples, rules, and guidelines for the correct completion of the forms necessary to license your fleet.

Improperly completed forms cannot be corrected by a technician. Forms that have not been completed properly will be returned to the carrier to be corrected. Please read the instructions carefully and follow the guidelines set for each form.

If you have any questions or need assistance in filling out the forms, call a licensing technician at (406) 444-2998. **Absolutely no changes will be taken over the phone. All changes require written documentation.**

Mail completed forms to:

Montana Department of Transportation
Motor Carrier Services Division
PO Box 4639
Helena, MT 59604-4639

The establishment of a new fleet by an Applicant does not in itself qualify the Applicant to have the apportioned fees for the new fleet calculated using Average Vehicle Distance. An Applicant may not use Average Vehicle Distance when the new fleet is composed entirely, or primarily, of vehicles the Applicant operated or over which the Applicant exercised control during the reporting period and these vehicles accrued actual distance in the Member Jurisdictions for which the Applicant seeks apportioned registration.

When a vehicle that has been (i) operated under long-term lease that includes the vehicle driver and (ii) registered as part of a fleet of apportioned vehicles is sought to be registered under the Plan as a fleet of a single vehicle, the actual distance accrued by the vehicle during the reporting period shall be used to calculate the apportionable fees of the fleet, but only if the operation will reflect the operation under the long-term Lease.

Example 1

123 Trucking company operated a fleet of vehicles during the reporting period based in Jurisdiction A with distance accrued in Jurisdictions A, B, C, and D.

The company relocated to Jurisdiction B, closing all their operations and locations in Jurisdiction A. It moved two of the existing vehicles and purchased an additional two.

Meeting the definition of Established Place of Business in Jurisdiction B, 123 Trucking Company applies for IRP registration with Jurisdiction B as their Base Jurisdiction. It must use their actual distance operated during the reporting period while registered in Jurisdiction's A Fleet.

The following chart illustrates the distance which must be used in the original application to Jurisdiction B:

Jurisdiction	Distance operated by the Fleet with Base Jurisdiction A	Distance submitted on the new Fleet based in Jurisdiction B	Distance Percent
A	3,000	3,000	60.000 %
B	500	500	10.000 %
C	1,000	1,000	20.000 %
D	500	500	10.000 %
Total	5,000	5,000	100 %

Example 2

Vehicle operator ABC leased vehicle unit number 123 to the DMB Trucking Company during the reporting period, which provided the IRP registration in its name with Jurisdiction F as the Base Jurisdiction.

ABC has now decided to register in its own name. It will be running under DMB Trucking's authority, and the operation will be the same.

ABC qualifies in Jurisdiction G to register. ABC is not allowed to estimate for the new Jurisdiction G fleet but must use the actual distance operated during the reporting period while registered with DMB Trucking Company.
The following chart illustrates the distance which must be used in the original application to Jurisdiction G:

Jurisdiction	Distance Unit 123 operated with DMB Trucking	Percent
F	1,000	20.000 %
G	2,000	40.000 %
H	500	10.000 %
I	1,500	30.000 %
Total	5,000	100 %

The DMB trucking company must also report this distance as part of its fleet renewal schedule for Jurisdiction F.

APPLICATION INFORMATION

There are various schedules used when processing IRP accounts. The following are descriptions for Schedule A & C, Schedule B, and Schedule C-T and instructions on how to fill them out. Examples of the forms are located on pages 72 through 86.

Schedule A & C: Is used when establishing an IRP new account or fleet (Schedule B is also required for these two supplements), adding and/or deleting power units from a fleet, increasing weights, or requesting changes to vehicle information.

Schedule B: Is the recap sheet for reporting the jurisdictions the carrier will travel in and the distance being traveled. For new accounts, or additional power unit fleets the Schedule B: Average Per Vehicle Distance form will be used unless there is actual distance accrued from the prior 18 months (July 1 through June 30 of the preceding year), then form Schedule B: Actual Distance will be used, and actual distance will be recorded.

When adding power units of 55,000 pounds or more you must also include a current receipted copy of your Federal Highway Use Tax Form 2290 in the name of the owner of the vehicle**, proof of purchase price and proof of the previous registration when submitting Schedule A & C forms.**

Schedule C-T: Is the supplemental application that is used when a new trailer fleet is being created, adding, and/or deleting trailers from a fleet or requesting changes to trailer information.

NEW ACCOUNT CHECKLIST

The items listed on the new account checklist must accompany all new applications. Without this information, we will return your application to you until it is completed. Note the account number will be assigned to all new accounts by the MCS office, and you need to refer to this number when making any inquiries about it by phone, in person or by fax.

1) Completed Forms Schedule A & C, Schedule B (with a Scope of Operation - Provide a general description of your operation. Justification is required on the scope when there is more than a 10% variance in your weights within the jurisdictions.
2) **See the IRP New Account Checklist on page 81-83 for the remaining items required.**

SCHEDULE A & C

Instructions For Completing Various IRP Supplemental Applications
(Supplement requirements are listed below in the instructions for the Schedule A & C. Use the appropriate parts of the Schedule A & C form for each supplement.) See page 72-74 for an example of the Schedule A & C.
Remember to sign each additional weight and scope page with an authorized signature.

Type Of Application Requested - Check the box(s) that describe(s) the type(s) of application you are requesting.

Effective Date - Enter the date that you want this application to take effect. You may choose the first day of the following month, because fees are based on full months only.

Expiration Date (leave this blank for new carriers) - This will be entered by MCS staff for new accounts, otherwise enter the expiration date of your account.

Taxpayer Identification Number (TIN) - Enter the number issued to your business by the IRS. If you have not been issued a number for your business, or you are an individual, you may obtain a taxpayer identification number by visiting Get an employer identification number.

Registrant's Dot Number - Enter the Registrant's USDOT #. If the registrant does not have a USDOT #, enter "Registrant only".

Number Of Reg Months (leave this blank for new accounts) - The number of registration months for new accounts will be entered by MCS staff.

Account Number - New accounts will be assigned an account number by MCS, otherwise enter your pre-established account number.

Fleet Number - For new accounts or fleets to existing accounts, number each fleet in order (*001, 002, etc.*). If you are doing a supplement, enter your pre-established fleet number in this box.

Supplement Number - For new accounts or new fleets this number will be 000. For additional supplements number in order (*001, 002, etc.*).

License Year - Twelve-month period of registration. In Montana this can be staggered and does not usually equal the calendar year.

Legal Name Of Company - Enter the name on the account. This must match the name that goes with your USDOT number.

DBA (*Doing Business As*) - If you have a DBA, enter the name of the DBA on this line. This must match the name that goes with your USDOT number.

Physical Address - Provide the legal Montana or Alaska address (where business records are maintained) on this line. A PO Box number is not acceptable. This includes the City, State, Zip Code plus four, and the County.

Mailing Address - Provide the mailing address on this line. This includes the City, State, Zip Code plus four, and the County for the carrier. The mailing address shown on the cab card is for the address of who is responsible for the safety of the vehicle.

Contact Person - Provide the name of a person we can contact if we have any questions about your account. **(This section is for the owner of the company, third party is below, if applicable.)**

Phone Number - Provide a phone number, fax number and alternate phone number, including the area code, for the contact person.

Email Address - Provide an email address to which we can send information.

Online Account – New Accounts only: by checking this box (on the form) I understand that the email provided as the carrier or the Third-Party that all the renewals and email notifications on supplements will be provided to me electronically.

Carriers and Third-Party Providers can send their IRP Renewals or Supplement requests into MCS by email to: mdtmcsirpcontact@mt.gov

If the Email Notification is marked Y on the carriers account and there is an email address listed in the fleet details, the renewals, and all email notifications for IRP from MCS will be sent to the carrier electronically.

A Third-Party provider and a Carrier have access to view this information under IRP in Account Inquiry and Fleet Inquiry.

Third Party Information (if applicable): Contact Person - Provide the name of a person we can contact if we have any questions about this account. (A Power of Attorney will be required for any third-party providers each year.) The Power of Attorney form can be found on page 80.

Phone Number - Provide a phone number, fax number and alternate phone number, including the area code, for the contact person.

Email Address - Provide an email address to which we can send information.

Fleet Type - Enter one of the following based on your type of operation: "**FHR**" = For Hire Rental Carrier; "**FOR**" = For Hire; "**PVT** = Private Carrier; "**TRL**" = Trailer (will be done on the Schedule C-T only).

Commodity Class - Enter one of the following based on your type of operation: "**A**" = All; "**B**" = Bus; "**H**" = Household Goods; "**T**" = Trailer (will be done on the Schedule C-T only).

Wyoming Authority Number: Carriers doing intrastate business in the State of Wyoming (picking up and dropping off a load within the state) must choose Yes or No on the Schedule A & C for new accounts.

- Those obtaining this authority after renewal or original application can have the change made at the next renewal.
- See the Wyoming website for further information at WY Intrastate Operating Authority.

VIN CORRECTION

Fleet Vehicle Unit Number (OEN) - Enter the number assigned to the vehicle(s) you are correcting.

Vehicle Identification Number (VIN) - Enter the VIN of the vehicle(s) you are correcting.

License Plate Number - Enter the license plate number(s) for the vehicle(s) you are correcting.

- Supplement: Fill in TYPE OF APPLICATION REQUESTED, REGISTRANT/CARRIER INFORMATION, THIRD PARTY INFORMATION (if applicable), and VIN CORRECTION fields.

FLEET TO FLEET TRANSFER INFORMATION

For existing accounts, only, if you want to transfer one or more vehicles from one fleet to another fleet, **you must also complete the weight information page of the Schedule A & C** and complete the following:

Fleet Vehicle Unit Number (OEN) - Enter the number assigned to the vehicle(s) you are transferring to another fleet.

Vehicle Identification Number (VIN) - Enter the VIN of the vehicle(s) you are transferring.

From Fleet Number - Enter the number of the current fleet from which the vehicle(s) are being transferred.

To Fleet Number - Enter the number of the fleet to which you are transferring the vehicle(s).

- Supplement: Fill in TYPE OF APPLICATION REQUESTED, REGISTRANT/CARRIER INFORMATION, THIRD PARTY INFORMATION (if applicable), FLEET TO FLEET TRANSFER fields as well as a WEIGHT INFORMATION page which requires weights in ALL jurisdictions. Be sure to mark the Temporary Authority box if you are requiring a temporary as well.

DELETIONS OF POWER UNITS (CREDIT)

For existing accounts, only, send in the plate(s) and original cab card(s) for deletions, if you want to delete a vehicle from an account, please complete the following:

Fleet Vehicle Unit Number (OEN) - Enter the number assigned to the vehicle(s) you are deleting.

Vehicle Identification Number (VIN) - Enter the VIN of the vehicle(s) you are deleting.

License Plate Number - Enter the license plate number(s) for the vehicle(s) you are deleting.

Deletion Date - The date the vehicle is being deleted from our account.

Deletion Reason - The reason the vehicle is being deleted from the fleet.

When A Power Unit Is Deleted Without An Addition:
When a power unit is deleted from the fleet, a letter will be generated to apply for a refund for the remaining credit for that unit from the jurisdiction(s) listed on your cab card. It is the carrier's responsibility to apply for a refund through each jurisdiction. The carrier can visit this web site for further details for requesting the refund IRP Jurisdiction Info.

GVW FEES - CREDITS AND REFUNDS

Gross vehicle weight fees are not transferrable but will be credited to the fleet from which the vehicles were transferred. When deletion of a power unit(s) occurs, the MT GVW credit will be reduced by 1/12 for each month in the system until fleet expiration.

MT state law prohibits refund of any vehicle registration fees or portion of registration fees. Exceptions can be made if the vehicle(s) is removed from the fleet and credentials returned prior to the start of the registration period; duplicate payment of fees is refunded. All requests for refunds are handled on a case-by-case basis. If credentials are returned unused after the start of the registration period, no refund can be made. Note: Refunds that are the result of an IRP audit and done through the audit netting process are an exception.

When A Power Unit Is Deleted With A New Addition (Add/Delete):
If a power unit is deleted and another is added at the same time, the remaining credit will transfer from the deletion to the new addition.

All registration fees must be repaid on vehicles transferred into the new fleet.

Vehicle Information - (Add Power Unit(S) Section)
(Vehicle information for unit(s) being added to a new or existing power unit fleet. Trailers are on a separate form called a Schedule C-T listed below.)

Vehicle Identification Number (VIN) - Enter the complete VIN, as listed on your title or other proof of ownership.

Unit Number (OEN) - Enter the number you have assigned to the vehicle. A fleet vehicle unit number may not be duplicated; each vehicle must have its own fleet vehicle unit number.

Year - Enter the complete (4-digit) model year of the vehicle.

Body Type - Enter "**TR**" = Tractor, "**TK**" = Truck, "**TT**" = Truck Tractor; "**WR**" = Wrecker; or "**BS"** = Bus.

Vehicle Make - Enter the vehicle make, as listed on your title or other proof of ownership.

Axles - Enter the number of axles for each truck or tractor.

Combined Axles - If the vehicle is a truck or tractor that will be pulling another vehicle, you must enter the maximum combined number of axles.

Fuel Type - Enter "**D**" = Diesel, "**E**" = Electronic, "**F**" = Flexible, "**G**" = Gasoline, "**H**" = Hybrid-Electric Electric and Gasoline, "**I**" = Hybrid-Electronic Electric Non-Gasoline, "**N**" = Liquid/Compressed Natural Gas (LNG/CNG), "**P**" = Propane, or "**O**" = Other.

Bus Seats - Enter the number of seats and axles for each bus.

Bus/HP - Enter the horsepower for the bus.

Luggage - If you are a bus carrying luggage – enter Yes / No

Unladen Weight - Enter the empty weight of the vehicle.

MT Gross Weight - List the gross weight for MT (truck, trailer, and load together). Remember a Heavy Highway Use Tax Form 2290 in the name of the owner of the vehicle must be received in the MCS office for any unit moving from a weight below 55,000 to any weight 55,000 or over.

Special Overlength Permit - When a **special overlength permit** appears on your vehicle cab card this permit will expire with the vehicle registration. If you purchase it separately it will be issued for the calendar year only. Please see the following information about the permit.

OVERLENGTH PERMIT

There is one "Permit" available for vehicle combinations on your IRP registration that is valid for **Montana only.** This Overlength Permit will allow a carrier to operate their vehicle combination up to 95 feet in length or 81 feet combined trailer length. The permit is $75.00 for each power unit for the registration year. The Permit available on your IRP cab card is for vehicle combination length only (example: doubles) and not the length of the load. Overlength on the cab card **does not** include width or height.

If you desire a permit to include **the width and height dimensions, DO NOT** request the overlength on your cab card. To obtain the height and width authorization, in addition to the length, you must obtain your permit from a weigh station or through our Permit Section at (406) 444-7262. This permit costs $75.00 for the calendar year.

TRANSFER OF OVERLENGTH PERMIT

Overlength permits will be transferred from one vehicle to another ONLY for sold, traded, or totaled vehicles. Carriers cannot transfer a permit if an owner operator breaks their lease and goes to another carrier or begins operating on their own.

Purchase Price - Enter the amount the current owner paid for the vehicle (this should not include: Federal Excise Tax (FET), add-ons or trade-in's).

Purchase Date - Enter the month, day, and year the vehicle was purchased by the current owner. (mm/dd/yyyy)

Title Jurisdiction - Enter the two-letter abbreviation for the jurisdiction the vehicle is titled.

Title Number - Enter the title number located on your title. Unless this is a new purchase, you must provide the correct title number. If you have applied for a title, enter "**APPLIED. (**Your title number must be provided within 90 days of purchase.)

Safety USDOT Number - Enter the USDOT number of the carrier responsible for the safety of the vehicle at the vehicle level.

Owner Name - Enter the name exactly as it appears on the title.

Owner Phone Number - MCS will be requesting the phone number on the vehicle level for the owner of the vehicle, not who is responsible for the safety of the vehicle.

Safety Taxpayer Identification Number (TIN) - Enter the number issued by the IRS to the carrier responsible for the safety of the vehicle's operation. If you have not been issued a number for your business, or you are an individual, you may obtain a taxpayer identification number by visiting https://www.irs.gov/businesses/small-businesses-self-employed/get-an-employer-identification-number

Safety Responsibility field in IRP

There are three different choices accepted for the Motor Carrier Responsible for the Safety (MCRS) of the vehicle.

- Owner (O): Registrant and MCRS are the same and not expected to change (no lease).

- Short term lease (S): (less than 30 days):
    - This is when the MCRS is expected to change.
    - The USDOT Number and TIN of the Registrant is recorded at the vehicle level.
    - A lease agreement must be submitted with the application.
    - No safety information will be displayed on the cab card.

- Long term lease (L): (greater than 29 days):
    - The USDOT Number and TIN of the actual motor carrier responsible for safety must be identified and recorded at the vehicle level.
    - A lease agreement must be submitted with the application. The lease must identify who is responsible for the safety of the vehicle(s).
        - Example: a vehicle is leased, but the safety of the vehicle is still up to the registrant/carrier. Remember to verify this on the lease.
            - In this situation, the safety responsibility on the vehicle will be listed as Owner (of the company)
            - The Owner of the vehicle will be listed as the actual owner's name on the vehicle, which may not be the same as the Legal Name on the account

If the carrier responsible for safety changes during the registration year, it is up to the carrier to inform the IRP office of this change on the Schedule A & C IRP form as well as a copy of the lease, if applicable, to keep the carrier's vehicle records up to date. Cab cards will be issued accordingly as this information is listed on the cab card.

The cab card language was updated in September 2020 to include the following.
- The Registrant must notify the Helena IRP Office within 10 business days if the Motor Carrier Responsible for Safety changes on a vehicles long term lease.

MCS may require the registrant to complete the MDT Lease Agreement Certificate. This can be found at MCS IRP Forms.

Definition: Motor Carrier Responsible for Safety (MCRS). Is the entity accountable for but not limited to, hours-of-service, safety regulations, vehicle maintenance, and drug and alcohol testing, and the safety of the driver.

Vehicle Safety - Will the safety responsibility of this vehicle be assigned to a different motor carrier during the registration year? Mark with **YES or NO**.

- If the carrier responsible for safety is expected to change during the year, the indicator should be set to Y.
- If the carrier responsible for safety is not expected to change during the year, the indicator should be set to N.

Will this unit travel more than 10,000 Miles Nationally? (Colorado fee structure is per vehicle.) – Mark **YES or NO** for each unit being added**.**

The Weight Information page is required on ALL supplements adding units or increasing weights for units.

New Vehicle: Mark Yes or No: A manufacturers statement of origin must be included if Yes.

WEIGHT INFORMATION

Next to each jurisdiction, enter the maximum gross weight of the vehicle you will be registering in US weight. These weights will appear on your cab card with the exception of the Canadian Provinces; they will be transferred into kilograms on the cab card.

- If this unit is a Light Vehicle (pickup), for MT, this will be listed as the MT Gross Weight = Up to ½ ton = 1,000; Up to ¾ ton = 1500; or Up to 1 ton = 2000.
- If this unit is a Light Vehicle (pickup), for all other jurisdictions, list the actual gross weight.

Cab Cards:
To ensure Montana registration fees are charged correctly, the Montana licensed gross weight on the cab cards will read:

Up to ½ ton = 1000; for ½ ton rated capacity vehicles
Up to ¾ ton = 1500; for ¾ ton rated capacity vehicles
Up to 1 ton = 2000; for up to 1 ton rated capacity vehicles

- Units operating at different weights must be added on a separate schedule A & C form.

For example, a tractor at 80,000 lbs. and a truck at 50,000 lbs. would need to be on two separate sheets. You must complete the weight information and scope portion on each separate Schedule A & C form for each different weight group. Any unit listed at 55,000 lbs. or over will require a current IRS 2290 Heavy Vehicle Use Tax form.

Scope of Operation - Provide a general description of your operation. For new accounts only, if there is more than a 10% variance in the weights, justification must be provided.

CAB CARD LANGUAGE AND REPRINT

The language on the bottom of the cab card has been updated to include:

- The Registrant should notify the Helena IRP Office within 10 business days of any Legal Name, FEIN/ TIN and/or Address Changes. This information should also be updated on your MCMIS / MCS-150 on the FMCSA web site.
- The Registrant must notify the Helena IRP Office within 10 business days if the Motor Carrier Responsible for Safety changes on a vehicles long term lease.
- It is the carrier's responsibility to maintain an active USDOT number, even if the carrier is leased on with another company.
- The carrier can reprint a cab card at no charge on a power unit or trailer.

A copy of the MT IRP Cab Card can be found on page 87.

SIGNATURE

Original signature page listing all **persons authorized to request account activity.**

- If a third-party provider (prorate service) is contracted by the registrant, **a power of attorney form is required each year**. The Power of Attorney form can be found on page 80. For new accounts, the original signature Page or Power of Attorney Page is required by either mail or in person.
- A copy of a signature page may be submitted by scanning in the document(s) and emailing this in to get the IRP account started. A new carrier may go online and submit this electronically through the ePART process. (See page 79 for an example of this form.)
- Most supplements will be accepted via fax provided MDT has the original signature of ALL authorized persons to do work on your account on file.
- MDT must have the actual signatures of the authorized users or electronic signature.

ADDITIONAL SUPPLEMENT TYPES

FLEET CONSOLIDATION

A Registrant may combine two or more existing fleets of its apportioned vehicles one time each calendar year, if, the fleets are "like" fleets being power unit or trailer. The fleets must also have the same expiration date. In this situation, the apportionable fees of the vehicles in the resulting fleet shall be determined according to the actual distances accrued in the reporting period by all the vehicles in the resulting fleet.

SUPPLEMENT FOR ADDING AND/OR DELETING POWER UNITS

Fill in type of application requested, registrant/carrier information, third party information (if applicable), vehicle information for new accounts or additions, deletions (if applicable) as well as a weight information page which requires weights in all jurisdictions. Be sure to mark the Temporary Authority box if you are requiring a temporary as well.

SUPPLEMENT FOR INCREASING WEIGHT

Fill in the type of application requested, registrant/carrier information, third party information (if applicable) vehicle information for new accounts or additions as well as a weight information page.

SCHEDULE B

Schedule B is the distance schedule and recap sheet. This schedule is used for reporting the distance operated in each jurisdiction. (See pages 75 and 76 for examples of the two different Schedule B forms.)

1) If you have distance history in a jurisdiction in the preceding year (any part of time during July 1 through June 30) use those actual distances on the Schedule B: Actual Distance form. Actual distance should come from your IFTA tax returns for this period. **You Must Accrue Montana Miles To Qualify For Renewal Next Year (unless you started after June of the preceding year).** If you do not have any history, you must use the Schedule B: Average Per Vehicle Distance form found on page 76. (The Average Vehicle Distance Chart for all Jurisdictions is given on page 45.)

2) To apportion jurisdictions if you had **actual distance** in the preceding year (any part of time during July 1 through June 30) you will list the distance on the Schedule B: ACTUAL DISTANCE form found on page 75. You must **fill in the Total Fleet Miles** for verification of distance on the Schedule B: actual distance form.

    - A Carrier is not required to have IFTA if they have an IFTA qualified vehicle. For IRP, the Carrier must keep track of all distances traveled for their reporting period on their renewal and must have the records available in case of audit.

QUALIFIED IFTA MOTOR VEHICLE

A motor vehicle used, designed, or maintained for the transportation of persons or property and:

1) Having two axles and a gross vehicle weight or registered gross vehicle weight exceeding 26,000 pounds or 11,797 kilograms; or

2) Having three or more axles regardless of weight; or

3) Is used in combination, when the weight of such combination exceeds 26,000 pounds or 11,797 kilograms gross vehicle or registered gross vehicle weight.

A qualified IFTA motor vehicle does not include recreational vehicles.

IFTA TAX RETURN MILES = IRP MILES

The IFTA tax return total miles / distance will show up on your IRP renewal Schedule B Form automatically if the carrier has only one active power unit fleet in IRP**.** In ePART, this is found on the Fleet Page. “Use IFTA Distance”. This is either marked Y or N.

Distance information is based upon actual distance travelled in each jurisdiction for July 1 through June 30 of the reporting period.

Example: April 2026 renewal will use the IFTA miles from 3rd and 4th quarters of 2024 and the 1st and 2nd quarters from 2025.

The reporting quarters are:

- First Quarter - January, February, March
- Second Quarter - April, May, June
- Third Quarter - July, August, September
- Fourth Quarter - October, November, December

SCHEDULE B - For Renewing Carriers

Renewal Operators (Please use the correct Schedule B either Actual Distance form or the Average Per Vehicle Distance form.)

Complete and submit your renewals as soon as possible. Our licensing staff will do their best to process your renewal as soon as they possibly can. **Invoices can be paid at any time prior to your expiration date. Remember to give ample time for credentials to be mailed to you from MDT and placed in your vehicles.** We cannot guarantee renewals being processed in the last two weeks of the quarter.

On the Renewal Schedule B, list distance traveled in **all jurisdictions** during the period of July 1, through June 30, of the preceding year or portion of the year that the fleet was apportioned. **You must include all distance generated by each vehicle, even though some units may have been deleted.** (If you had no actual miles in the time period, use the Average Per Vehicle Distance form found on page 76.)

Renewing IRP customers will report on the actual distances operated during the reporting period and pay fees based only upon those distances. However, the renewal cab card will reflect all 59 jurisdictions.

Actual Distance: Montana miles must be accrued to qualify for renewal (unless you started after June of the preceding year, then you would use the Schedule B: Average Per Vehicle Distance form).

A renewing IRP customer with no actual distance during the reporting period will be treated as a "new" IRP carrier and pay the proportionate amount of fees for all 59 jurisdictions in order to renew their IRP fleet. Second year estimated distance penalties are eliminated under FRP.

Start with the jurisdictions that you are currently apportioned in, listing the total actual distance that was traveled in each jurisdiction for each vehicle within the fleet. If your previous operation had trip permit distance in any jurisdiction, these will be used as "actual" for purposes of renewal.

You must **fill in the Total Fleet Miles** for verification of distance.

Note for New Accounts:

- If a carrier opens a new fleet in an established account in July, August, or September and used the APVD because they did not have actual distance in the period, the carrier will not have the actual distance in the reporting period that is applicable to the renewal in the next year.
- A carrier who opens a new account with no previous actual distance in July, August, or September will use an APVD twice.
- For the remaining nine months, the APVD will only be used once unless there is no actual distance in the reporting period. An example of this would be opening a new fleet to an established account in June of the year of issuance, but no actual travel occurred until July until the year of issuance.

Off-Highway Distance:
Off-highway distance must be included on the "actual" distance for the year; this is part of your total fleet distance. **Off-highway distance is not exempt from IRP.**

Distance Comment:
"Anything ending in a zero in one or more jurisdictions, to include the base jurisdiction, is considered even miles. A comment/justification as to why the actual miles are showing as even miles must be input into the Distance Comment Field".

This is a new field on all Schedule B forms. This must have information input to continue.

SCHEDULE C-T (Trailers only supplement)

INSTRUCTIONS FOR COMPLETING IRP APPLICATION FORM SCHEDULE C & T

Type Of Application Requested - Check the box(s) that describe(s) the type of application(s) you are requesting.

Effective Date - Enter the date that you want this application to take effect on the fleet.

Expiration Date - This is set to PERM. The expiration date listed on trailers is 12/2099.

Account Number - Put in your carrier account number.

Fleet Number - Put in your fleet number (002, etc.).

SUPPLEMENT NUMBER - If you do not know the supplement number you may leave this blank and MCS will provide one.

License Year - Twelve-month period of registration. In Montana, this may be staggered and does not usually equal the calendar year.

Legal Name Of Company - Enter the name on the account. This must match the name that goes with your USDOT number.

DBA (*Doing Business As*) - If you have a DBA, enter the name of the DBA on this line. This must match the name that goes with your USDOT number.

Physical Address - Provide the legal Montana or Alaska address (where business records are maintained) on this line. A PO Box number is not acceptable. This includes the City, State, Zip Code plus four, and the County.

Mailing Address - Provide the mailing address on this line. This includes the City, State, Zip Code plus four, and the County for the carrier. The mailing address shown on the cab card is for the address of who is responsible for the safety of the vehicle.

Contact Person - Provide the name of a person we can contact if we have any questions about your account. **(This section is for the owner of the company, third party is below, if applicable.)**

Phone Number - Provide a phone number, fax number and alternate phone number, including the area code, for the contact person.

Email Address - Provide an email address to which we can send information.

Taxpayer Identification Number (TIN) - Enter the number issued to your business by the IRS. If you have not been issued a number for your business, or you are an individual, you may obtain a taxpayer identification number by visiting IRS - Get an employer identification number.

Registrant's Dot Number - Enter the Registrant's USDOT #. If the registrant does not have a USDOT #, enter "Registrant only".

Third Party Information (if applicable): (yes / no)

Contact Person - Provide the name of a person we can contact if we have any questions about this account. (A Power of Attorney will be required for any third-party providers each year.)

Mailing Address - Provide the mailing address on this line. This includes the City, State, Zip Code plus four, and the County for the carrier. The mailing address shown on the cab card is for the address of who is responsible for the safety of the vehicle.

Phone Number - Provide a phone number, fax number and alternate phone number, including the area code, for the contact person.

Email Address - Provide an email address to which we can send information.

Fleet Type - This is set to Trailer.

Commodity Class - This is set to Trailer.

VIN CORRECTION

(Leave Blank for all Supplements except VIN Corrections.)

Fleet Vehicle Unit Number (OEN) - Enter the number assigned to the vehicle(s) you are correcting.

Vehicle Identification Number (VIN) - Enter the VIN of the vehicle(s) you are correcting.

License Plate Number - Enter the license plate number(s) for the vehicle(s) you are correcting.

DELETIONS OF TRAILERS (CREDIT)

(Leave Blank for all Supplements except Add/Delete or Delete Supplements.)

For existing accounts, only, if you want to delete a vehicle from an account, please complete the following:

Fleet Vehicle Unit Number (OEN) - Enter the number assigned to the vehicle(s) you are deleting.

Vehicle Identification Number (VIN) - Enter the VIN of the vehicle(s) you are deleting.

License Plate Number - Enter the license plate number(s) for the vehicle(s) you are deleting.

Deletion Date -The date the vehicle is being deleted from our account.

Deletion Reason -The reason the vehicle is being deleted from

Deletions Of Trailers - No credit will be given for the deletion of a perm plated trailer.

VEHICLE INFORMATION FOR NEW ACCOUNTS OR ADDITIONS

Vehicle Identification Number (VIN) - Enter the complete VIN, as listed on your title or other proof of ownership.

Unit Number (OEN) - Enter the number you have assigned to the vehicle. A fleet vehicle unit number may not be duplicated; each vehicle must have its own fleet vehicle unit number.

Year - Enter the complete (4-digit) model year of the vehicle.

Body Type - Enter "**ST**" = Semi-Trailer or "**FT**" = Full Trailer.

Vehicle Make - Enter the vehicle make, as listed on your title or other proof of ownership.

Axles - Enter the number of axles for each trailer.

Combined Axles - You must enter the maximum combined number of axles; this includes the power unit and the trailer combined.

Unladen Weight - Enter the empty weight of the trailer.

MT Gross Weight - This is defaulted to 28,000 for trailers.

Purchase Price - Enter the amount the current owner paid for the vehicle (this should not include) Federal Excise Tax (FET), add-ons or trade-ins.

Purchase Date - Enter the month, day, and year the vehicle was purchased by the current owner. (mm/dd/yyyy)

Title Jurisdiction - Enter the two-letter abbreviation for the jurisdiction the vehicle is titled.

Title Number - Enter the title number located on your title. Unless this is a new purchase, you must provide the correct Title Number. If you have applied for a title, enter "**APPLIED.** You must provide the title number within 90 days.

Safety USDOT Number - Enter the USDOT number of the carrier responsible for the safety of the vehicle at the vehicle level.

Owner Name - Enter the name exactly as it appears on the title.

Owner Phone Number - MCS will be requesting the phone number on the vehicle level for the owner of the vehicle, not who is responsible for the safety of the vehicle.

Safety Taxpayer Identification Number (TIN) - Enter the number issued by the IRS to the carrier responsible for the safety of the vehicle's operation. If you have not been issued a number for your business, or you are an individual, you may obtain a taxpayer identification number by visiting https://www.irs.gov/businesses/small-businesses-self-employed/get-an-employer-identification-number

Safety Responsibility field in IRP

There are three different choices accepted for the Motor Carrier Responsible for the Safety (MCRS) of the vehicle.

- Owner (O): Registrant and MCRS are the same and not expected to change (no lease).

- Short term lease (S): (less than 30 days):
    - This is when the MCRS is expected to change.
    - The USDOT Number and TIN of the Registrant is recorded at the vehicle level.
    - A lease agreement must be submitted with the application.
    - No safety information will be displayed on the cab card.

- Long term lease (L): (greater than 29 days):
    - The USDOT Number and TIN of the actual motor carrier responsible for safety must be identified and recorded at the vehicle level.
    - A lease agreement must be submitted with the application. The lease must identify who is responsible for the safety of the vehicle(s).
        - Example: a vehicle is leased, but the safety of the vehicle is still up to the registrant/carrier. Remember to verify this on the lease.
            - In this situation, the safety responsibility on the vehicle will be listed as Owner (of the company)
            - The Owner of the vehicle will be listed as the actual owner's name on the vehicle, which may not be the same as the Legal Name on the account.

If the carrier responsible for safety changes during the registration year, it is up to the carrier to inform the IRP office of this change on the Schedule A & C IRP form as well as a copy of the lease, if applicable, to keep the carrier's vehicle records up to date. Cab cards will be issued accordingly as this information is listed on the cab card.

The cab card language includes:

- The Registrant must notify the Helena IRP Office within 10 business days if the Motor Carrier Responsible for Safety changes on a vehicles long term lease.

MCS may require the registrant to complete the MDT Lease Agreement Certificate. This can be found at MCS IRP Forms.

Definition: Motor Carrier Responsible for Safety (MCRS). Is the entity accountable for but not limited to, hours-of-service, safety regulations, vehicle maintenance, and drug and alcohol testing, and the safety of the driver.

Vehicle Safety - Will the Safety responsibility of this vehicle be assigned to a different motor carrier during the registration year? Mark with a **YES or NO**.

- If the carrier responsible for safety is expected to change during the year, the indicator should be set to Y.
- If the carrier responsible for safety is not expected to change during the year, the indicator should be set to N.

Signature – Original signature page listing all **persons authorized to request account activity.**

- If a third-party provider (prorate service) is contracted by the registrant, **a power of attorney form is required each year**. The Power of Attorney form can be found on page 80.
- For new accounts, the original signature Page or Power of Attorney Page is required by either mail or in person.
- A copy of a signature page may be submitted by scanning in the document(s) and emailing this in to get the IRP account started. A new carrier may go online and submit this electronically through the ePART process. (See page 79 for an example of this form.)
- Most supplements will be accepted via fax provided MDT has the original signature of ALL authorized persons to do work on your account on file.
- MDT must have the actual signatures of the authorized users or electronic signature.

AVERAGE PER VEHICLE DISTANCE CHART (APVD)

The following chart gives the minimum estimated distance that will be allowed when creating your New Account.

AK (Alaska)	N/A	NV (Nevada)	1109
AL (Alabama)	660	NY (New York)	63
AR (Arkansas)	252	OH (Ohio)	224
AZ (Arizona)	784	OK (Oklahoma)	497
CA (California)	1322	OR (Oregon)	772
CO (Colorado)	1881	PA (Pennsylvania)	153
CT (Connecticut)	65	RI (Rhode Island)	5
DC (Dist. of Columbia)	1	SC (South Carolina)	858
DE (Delaware)	11	SD (South Dakota)	1018
FL (Florida)	373	TN (Tennessee)	219
GA (Georgia)	957	TX (Texas)	2389
IA (Iowa)	476	UT (Utah)	1744
ID (Idaho)	3518	VA (Virginia)	97
IL (Illinois)	354	VT (Vermont)	21
IN (Indiana)	263	WA (Washington)	1357
KS (Kansas)	880	WI (Wisconsin)	253
KY (Kentucky)	114	WV (West Virginia)	69
LA (Louisiana)	390	WY (Wyoming)	2017
MA (Massachusetts)	76	AB (Alberta)	4235
MD (Maryland)	33	BC (British Columbia)	1075
ME (Maine)	63	MB (Manitoba)	327
MI (Michigan)	658	NB (New Brunswick)	94
MN (Minnesota)	1950	NL (Newfoundland/Labrador)	24
MO (Missouri)	528	NS (Nova Scotia)	140
MS (Mississippi)	437	NT (Northwest Territories)	N/A
MT (Montana)	9539	ON (Ontario)	23
MX (Mexico)	N/A	PE (Prince Edward Island)	19
NC (North Carolina)	104	QC (Quebec)	38
ND (North Dakota)	3163	SK (Saskatchewan)	1678
NE (Nebraska)	953	YT (Yukon Territories)	N/A
NH (New Hampshire)	22		
NJ (New Jersey)	186	Total Fleet Miles	51,350
NM (New Mexico)	819		

Effective date for the APVD Chart is April 1, 2026

CHECKLIST FOR VARIOUS TRANSACTIONS

MCS IRP Forms

CHANGING WEIGHTS

- Schedule A & C with pertinent parts filled in. Provide a general description of your operation.
- Copy of Cab Card(s) for units being increased.
- Copy of receipted Form 2290 - Heavy Vehicle Use Tax (HVUT) in the name of the owner of the vehicle, for any vehicles going to 55,000 from a lower weight.

ADDING POWER UNITS

- Schedule A & C with pertinent parts filled in. Provide a general description of your operation.
- Vehicle title number on Schedule A & C.
- Proof of Purchase (copy of bill of sale - do not include Federal Excise Tax (FET), add-ons or trade-ins).
- Lease agreement (if applicable).
- Copy of receipted Form 2290 - Heavy Vehicle Use Tax (HVUT) in the name of the owner of the vehicle, if the vehicle has a gross weight of 55,000 pounds or more.

LEASE AGREEMENT CERTIFICATE

The MT IRP Office has developed a Per Vehicle **Lease Agreement Certificate**
This is to be used when a carrier is leased on with another company. The purpose of this certificate is to list out all the vehicles that are on the Master Lease.

This certificate will be in addition to the Master Lease. The Master Lease agreement must still be received and remain in the MDT MCS Division office.

A new lease is required each year on the Power Unit Fleet(s).

RECEIPTED IRS FORM 2290

Must be in the name of the owner of the vehicle
For any vehicle, 55,000 pounds or more registered GVW. (MCS requires a copy of your receipted 2290 **before** credentials will be released.)

DELETING POWER UNITS

See pages 33 and 34 for the credit for doing add / deletes on power units.

- Schedule A & C with pertinent parts filled in.
- License Plate(s) must be returned to MCS, **or** written certification that plate has been destroyed.
- Original Cab Card(s) must be returned to MCS.

ADDING TRAILERS

* Schedule C-T with pertinent parts filled in (pages 77-78).
* Vehicle title number on Schedule C-T.
* Proof of purchase (copy of bill of sale - do not include Federal Excise Tax (FET), add-ons or trade-ins).
* Lease agreement (if applicable).

DELETING TRAILERS

See page 34 for further insight on this.

* Schedule C-T with pertinent parts filled out.
* Original cab card(s) must be returned to MCS.
* License Plate(s) must be returned to MCS, **or** written certification that plate has been destroyed.

REPLACING PLATES OR CAB CARD(S)

When requesting a replacement for a lost plate, cab card or year sticker, you must submit a Schedule A & C with the pertinent parts filled out and a photocopy of the cab card for the vehicle(s), unless it is a lost cab card supplement. The charge for a lost plate is $2.00 (plate) + $2.00 (year sticker for plate) + $2.00 for a new cab card since the new cab card will also have to be issued to reflect the new plate number and the new year sticker number. Please wait until you receive an invoice to send payment. Plates that are stolen must have a police report filed and faxed to the MCS office.

CHANGING VEHICLE INFORMATION

If data on the cab card is incorrect, submit a photocopy of the cab card with a letter stating the incorrect information that needs to be changed, and the correct information listed on a Schedule A & C form with pertinent parts filled in. Use the VIN Correction portion if requesting a vehicle identification correction.

There is a $2.00 charge for the replacement cab card. **Please wait until you receive an invoice to send payment.**

TEMPORARY AUTHORITY IRP REGISTRATION

Temporary authority is available to carriers with established accounts.

The temporary authority will be issued for up to 60 days and will cost $5.00 per vehicle. Payment must be made at the time of receipt for the temporary authority. The credentials, plates, stickers, and cab cards **will not** be sent out until a receipted copy of the proper 2290 **or both sides of the cancelled check along with the 2290 page listing the VIN#** is received.

NOTE: If you order and receive a temporary the carrier is liable for payment of the entire invoice of the vehicle or vehicles regardless of whether you keep the vehicle or not.

UNLADEN / HUNTER PERMIT

The Unladen / Hunter permit is available to the carrier or the owner operator who is changing companies at the request to the Licensing office in Helena. When an operator is changing from one company to another and needs to travel to the new company to get the credentials to operate, there is the option of obtaining an unladen permit.

The unladen permit is issued for the registered gross weight not in excess of the empty weight of the vehicle or combination of vehicles being registered at a cost of $5.00 per vehicle (plus applicable fees). **The Vehicle Must Travel Unladen**. It is valid for five days.

Obtaining an unladen permit does not obligate the owner operator or the new company to license the vehicle(s) but is a means of getting the vehicle(s) to the new company location for a decision whether or not to add the vehicle(s) to their fleet.

OWNER/OPERATOR VEHICLES

Proportional registration for owner/operators may be licensed in one of the following ways.

1) The owner/operator (lessor) may be the registrant and the vehicle may be registered in the name of the lessor. The apportioning of fees will be according to the operational records of the lessor. The plate and cab card will be the property of the lessor; or,

2) The carrier (lessee) may be the registrant at the option of the lessor and the vehicle may be registered by the carrier, but in both the owner-operator's name and that of the carrier as lessee, with apportioning of fees according to the records of the carrier. The plates and cab cards will be the property of the carrier (lessee).

HOUSEHOLD GOODS CARRIERS

Household Goods Carriers using equipment leased from service representatives may choose to base the equipment in the base jurisdiction of the service representative or that of the carrier.

For equipment owned and operated by owner operators, other than service representatives, and used exclusively to transport household goods, the equipment shall be registered in the base jurisdiction of the carrier. The registration shall be in the name of the carrier with the owner operator’s name as the owner. Fees will be apportioned according to the carrier distance.

When household goods carrier equipment is to be registered in the base jurisdiction of the service representative, the registration will be in the service representative's name, with the carrier as owner. The fees for apportionment will be a combination of the service representative and of the carrier. The records must be kept or made available in the service representatives' base jurisdiction.

RENTAL VEHICLES

All vehicle rental companies registering vehicles through the IRP must meet the base jurisdiction requirements; must have an established place of business; and, the fleet of vehicles must accrue distance in the base jurisdiction. Vehicles registered as part of a rental fleet can operate intrajurisdictionally or interjurisdictionally.

Fees for rental passenger cars operated in Montana are calculated using the following formula. To determine the percentage of total fleet vehicles that shall be registered in Montana, divide the gross revenue received in the preceding year for use of such rental vehicles arising from passenger car rental transactions occurring in the jurisdiction by the total gross revenue received in the preceding year for the use of such rental vehicles arising from passenger car rental transactions occurring in all jurisdictions in which such vehicles are operated. The resulting percentage shall be applied to the total number of passenger cars in the fleet and that figure shall be the number of rental passenger cars that shall be fully (100%) registered in Montana.

BUSES

Buses must be licensed by the gross loaded weight of the bus. The owner will determine the weight of the bus, passengers and cargo and submit this weight when applying for registration.

The registration fees for buses will be based on the relationship of base jurisdiction distance to total distance operated by the fleet. At the option of the registrant, total distance may be the sum of actual interjurisdictional distance or a sum equal to the scheduled route distance per jurisdiction from the farthest point of origination to the farthest point of destination.

TRAILER REGISTRATION

Semi-trailers and full trailers may be registered only if they are used in an interstate operation and **the registered owner has one or more motor vehicles registered through the IRP**.

Permanent Status:

- Trailers are listed as a separate fleet from the power units.
- When a new trailer is added to the fleet, the trailer will be registered as a permanent status with a permanent sticker.
- The new trailer registration will have a permanent expiration date of 12/2099.
- The cost is $82.50 for the permanent trailer registration. This is not a pro-ratable fee.

Deletion:

- If the owner of a fleet removes a trailer from the fleet, the owner shall surrender the registration and license plate assigned to the trailer to the MCS office.
- The owner **may not transfer** the license plate and sticker to a trailer that is added to the fleet.

USDOT Active:

- To keep your trailers in an active status with IRP, you must keep your USDOT number active and updated bi-annually with FMCSA. If your USDOT number is not kept active and updated, MCS may inactivate the trailer fleet.

REGISTRATION FEE FOR LIGHT VEHICLES

AGE OF VEHICLE	COST FOR VEHICLE
YEARS	COST
0-4	$217.00
5-10	$87.00
11 and Older	$28.00

Light vehicles 61-3-321, MCA means a motor vehicle commonly referred to as an automobile, van, sport utility vehicle or truck having a manufacturer's rated capacity of 1 ton or less. Trucks exceeding 1 ton are licensed under the Schedule of Fees In Lieu of Tax and must pay gross vehicle weight fees. This is not pro-ratable a fee.

Vehicles with a manufacturer's rated capacity of 1 ton or less with a manufacturer's suggested retail of more than $150,000 that is 10 years old or less, the annual registration fee is the amount above plus $825. This is not pro-ratable a fee.

FEE IN LIEU OF TAX

Buses and trucks with a manufacturer's rated capacity of more than one ton, and tractors shall pay a fee in lieu of tax based on the age of the vehicle and the manufacturer's rated capacity of the vehicle. The age of the vehicle is determined by subtracting the manufacturer's model year of the vehicle from the calendar year for which the fee in lieu of tax is due. The manufacturer's rated capacity for a bus or truck with a manufacturer's rated capacity of more than 1 ton is the manufacturer's rated gross vehicle weight. The manufacturer's rated capacity for a tractor is the manufacturer's rated gross combined weight.

A power unit added to a fleet during the registration year will be assessed the fee in lieu of tax according to the remaining number of months in the registration year. **The fee in lieu of tax is not refundable, nor may a credit be given for a deleted vehicle.**

The fee in lieu of tax does not pertain to light vehicles.

FEE IN LIEU OF TAX SCHEDULE

JURISDICTION OF MONTANA
Effective: July 1, 2006
Weight: Pounds
Fees: US Dollars
Schedule of Registration Fees
MT Law: 61-3-529

Part 2 - Fee In Lieu of Tax

Rated Capacity in Pounds for vehicles that are between 1 ton and 16,999 pounds	12 Months	11 Months	10 Months	9 Months	8 Months	7 Months	6 Months	5 Months	4 Months	3 Months	2 Months	1 Month
1 Year or Less - New or Used	$117.00	$107.25	$97.50	$87.75	$78.00	$68.25	$58.50	$48.75	$39.00	$29.25	$19.50	$9.75
2 Years	$109.00	$99.92	$90.83	$81.75	$72.67	$63.58	$54.50	$45.42	$36.33	$27.25	$18.17	$9.08
3 Years	$100.00	$91.67	$83.33	$75.00	$66.67	$58.33	$50.00	$41.67	$33.33	$25.00	$16.67	$8.33
4 Years	$92.00	$84.33	$76.67	$69.00	$61.33	$53.67	$46.00	$38.33	$30.67	$23.00	$15.33	$7.67
5 Years	$83.00	$76.08	$69.17	$62.25	$55.33	$48.42	$41.50	$34.58	$27.67	$20.75	$13.83	$6.92
6 Years	$75.00	$68.75	$62.50	$56.25	$50.00	$43.75	$37.50	$31.25	$25.00	$18.75	$12.50	$6.25
7 Years	$66.00	$60.50	$55.00	$49.50	$44.00	$38.50	$33.00	$27.50	$22.00	$16.50	$11.00	$5.50
8 Years	$58.00	$53.17	$48.33	$43.50	$38.67	$33.83	$29.00	$24.17	$19.33	$14.50	$9.67	$4.83
9 Years	$50.00	$45.83	$41.67	$37.50	$33.33	$29.17	$25.00	$20.83	$16.67	$12.50	$8.33	$4.17
10 Years	$41.00	$37.58	$34.17	$30.75	$27.33	$23.92	$20.50	$17.08	$13.67	$10.25	$6.83	$3.42
11 - 12 Years	$33.00	$30.25	$27.50	$24.75	$22.00	$19.25	$16.50	$13.75	$11.00	$8.25	$5.50	$2.75
13 - 14 Years	$28.00	$25.67	$23.33	$21.00	$18.67	$16.33	$14.00	$11.67	$9.33	$7.00	$4.67	$2.33
15 - 16 Years	$25.00	$22.92	$20.83	$18.75	$16.67	$14.58	$12.50	$10.42	$8.33	$6.25	$4.17	$2.08
17 - 18 Years	$18.00	$16.50	$15.00	$13.50	$12.00	$10.50	$9.00	$7.50	$6.00	$4.50	$3.00	$1.50
19 - 20 Years	$13.00	$11.92	$10.83	$9.75	$8.67	$7.58	$6.50	$5.42	$4.33	$3.25	$2.17	$1.08
21 Years or More	$10.00	$9.17	$8.33	$7.50	$6.67	$5.83	$5.00	$4.17	$3.33	$2.50	$1.67	$0.83

Rated Capacity in Pounds 17,000 - 26,999	**12 Months**	**11 Months**	**10 Months**	**9 Months**	**8 Months**	**7 Months**	**6 Months**	**5 Months**	**4 Months**	**3 Months**	**2 Months**	**1 Month**
1 Year or Less - New or Used	$167.00	$153.08	$139.17	$125.25	$111.33	$97.42	$83.50	$69.58	$55.67	$41.75	$27.83	$13.92
2 Years	$150.00	$137.50	$125.00	$112.50	$100.00	$87.50	$75.00	$62.50	$50.00	$37.50	$25.00	$12.50
3 Years	$134.00	$122.83	$111.67	$100.50	$89.33	$78.17	$67.00	$55.83	$44.67	$33.50	$22.33	$11.17
4 Years	$117.00	$107.25	$97.50	$87.75	$78.00	$68.25	$58.50	$48.75	$39.00	$29.25	$19.50	$9.75
5 Years	$109.00	$99.92	$90.83	$81.75	$72.67	$63.58	$54.50	$45.42	$36.33	$27.25	$18.17	$9.08
6 Years	$100.00	$91.67	$83.33	$75.00	$66.67	$58.33	$50.00	$41.67	$33.33	$25.00	$16.67	$8.33
7 Years	$91.00	$83.42	$75.83	$68.25	$60.67	$53.08	$45.50	$37.92	$30.33	$22.75	$15.17	$7.58
8 Years	$83.00	$76.08	$69.17	$62.25	$55.33	$48.42	$41.50	$34.58	$27.67	$20.75	$13.83	$6.92
9 Years	$75.00	$68.75	$62.50	$56.25	$50.00	$43.75	$37.50	$31.25	$25.00	$18.75	$12.50	$6.25
10 Years	$58.00	$53.17	$48.33	$43.50	$38.67	$33.83	$29.00	$24.17	$19.33	$14.50	$9.67	$4.83
11 - 12 Years	$50.00	$45.83	$41.67	$37.50	$33.33	$29.17	$25.00	$20.83	$16.67	$12.50	$8.33	$4.17
13 - 14 Years	$37.00	$33.92	$30.83	$27.75	$24.67	$21.58	$18.50	$15.42	$12.33	$9.25	$6.17	$3.08
15 - 16 Years	$30.00	$27.50	$25.00	$22.50	$20.00	$17.50	$15.00	$12.50	$10.00	$7.50	$5.00	$2.50
17 - 18 Years	$26.00	$23.83	$21.67	$19.50	$17.33	$15.17	$13.00	$10.83	$8.67	$6.50	$4.33	$2.17
19 - 20 Years	$19.00	$17.42	$15.83	$14.25	$12.67	$11.08	$9.50	$7.92	$6.33	$4.75	$3.17	$1.58
21 Years or More	$12.00	$11.00	$10.00	$9.00	$8.00	$7.00	$6.00	$5.00	$4.00	$3.00	$2.00	$1.00
Rated Capacity in Pounds 27,000 - 54,999	**12 Months**	**11 Months**	**10 Months**	**9 Months**	**8 Months**	**7 Months**	**6 Months**	**5 Months**	**4 Months**	**3 Months**	**2 Months**	**1 Month**
1 Year or Less - New or Used	$284.00	$260.33	$236.67	$213.00	$189.33	$165.67	$142.00	$118.33	$94.67	$71.00	$47.33	$23.67
2 Years	$250.00	$229.17	$208.33	$187.50	$166.67	$145.83	$125.00	$104.17	$83.33	$62.50	$41.67	$20.83
3 Years	$220.00	$201.67	$183.33	$165.00	$146.67	$128.33	$110.00	$91.67	$73.33	$55.00	$36.67	$18.33
4 Years	$184.00	$168.67	$153.33	$138.00	$122.67	$107.33	$92.00	$76.67	$61.33	$46.00	$30.67	$15.33
5 Years	$160.00	$146.67	$133.33	$120.00	$106.67	$93.33	$80.00	$66.67	$53.33	$40.00	$26.67	$13.33
6 Years	$134.00	$122.83	$111.67	$100.50	$89.33	$78.17	$67.00	$55.83	$44.67	$33.50	$22.33	$11.17

7 Years	$117.00	$107.25	$97.50	$87.75	$78.00	$68.25	$58.50	$48.75	$39.00	$29.25	$19.50	$9.75
8 Years	$100.00	$91.67	$83.33	$75.00	$66.67	$58.33	$50.00	$41.67	$33.33	$25.00	$16.67	$8.33
9 Years	$92.00	$84.33	$76.67	$69.00	$61.33	$53.67	$46.00	$38.33	$30.67	$23.00	$15.33	$7.67
10 Years	$79.00	$72.42	$65.83	$59.25	$52.67	$46.08	$39.50	$32.92	$26.33	$19.75	$13.17	$6.58
11 - 12 Years	$67.00	$61.42	$55.83	$50.25	$44.67	$39.08	$33.50	$27.92	$22.33	$16.75	$11.17	$5.58
13 - 14 Years	$52.00	$47.67	$43.33	$39.00	$34.67	$30.33	$26.00	$21.67	$17.33	$13.00	$8.67	$4.33
15 - 16 Years	$38.00	$34.83	$31.67	$28.50	$25.33	$22.17	$19.00	$15.83	$12.67	$9.50	$6.33	$3.17
17 - 18 Years	$29.00	$26.58	$24.17	$21.75	$19.33	$16.92	$14.50	$12.08	$9.67	$7.25	$4.83	$2.42
19 - 20 Years	$22.00	$20.17	$18.33	$16.50	$14.67	$12.83	$11.00	$9.17	$7.33	$5.50	$3.67	$1.83
21 Years or More	$16.00	$14.67	$13.33	$12.00	$10.67	$9.33	$8.00	$6.67	$5.33	$4.00	$2.67	$1.33
Rated Capacity in Pounds 55,000 or More	**12 Months**	**11 Months**	**10 Months**	**9 Months**	**8 Months**	**7 Months**	**6 Months**	**5 Months**	**4 Months**	**3 Months**	**2 Months**	**1 Month**
1 Year or Less - New or Used	$375.00	$343.75	$312.50	$281.25	$250.00	$218.75	$187.50	$156.25	$125.00	$93.75	$62.50	$31.25
2 Years	$300.00	$275.00	$250.00	$225.00	$200.00	$175.00	$150.00	$125.00	$100.00	$75.00	$50.00	$25.00
3 Years	$266.00	$243.83	$221.67	$199.50	$177.33	$155.17	$133.00	$110.83	$88.67	$66.50	$44.33	$22.17
4 Years	$242.00	$221.83	$201.67	$181.50	$161.33	$141.17	$121.00	$100.83	$80.67	$60.50	$40.33	$20.17
5 Years	$195.00	$178.75	$162.50	$146.25	$130.00	$113.75	$97.50	$81.25	$65.00	$48.75	$32.50	$16.25
6 Years	$167.00	$153.08	$139.17	$125.25	$111.33	$97.42	$83.50	$69.58	$55.67	$41.75	$27.83	$13.92
7 Years	$147.00	$134.75	$122.50	$110.25	$98.00	$85.75	$73.50	$61.25	$49.00	$36.75	$24.50	$12.25
8 Years	$125.00	$114.58	$104.17	$93.75	$83.33	$72.92	$62.50	$52.08	$41.67	$31.25	$20.83	$10.42
9 Years	$109.00	$99.92	$90.83	$81.75	$72.67	$63.58	$54.50	$45.42	$36.33	$27.25	$18.17	$9.08
10 Years	$92.00	$84.33	$76.67	$69.00	$61.33	$53.67	$46.00	$38.33	$30.67	$23.00	$15.33	$7.67
11 - 12 Years	$76.00	$69.67	$63.33	$57.00	$50.67	$44.33	$38.00	$31.67	$25.33	$19.00	$12.67	$6.33
13 - 14 Years	$61.00	$55.92	$50.83	$45.75	$40.67	$35.58	$30.50	$25.42	$20.33	$15.25	$10.17	$5.08
15 - 16 Years	$47.00	$43.08	$39.17	$35.25	$31.33	$27.42	$23.50	$19.58	$15.67	$11.75	$7.83	$3.92
17 - 18 Years	$36.00	$33.00	$30.00	$27.00	$24.00	$21.00	$18.00	$15.00	$12.00	$9.00	$6.00	$3.00
19 - 20 Years	$26.00	$23.83	$21.67	$19.50	$17.33	$15.17	$13.00	$10.83	$8.67	$6.50	$4.33	$2.17
21 Years or More	$20.00	$18.33	$16.67	$15.00	$13.33	$11.67	$10.00	$8.33	$6.67	$5.00	$3.33	$1.67

IDENTIFICATION FEES

Identification or administrative fees are not included in the registration fees and are not prorated nor does the apportioned percentage apply. Identification fees are:
Cab card - $2.00; License plate - $2.00; and Sticker that goes on the plate - $2.00.

REGISTRATION FEES FOR HEAVY VEHICLES

The annual registration fee for heavy trucks, buses, and logging trucks in excess of 1 ton is $22.75 and is pro-ratable, as per Registration Fees **61-3-321, MCA .**

MT FEES – CHARGED

In reviewing the Gross Vehicle Weight fee chart below, you will notice that Montana's weight is in increments of 2,000-pound increments. This is how the fees are charged by MT.

An example of this: In IRP a user may ask for a GVW limit of 55,000 lbs. on your Apportioned Registration. The user will be charged based on the 56,000 lb. weight increment.

SCHEDULE I FEES

Schedule I fees are the gross weight fees on trucks, truck tractors and buses, based on the loaded gross weight of the vehicle, including the maximum gross weight of any towed unit of each truck and truck tractor.

JURISDICTION OF MONTANA

Effective: January 1st, 2017
Weight: Pounds
Fees: US Dollars
Schedule of Registration Fees
MT Law: 61-10-201

Part 3 - Gross Vehicle Weight Fees

	12 Months	11 Months	10 Months	9 Months	8 Months	7 Months	6 Months	5 Months	4 Months	3 Months	2 Months	1 Month
Manufacturer's rated capacity up to 1/2 ton *	$7.00	$7.00	$7.00	$7.00	$7.00	$7.00	$7.00	$7.00	$7.00	$7.00	$7.00	$7.00
Manufacturer's rated capacity up to 3/4 ton **	$12.50	$12.50	$12.50	$12.50	$12.50	$12.50	$12.50	$12.50	$12.50	$12.50	$12.50	$12.50
Manufacturer's rated capacity up to 1 ton ***	$17.50	$17.50	$17.50	$17.50	$17.50	$17.50	$17.50	$17.50	$17.50	$17.50	$17.50	$17.50
Up to 16,000 lbs	$21.00	$21.00	$21.00	$21.00	$21.00	$21.00	$21.00	$21.00	$21.00	$21.00	$21.00	$21.00
16,001 to 18,000	$28.00	$28.00	$28.00	$28.00	$28.00	$28.00	$28.00	$28.00	$28.00	$28.00	$28.00	$28.00
18,001 to 20,000	$37.50	$37.50	$37.50	$37.50	$37.50	$37.50	$37.50	$37.50	$37.50	$37.50	$37.50	$37.50
20,001 to 22,000	$47.00	$47.00	$47.00	$47.00	$47.00	$47.00	$47.00	$47.00	$47.00	$47.00	$47.00	$47.00
22,001 to 24,000	$70.00	$70.00	$70.00	$70.00	$70.00	$70.00	$70.00	$70.00	$70.00	$70.00	$70.00	$70.00
24,001 to 26,000	$90.00	$82.50	$75.00	$67.50	$60.00	$52.50	$45.00	$37.50	$30.00	$22.50	$15.00	$7.50
26,001 to 28,000	$110.00	$100.83	$91.67	$82.50	$73.33	$64.17	$55.00	$45.83	$36.67	$27.50	$18.33	$9.17
28,001 to 30,000	$130.00	$119.17	$108.33	$97.50	$86.67	$75.83	$65.00	$54.17	$43.33	$32.50	$21.67	$10.83
30,001 to 32,000	$150.00	$137.50	$125.00	$112.50	$100.00	$87.50	$75.00	$62.50	$50.00	$37.50	$25.00	$12.50
32,001 to 34,000	$170.00	$155.83	$141.67	$127.50	$113.33	$99.17	$85.00	$70.83	$56.67	$42.50	$28.33	$14.17
34,001 to 36,000	$190.00	$174.17	$158.33	$142.50	$126.67	$110.83	$95.00	$79.17	$63.33	$47.50	$31.67	$15.83
36,001 to 38,000	$215.00	$197.08	$179.17	$161.25	$143.33	$125.42	$107.50	$89.58	$71.67	$53.75	$35.83	$17.92
38,001 to 40,000	$235.00	$215.42	$195.83	$176.25	$156.67	$137.08	$117.50	$97.92	$78.33	$58.75	$39.17	$19.58
40,001 to 42,000	$255.00	$233.75	$212.50	$191.25	$170.00	$148.75	$127.50	$106.25	$85.00	$63.75	$42.50	$21.25
42,001 to 44,000	$275.00	$252.08	$229.17	$206.25	$183.33	$160.42	$137.50	$114.58	$91.67	$68.75	$45.83	$22.92
44,001 to 46,000	$300.00	$275.00	$250.00	$225.00	$200.00	$175.00	$150.00	$125.00	$100.00	$75.00	$50.00	$25.00
46,001 to 48,000	$320.00	$293.33	$266.67	$240.00	$213.33	$186.67	$160.00	$133.33	$106.67	$80.00	$53.33	$26.67
48,001 to 50,000	$340.00	$311.67	$283.33	$255.00	$226.67	$198.33	$170.00	$141.67	$113.33	$85.00	$56.67	$28.33
50,001 to 52,000	$360.00	$330.00	$300.00	$270.00	$240.00	$210.00	$180.00	$150.00	$120.00	$90.00	$60.00	$30.00

	12 Months	11 Months	10 Months	9 Months	8 Months	7 Months	6 Months	5 Months	4 Months	3 Months	2 Months	1 Month
52,001 to 54,000	$380.00	$348.33	$316.67	$285.00	$253.33	$221.67	$190.00	$158.33	$126.67	$95.00	$63.33	$31.67
54,001 to 56,000	$400.00	$366.67	$333.33	$300.00	$266.67	$233.33	$200.00	$166.67	$133.33	$100.00	$66.67	$33.33
56,001 to 58,000	$420.00	$385.00	$350.00	$315.00	$280.00	$245.00	$210.00	$175.00	$140.00	$105.00	$70.00	$35.00
58,001 to 60,000	$440.00	$403.33	$366.67	$330.00	$293.33	$256.67	$220.00	$183.33	$146.67	$110.00	$73.33	$36.67
60,001 to 62,000	$460.00	$421.67	$383.33	$345.00	$306.67	$268.33	$230.00	$191.67	$153.33	$115.00	$76.67	$38.33
62,001 to 64,000	$482.50	$442.29	$402.08	$361.88	$321.67	$281.46	$241.25	$201.04	$160.83	$120.63	$80.42	$40.21
64,001 to 66,000	$502.50	$460.63	$418.75	$376.88	$335.00	$293.13	$251.25	$209.38	$167.50	$125.63	$83.75	$41.88
66,001 to 68,000	$522.50	$478.96	$435.42	$391.88	$348.33	$304.79	$261.25	$217.71	$174.17	$130.63	$87.08	$43.54
68,001 to 70,000	$545.75	$500.27	$454.79	$409.31	$363.83	$318.35	$272.88	$227.40	$181.92	$136.44	$90.96	$45.48
70,001 to 72,000	$566.50	$519.29	$472.08	$424.88	$377.67	$330.46	$283.25	$236.04	$188.83	$141.63	$94.42	$47.21
72,001 to 74,000	$607.50	$556.88	$506.25	$455.63	$405.00	$354.38	$303.75	$253.13	$202.50	$151.88	$101.25	$50.63
74,001 to 76,000	$655.00	$600.42	$545.83	$491.25	$436.67	$382.08	$327.50	$272.92	$218.33	$163.75	$109.17	$54.58
76,001 to 78,000	$695.00	$637.08	$579.17	$521.25	$463.33	$405.42	$347.50	$289.58	$231.67	$173.75	$115.83	$57.92
78,001 to 80,000	$750.00	$687.50	$625.00	$562.50	$500.00	$437.50	$375.00	$312.50	$250.00	$187.50	$125.00	$62.50
80,001 to 82,000	$896.00	$821.33	$746.67	$672.00	$597.33	$522.67	$448.00	$373.33	$298.67	$224.00	$149.33	$74.67
82,001 to 84,000	$942.00	$863.50	$785.00	$706.50	$628.00	$549.50	$471.00	$392.50	$314.00	$235.50	$157.00	$78.50
84,001 to 86,000	$988.00	$905.67	$823.33	$741.00	$658.67	$576.33	$494.00	$411.67	$329.33	$247.00	$164.67	$82.33
86,001 to 88,000	$1,034.00	$947.83	$861.67	$775.50	$689.33	$603.17	$517.00	$430.83	$344.67	$258.50	$172.33	$86.17
88,001 to 90,000	$1,080.00	$990.00	$900.00	$810.00	$720.00	$630.00	$540.00	$450.00	$360.00	$270.00	$180.00	$90.00
90,001 to 92,000	$1,126.00	$1,032.17	$938.33	$844.50	$750.67	$656.83	$563.00	$469.17	$375.33	$281.50	$187.67	$93.83
92,001 to 94,000	$1,172.00	$1,074.33	$976.67	$879.00	$781.33	$683.67	$586.00	$488.33	$390.67	$293.00	$195.33	$97.67
94,001 to 96,000	$1,218.00	$1,116.50	$1,015.00	$913.50	$812.00	$710.50	$609.00	$507.50	$406.00	$304.50	$203.00	$101.50
96,001 to 98,000	$1,264.00	$1,158.67	$1,053.33	$948.00	$842.67	$737.33	$632.00	$526.67	$421.33	$316.00	$210.67	$105.33
98,001 to 100,000	$1,310.00	$1,200.83	$1,091.67	$982.50	$873.33	$764.17	$655.00	$545.83	$436.67	$327.50	$218.33	$109.17
100,001 to 102,000	$1,356.00	$1,243.00	$1,130.00	$1,017.00	$904.00	$791.00	$678.00	$565.00	$452.00	$339.00	$226.00	$113.00
102,001 to 104,000	$1,402.00	$1,285.17	$1,168.33	$1,051.50	$934.67	$817.83	$701.00	$584.17	$467.33	$350.50	$233.67	$116.83
104,001 to 106,000	$1,448.00	$1,327.33	$1,206.67	$1,086.00	$965.33	$844.67	$724.00	$603.33	$482.67	$362.00	$241.33	$120.67
106,001 to 108,000	$1,494.00	$1,369.50	$1,245.00	$1,120.50	$996.00	$871.50	$747.00	$622.50	$498.00	$373.50	$249.00	$124.50
108,001 to 110,000	$1,540.00	$1,411.67	$1,283.33	$1,155.00	$1,026.67	$898.33	$770.00	$641.67	$513.33	$385.00	$256.67	$128.33

	12 Months	11 Months	10 Months	9 Months	8 Months	7 Months	6 Months	5 Months	4 Months	3 Months	2 Months	1 Month
110,001 to 112,000	$1,586.00	$1,453.83	$1,321.67	$1,189.50	$1,057.33	$925.17	$793.00	$660.83	$528.67	$396.50	$264.33	$132.17
112,001 to 114,000	$1,632.00	$1,496.00	$1,360.00	$1,224.00	$1,088.00	$952.00	$816.00	$680.00	$544.00	$408.00	$272.00	$136.00
114,001 to 116,000	$1,678.00	$1,538.17	$1,398.33	$1,258.50	$1,118.67	$978.83	$839.00	$699.17	$559.33	$419.50	$279.67	$139.83
116,001 to 118,000	$1,724.00	$1,580.33	$1,436.67	$1,293.00	$1,149.33	$1,005.67	$862.00	$718.33	$574.67	$431.00	$287.33	$143.67
118,001 to 120,000	$1,770.00	$1,622.50	$1,475.00	$1,327.50	$1,180.00	$1,032.50	$885.00	$737.50	$590.00	$442.50	$295.00	$147.50
120,001 to 122,000	$1,816.00	$1,664.67	$1,513.33	$1,362.00	$1,210.67	$1,059.33	$908.00	$756.67	$605.33	$454.00	$302.67	$151.33
122,001 to 124,000	$1,862.00	$1,706.83	$1,551.67	$1,396.50	$1,241.33	$1,086.17	$931.00	$775.83	$620.67	$465.50	$310.33	$155.17
124,001 to 126,000	$1,908.00	$1,749.00	$1,590.00	$1,431.00	$1,272.00	$1,113.00	$954.00	$795.00	$636.00	$477.00	$318.00	$159.00
126,001 to 128,000	$1,954.00	$1,791.17	$1,628.33	$1,465.50	$1,302.67	$1,139.83	$977.00	$814.17	$651.33	$488.50	$325.67	$162.83
128,001 to 130,000	$2,000.00	$1,833.33	$1,666.67	$1,500.00	$1,333.33	$1,166.67	$1,000.00	$833.33	$666.67	$500.00	$333.33	$166.67
130,001 to 132,000	$2,046.00	$1,875.50	$1,705.00	$1,534.50	$1,364.00	$1,193.50	$1,023.00	$852.50	$682.00	$511.50	$341.00	$170.50

For vehicles over 132,000 lbs. add $46.00 for every 2000 lbs.

Montana's max GVW is 132,000 lbs. Combinations hauling Canadian weights may register for 138,000 lbs.

* 8,000 pounds GVWR (gross vehicle weight rating) may be used to substitute manufacturer's rated capacity of 1/2 ton
** 10,000 pounds GVWR (gross vehicle weight rating) may be used to substitute manufacturer's rated capacity of 3/4 ton
*** 14,000 pounds GVWR (gross vehicle weight rating) may be used to substitute manufacturer's rated capacity of 1 ton

CALCULATION OF APPORTION PERCENTAGES

The percent to each jurisdiction is calculated by dividing mileage by Total Fleet distance generated during the Distance Reporting Period (July 1 – June 30 of preceding year) and shown on Schedule B, then computed to the nearest thousandth. This percentage is then multiplied by each jurisdiction's fees, taking into consideration the weight and other elements. The percentages remain in effect for all transactions processed during the Registration Year.

FEE INCREASES

When a customer has requested a supplement and there is a fee increase for a jurisdiction that was not requested, this is more than likely due to that jurisdiction changing their fee structure, or other factors. MT must implement this change within so many days of the fee change request. The fees are calculated as determined in accordance with the law of the Member Jurisdiction(s).

EXAMPLES OF HOW TO FIGURE MT FEES

This does not consider how other jurisdictional fees are figured.

*If this unit is a Light Vehicle, check the appropriate box on the form and enter this as the MT Gross Weight. Up to ½ ton = 1,000; Up to ¾ ton = 1,500; and Up to 1 ton = 2,000

Examples of how to figure MT fees.

Example 1:	***Prorated Heavy Tractor @ 54,000 lbs. Tractor is a 1989 and is more than 21 years old. MT fees are at 16.457%.***
Registration Fee:	$22.75 x 16.457% = $3.74
Fee in Lieu:	$16.00 x 16.457% = $2.63
IRP GVW (Schedule 1 Fees):	54,000 GVW is $380.00 for 12 months multiplied by the prorate percent of 16.457% = $62.54
Registration Fee:	3.74
Fee in Lieu:	2.63
IRP GVW (Schedule 1 Fees):	62.54
Cab Card:	2.00
Plate:	2.00
Sticker:	2.00
Total MT Fees:	**74.91**

Example 2:	***Prorated Heavy Truck Tractor @ 68,000 lbs.*** **The Truck Tractor is a 1997 and is more than 21 years old.** ***MT fees are at 50.000%. In this example there is also a temporary authority and a special overlength permit requested.***
Registration Fee:	$22.75 x 50.000% = $11.38
Fee in Lieu:	$20.00 x 50.000% = $10.00
IRP GVW (Schedule 1 Fees):	68,000 GVW is $522.50 for 12 months multiplied by the prorate percent of 50.000 % = $261.25
Registration Fee:	11.38
Fee in Lieu:	10.00
IRP GVW (Schedule 1 Fees):	261.25
Cab Card:	2.00
Plate:	2.00
Sticker:	2.00
Temporary Authority	5.00
Special Overlength Permit:	75.00
Total MT Fees:	**368.63**

Example 3:	***Light Vehicle Fee – MT @ 2,000 lbs = 1 ton; all other jurisdictions are @ 38,000 lbs.*** **Truck is a 2004, one ton.** ***Vehicle is 21 years old in 2025. MT fees are at 50.000%.***
Registration fee for light vehicle:	Fee is $28.00 since the age of the vehicle is 11 years and older. $28.00 x 50.000% = $14.00
Manufacturer's suggested retail:	Lower than $150,000; the $825.00 does not apply (or the MT %). = $0.00
GVW Fees:	$17.50 x 50.000% = $8.75
Registration Fee:	14.00
LT Vehicle Fee – Value:	0.00
IRP GVW (Schedule 1 Fees):	8.75
Cab Card:	2.00
Plate:	2.00
Sticker:	2.00
Total MT Fees:	**28.75**

Example 4:	***Light Vehicle Fee – MT @ 1,000 lbs = 1/2 ton; all other jurisdictions @ 38,000 lbs. Truck is a 2023 and is two years old in 2025. MT fees are at 50.000%.***
Registration fee for light vehicle:	Fee is $217.00 since the vehicle is 2 years old in 2023. $217.00 x 50.000% = $108.50
Manufacturer's suggested retail:	Higher than $150,000; the $825.00 x 50.000% = $412.50
GVW Fees:	$7.00 x 50.000% = $3.50

Registration Fee:	108.50
LT Vehicle Fee – Value:	412.50
IRP GVW (Schedule 1 Fees):	3.50
Cab Card:	2.00
Plate:	2.00
Sticker:	2.00
Total MT Fees:	**530.50**

The percentages figured above in the examples (16.457% and 50.000%) come from distance reported in each jurisdiction at the time of registration. This is the percentage of MT's fees.

HOW MUCH WILL IT COST TO REGISTER MY FLEET IN IRP?

Your cost is dependent upon the jurisdictional percentages, GVW, and a fee in lieu tax on the truck and a and fees where apportionment is desired and the number of vehicles in the fleet, including the distance associated with the jurisdictions traveled.

A fleet means one or more apportionable vehicles designated by a registrant for distance reporting under the Plan.

To obtain an estimate of IRP registration costs, use the IRP Fee Estimator, provided to IRP by i3 Verticals Company.

PRISM OVERVIEW

The IRP registration process provides the framework for PRISM. The registration process serves two basic functions: First, it establishes a system for identifying the carrier responsible for safe operation of motor vehicles. Second, the use of registration denial and suspension provides a powerful incentive for unsafe carriers to improve their safety performance.

Performance Registration Information System Management (PRISM) is a federal/state partnership to identify motor carriers with a deficient safety record, and to tie a carrier's safety fitness to the ability to register motor vehicles. MT maintains compliance with ARM 18.8.202. PRISM links the Federal Motor Carrier Safety Administration's (FMCSA) motor carrier safety information with the states registration process to achieve two purposes:

1. To determine the motor carrier's safety fitness prior to registering a vehicle; and
2. By motivating the carrier to improve its safety performance either through an improvement process or the application of registration sanctions

The PRISM program includes two major processes: The commercial vehicle registration process and enforcement, these programs work in tandem to identify motor carriers and to hold them responsible for the safety of their operations. The performance of unsafe motor carriers is improved through a comprehensive system of identification, education, awareness, safety monitoring, and treatment.

The USDOT number is used to identify both the motor carrier responsible for safety and the individual vehicle registrant (if different). The carrier's safety fitness is checked prior to issuing vehicle registration. Unfit carriers may be denied the ability to register their vehicles. Carriers can update their USDOT information at SAFER FMCSA. The USDOT number(s) must have the MCSA-1 update done annually if you are prorated through the state of Montana.

Carriers, registrants, and owner-operators are given information on safety performance. Concerned personnel can take steps to improve carrier safety. If an owner-operator or a registrant leases to an unsafe motor carrier, the owner-operator or registrant is notified of the carrier's MCSIP status.

ENFORCEMENT

Enforcement is the process by which the carrier safety is systemically tracked and improved. The process is designed to improve the safety performance of carriers with demonstrated poor safety performance through accelerated identification, performance monitoring and treatment. When a carrier is identified as needing improvement in safety practices the carrier enters the Motor Carrier Safety Improvement Process (MCSIP), Under MCSIP, carriers with potential safety problems are identified and prioritized for on-site reviews using the CSA – Compliance, Safety, Accountability program. The Motor Carrier Safety Measurement System (SMS) makes the maximum use of crash, driver, and vehicle and safety management data to develop an overall indicator of the carrier fitness that is used to prioritize carriers for possible on-site reviews.

PRISM BENEFITS

PRISM has demonstrated the following benefits: PRISM improves carrier safety by identifying the party responsible for the safe operation if commercial motor vehicles, Safety events such as inspections, crashes, and violations involving a PRISM vehicle can be tied back to the responsible motor carrier.

The principal means of identifying a potentially poor performing carrier is through the accumulation of carrier, vehicle, and driver specific events that are linked to the carrier though the USDOT number. Carriers are identified, treated, and released from a safety improvement program based on demonstrated highway performance after safety treatment has been applied.

A motor carrier's performance is evaluated using all available data including roadside inspections, compliance reviews, crashes, and enforcement history. This safety information is updated continuously.

IMPROVE PRODUCTIVITY AND IMPROVE DATA QUALITY

PRISM has increased the efficiency and effectiveness of federal and state safety efforts through the efficient allocation of scarce resources, using the use of warning letters as an effective, inexpensive alternative to on-site compliance reviews for motor carriers with less severe safety problems.

PRISM has improved the accuracy and timeliness of motor carrier data by development of a procedure to obtain current motor carrier census data as part of the registration process; the development of a procedure to use the vehicle license plate number to more accurately assign inspection and crash data to the responsible motor carrier; and by the development of automated data collection procedures in the field to properly assign safety events to the proper motor carrier.

DATA QUALITY IMPROVEMENT

PRISM is a data-driven process. Increasing the quality and accuracy of available data improves the accuracy, efficiency, and effectiveness of the program. The USDOT number will be used at the vehicle, registrant, and carrier level to track safety events. Warning letters provide effective feedback to carriers. Carriers will have the opportunity to dispute and correct their safety-related information.

SUMMARY

PRISM is a federal/state partnership designed to improve highway safety by identifying motor carriers with unsatisfactory safety ratings. It is a data-driven program. Only those few careers determined to be unsafe will be affected by PRISM. PRISM will be administered as a part of the International Registration Plan.

COMMERCIAL VEHICLE REGISTRATION PROCESS

DETERMINING LEGAL GROSS WEIGHT

When determining the legal maximum gross weight of a vehicle or vehicle combination, there are three variables to take into consideration.

The three variables are:

1) **Axle configurations**
2) **Bridge measurements/number of axles**
3) **Tire size (safety rating)**

For vehicle combinations, all three variables must be known to determine the legal, maximum allowable weight for that combination.

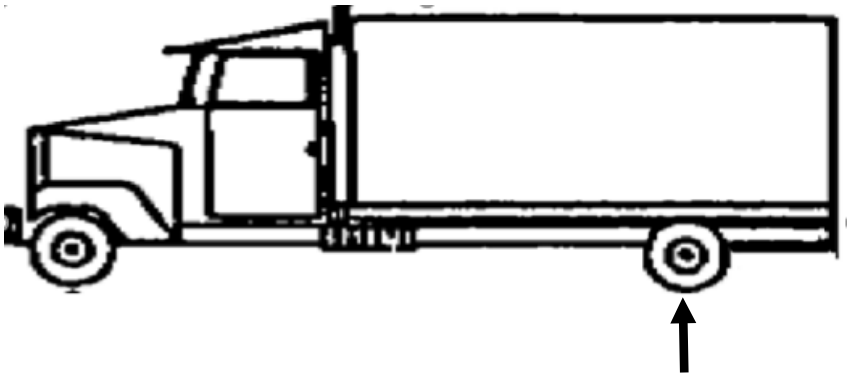
For single vehicles, the "Bridge Measurement" variable would not apply unless there are four or more axles on the vehicle.

Now look at each of the variables alone and see how they apply to the gross vehicle weight of the vehicles. As stated earlier, all three variables (in most instances) will be used to figure weights. We will now disseminate each variable, explaining the processes, means and terminology used. Then we will use all three together to determine the correct weight allowed on various vehicles, and vehicle combinations.

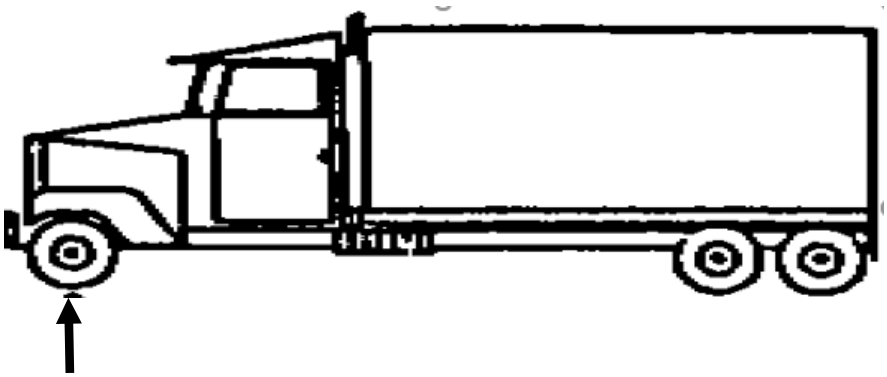
AXLE CONFIGURATIONS

There are five basic axle configurations to be aware of when determining legal weight of a vehicle. Each of these configurations has different legal, maximum weight allowed. Let's take a look at each of these, determine the legal weights of each and get to know the terminology involved with each.

Single Axle: (single tires)
This configuration is legal for the maximum weight of the manufactures' rating (safety rating). This is found on the sidewall of the tire and is usually somewhere around 6,500 pounds per tire. To determine the legal axle weight allowed for this axle, you would take the "safety rating" of each tire and multiply it by the two tires. Single axles (other than the steering) that have single tires are limited to a maximum weight of 11,000 pounds unless they are wide-based tires. A wide based tire is a tire that has 14 or more inches of nominal width and are limited to 500 pounds per inch width of tire or 20,000 pounds whichever is less.

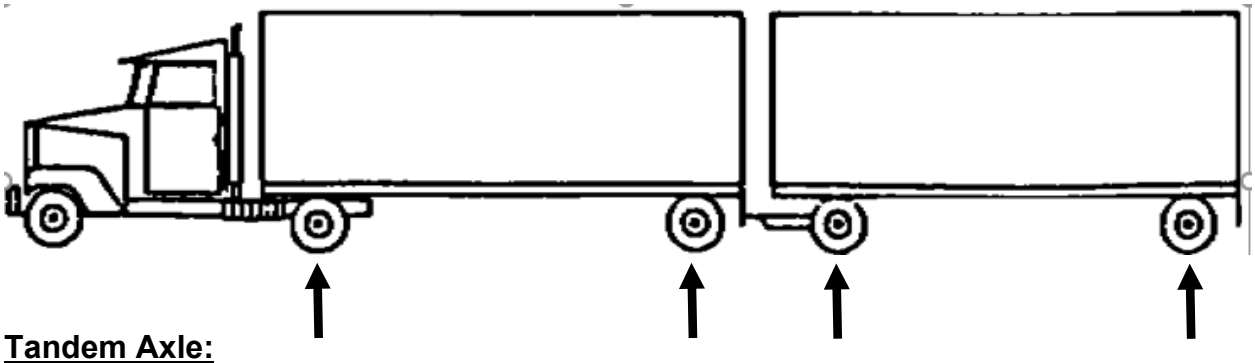


Shown above is an example of a Single Unit Truck (like a u haul truck)



Shown above is an example of a Single Axle Truck with dual tires

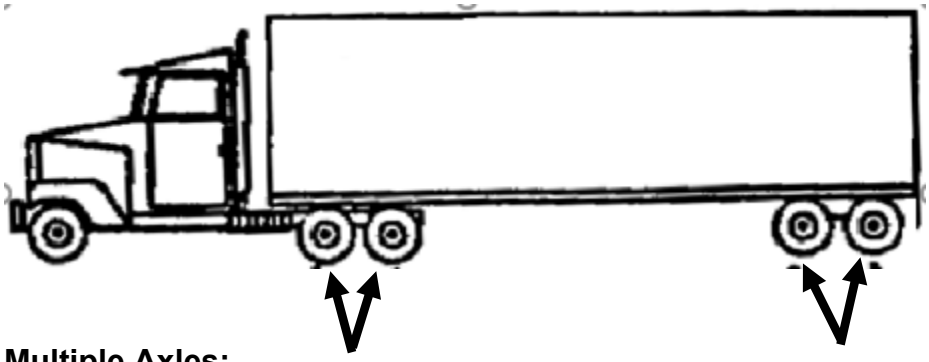
This configuration is legal for a maximum of 20,000 pounds per axle if the overall bridge spacing allows it.



Tandem Axle:

A tandem axle is two axles, whose centers are more than 40 inches apart and less than 96 inches apart. Two axles whose centers are less than 40 inches apart are considered to be a single axle and are legal only for 20,000 pounds. Two axles whose centers are more than 96 inches apart are considered spread axles and thus are legal for bridge chart allowances (38,000, 39,000 or 40,000 pounds depending on the distance 96 inches to 120 inches). This configuration is legal for 34,000 pounds.

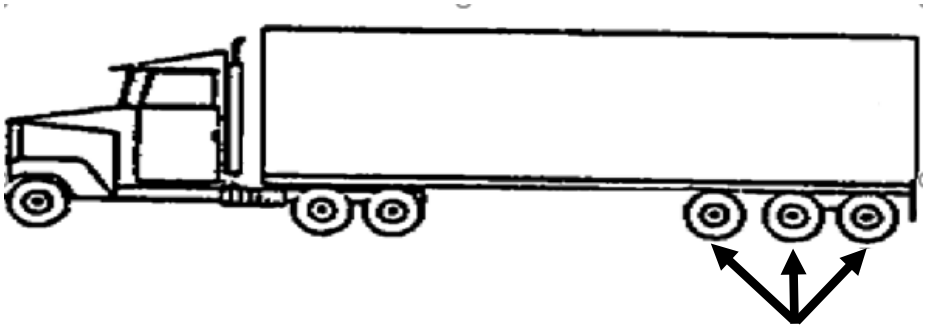
Shown above is an example of a Tractor with full trailers



Multiple Axles:

This configuration is a set of three or more axles put together as a unit. The legal maximum weight allowed must be figured using the "Bridge Measurement" variable found on page 64 of this manual.

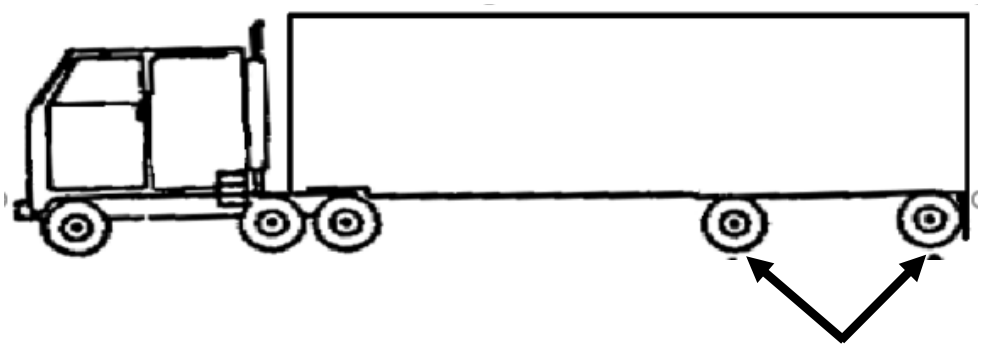
Shown above and below is an example of a Truck Tractor with a semi-trailer with multiple axles.



Spread Axle:

A spread axle configuration is two axles whose centers are 96 inches or more apart. This configuration is considered to be a spread axle and is legal for bridge chart allowances (38,000, 39,000 or 40,000 pounds depending on the distance between 96 inches to 102 inches).

Shown below is an example of a Truck Tractor with a semi-trailer with a spread axle.



BRIDGE MEASUREMENTS

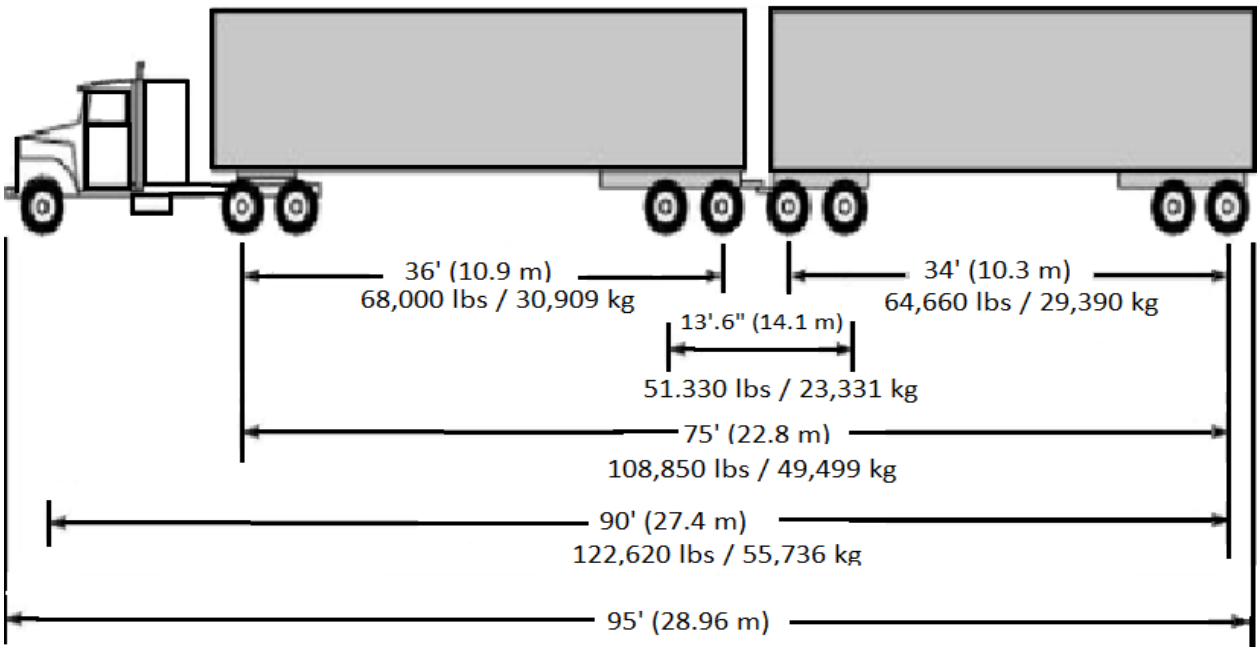
The bridge measurement is calculated on a complex formula, taking into account a vehicle's wheelbase and number of axles, to determine the legal gross weight of a vehicle, combination of vehicles, or a group of axles.

The formula is: W=500((LN/(N-1)) +12N+36) in which "W" equals gross weight, "L" equals wheelbase in feet, and "N" equals the number of axles.

For your convenience in determining axle weights and gross weights, the Bridge Formula has been converted into an easy-to-use chart. To use the chart, you need to know the total number of axles in the vehicle combination and the distances in feet and inches between axles. To achieve the most accurate interpretation of the formula, it is best to measure from center-to-center on all axles. For example, on a six-axle tractor-trailer combination, measure from the steering axle (axle #1) to the first drive axle (axle #2), the first drive axle (axle #2) to the next drive axle (axle #3). Repeat this process until you have reached the last axle in the combination. For purposes of determining weight, measurements are rounded up if the distance is (6) or more inches. Measurements are rounded down if the distance is (5) or fewer inches.
Example: 9'6" = 10 feet. 8'4" = 8 feet.

A nine-axle combination pictured below is used to illustrate how the weight distribution is determined. The steering axle is number 1, the first drive axle is number 2, the second drive axle is number 3, etc. Using the bridge chart (see page 69-71), go to the number of axles, then down to the number of feet from the first to last axle in the axle group. For example, to determine the maximum allowed on the second trailer, determine the distance from axle 6 to axle 9, a total of four axles. Using the bridge chart, go to 4 axles, then down to 34 feet. Where 4 axles intersects 34 feet is 64,660 pounds. This is the maximum that can be carried on the second trailer.

The interior bridge measurement (excluding the steering axle) determines the maximum weight that can be carried on the drive axles and trailer axles. In the illustration, the maximum weight on the inner bridge is 75' – 108,850 lbs. The maximum weight allowed on the combination (including the steering axle) is 90' – 122,620 lbs. To determine the maximum practical gross weight, use the 108,850 lbs. and add the steering axle weight (usually 12,000 pounds). The difference between 122,620 lbs. and 108,850 lbs. must be placed on the steering axle to achieve the maximum legal gross weight.



MT GROSS VEHICLE WEIGHT CHART

MONTANA
Department of Transportation

Gross Vehicle Weight Chart

Revised 02/2026

Formula: W = 500 ((LN/ (N-1)) + 12N+36) in which W = gross weight, L = wheel base in feet, and N = number of axles. The formula provides for maximum gross weight allowed on any vehicle or combination of vehicles, and maximum gross weight for any groups of axles. No tandem axle to exceed 34,000 pounds. MCA 61-10-107 defines a tandem axle as 2 consecutive axles more than 40 inches or less than 96 inches apart. No single axle to exceed 20,000 pounds. Maximum gross weight for reducible loads is 131,060 pounds.

PT	2 Axles	3 Axles	4 Axles	5 Axles	6 Axles	7 Axles	8 Axles	9 Axles	10 Axles	11 Axles	12 Axles	13 Axles	14 Axles
4	34000												
5	34000												
6	34000												
7	34000												
Less than 8	34000	34000											
8	38000	42000											
9	39000	42750											
10	40000	43500											
11		44250	49330	54870									
12		45000	50000	55500									
13		45750	50660	56120									
14		46500	51330	56750									
15		47250	52000	57370									
16		48000	52660	58000									
17		48750	53330	58620									
18		49500	54000	59250									
19		50250	54660	59870									
20		51000	55330	60500	66000								
21		51750	56000	61120	66600								
22		52500	56660	61750	67200								
23		53250	57330	62370	67800								
24		54000	58000	63000	68400	74000							
25		54750	58660	63620	69000	74580							
26		55500	59330	64250	69600	75160							
27		56250	60000	64870	70200	75750							
28		57000	60660	65500	70800	76330	82000						
29		57750	61330	66120	71400	76910	82570						
30		58500	62000	66750	72000	77500	83140						
31		59250	62660	67370	72600	78080	83710						
32		60000	63330	68000	73200	78660	84280	90000	95770	101600			
33			64000	68620	73800	79250	84850	90560	96330	102150			
34			64660	69250	74400	79830	85420	91120	96880	102700			
35			65330	69870	75000	80410	86000	91680	97440	103250			
36	Exception on 4 axles for 36, 37 and 38 PT		68000	70500	75600	81000	86570	92250	98000	103800			
37			68000	71120	76200	81580	87140	92810	98550	104350			
38			68000	71750	76800	82160	87710	93370	99110	104900			
39			68000	72370	77400	82750	88280	93930	99660	105450	111270	117120	123000

FT	2	3	4	5	6	7	8	9	10	11	12	13	14
	Axles	Axles	Axles	Axles	Axles	Axles	Axles	Axles	Axles	Axles	Axles	Axles	Axles
40			68660	73000	78000	83330	88850	94500	100220	106000	111810	117660	123530
41			69330	73620	78600	83910	89420	95060	100770	106550	112360	118200	124070
42			70000	74250	79200	84500	90000	95620	101330	107100	112900	118750	124610
43			70660	74870	79800	85080	90570	96180	101880	107650	113450	119290	125150
44			71330	75500	80400	85660	91140	96750	102440	108200	114000	119830	125690
45			72000	76120	81000	86250	91710	97310	103000	108750	114540	120370	126230
46			72660	76750	81600	86830	92280	97870	103550	109300	115090	120910	126760
47			73330	77370	82200	87410	92850	98430	104110	109850	115630	121450	127300
48			74000	78000	82800	88000	93420	99000	104660	110400	116180	122000	127840
49			74660	78620	83400	88580	94000	99560	105220	110950	116720	122540	128380
50			75330	79250	84000	89160	94570	100120	105770	111500	117270	123080	128920
51			76000	79870	84600	89750	95140	100680	106330	112050	117810	123620	129460
52			76660	80500	85200	90330	95710	101250	106880	112600	118360	124160	130000
53			77330	81120	85800	90910	96280	101810	107440	113150	118900	124700	130530
54			78000	81750	86400	91500	96850	102370	108000	113700	119450	125250	131070
55			78660	82370	87000	92080	97420	102930	108550	114250	120000	125790	
56			79330	83000	87600	92660	98000	103500	109110	114800	120540	126330	
57			80000	83620	88200	93250	98570	104060	109660	115350	121090	126870	
58				84250	88800	93830	99140	104620	110220	115900	121630	127410	
59				84870	89400	94410	99710	105180	110770	116450	122180	127950	
60				85500	90000	95000	100280	105750	111330	117000	122720	128500	
61				86120	90600	95580	100850	106310	111880	117550	123270	129040	
62				86750	91200	96160	101420	106870	112440	118100	123810	129580	
63				87370	91800	96750	102000	107430	113000	118650	124360	130120	
64				88000	92400	97330	102570	108000	113550	119200	124900	130660	
65				88620	93000	97910	103140	108560	114110	119750	125450	131200	
66				89250	93600	98500	103710	109120	114660	120300	126000		
67				89870	94200	99080	104280	109680	115220	120850	126540		
68				90500	94800	99660	104850	110250	115770	121400	127090		
69				91120	95400	100250	105420	110810	116330	121950	127630		
70				91750	96000	100830	106000	111370	116880	122500	128180		
71				92370	96600	101410	106570	111930	117440	123050	128720		
72				93000	97200	102000	107140	112500	118000	123600	129270		
73				93620	97800	102580	107710	113060	118550	124150	129810		
74				94250	98400	103160	108280	113620	119110	124700	130360		
75				94870	99000	103750	108850	114180	119660	125250	130900		
76				95500	99600	104330	109420	114750	120220	125800	131450		
77				96120	100200	104910	110000	115310	120770	126350			
78				96750	100800	105500	110570	115870	121330	126900			
79				97370	101400	106080	111140	116430	121880	127450			
80				98000	102000	106660	111710	117000	122440	128000			
81				98620	102600	107250	112280	117560	123000	128550			
82				99250	103200	107830	112850	118120	123550	129100			

FT	2	3	4	5	6	7	8	9	10	11	12	13	14
	Axles	Axles	Axles	Axles	Axles	Axles	Axles	Axles	Axles	Axles	Axles	Axles	Axles
83				99870	103800	108410	113420	118680	124110	129650			
84					104400	109000	114000	119250	124660	130200			
85					105000	109580	114570	119810	125220	130750			
86					105600	110160	115140	120370	125770	131300			
87					106200	110750	115710	120930	126330				
88					106800	111330	116280	121500	126880				
89					107400	111910	116850	122060	127440				
90					108000	112500	117420	122620	128000				
91					108600	113080	118000	123180	128550				
92					109200	113660	118570	123750	129110				
93					109800	114250	119140	124310	129660				
94					110400	114830	119710	124870	130220				
95						115410	120280	125430	130770				
96						116000	120850	126000	131330				
97						116580	121420	126560					
98						117160	122000	127120					
99						117750	122570	127680					
100						118330	123140	128250					
101						118910	123710	128810					
102						119500	124280	129370					
103						120080	124850	129930					
104						120660	125420	130500					
105						121250	126000	131060					
106						121830	126570						
107						122410	127140						
108						123000	127710						
109						123580	128280						
110						124160	128850						
111						124750	129420						
112						125330	130000						
113						125910	130570						
114						126500	131140						
115						127080							
116						127660							
117						128250							
118						128830							
119						129410							
120						130000							

Alternative accessible formats of this document will be provided upon request. Please contact Motor Carrier Services at 406-444-6130 / Montana Relay 711, to request this document in a different format.

SCHEDULE A & C FORM

An electronic version can be found at IRP Schedule A&C

MONTANA Department of Transportation

MDT-MCS-015 Rev 06/2023

Page 1 of 3

Acct #

Montana Department of Transportation
International Registration Plan
Schedule A & C
Motor Carrier Services Division

2701 Prospect Avenue
PO Box 4639
Helena MT 59604-4639
mdtmcsirpcontact@mt.gov
Phone: (406) 444-2998
TTY: (800) 335-7592
Fax: (406) 444-9263

Reset Form | Print Form

TYPE OF APPLICATION REQUESTED

- ☐ New Account (Needs Schedule B Also)
- ☐ New Power Unit Fleet (Needs Schedule B Also)
- ☐ USDOT Safety Change
- ☐ Other _____
- ☐ Add Unit
- ☐ Delete Unit Only
- ☐ Add and Delete
- ☐ Weight Increase
- ☐ Replace Cab Card
- ☐ Replace Plate
- ☐ Replace Sticker
- ☐ Re-Adding Unit Last active date: _____
- ☐ Address Change
- ☐ Fleet to Fleet
- ☐ Temporary Authority
- ☐ VIN Correction

REGISTRANT/CARRIER INFORMATION

License Year: _____

Effective Date: _____ Expiration Date: _____ # of Reg Months: _____

Account #: _____ Fleet #: _____ Supplement #: _____

Legal Name of Company: _____

Trade Name (DBA): _____

Physical Address: _____

City: _____ State: ____ Zip Code: _____ County: _____

Mailing Address (not Third Party): _____

City: _____ State: ____ Zip Code: _____ County: _____

Contact Person (not Third Party): _____

Phone #: _____ Fax #: _____ Alt. Phone #: _____

Email Address: _____

Tax ID #: _____ USDOT #: _____

THIRD PARTY INFORMATION

(If Yes, a Power of Attorney is required for all Fleets.) ☐ Yes ☐ No Acct #: _____

Contact Person: _____

Phone #: _____ Fax #: _____ Alt. Phone #: _____

Mailing Address: _____

City: _____ State: ____ Zip Code: _____ County: _____

Email Address: _____

FLEET INFORMATION

Fleet Type: ☐ FHR-For Hire Rental Carrier ☐ For-For Hire ☐ PVT-Private

Commodity Class: ☐ A-All ☐ B-Bus ☐ H-Household Goods

WY Authority: ☐ Yes ☐ No

MONTANA Department of Transportation

MDT-MCS-015 Rev 06/2023

Page 2 of 3

Acct #

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International Registration Plan
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VIN CORRECTION

+	Unit # (OEN)	New Vehicle Identification Number	License Plate #	Sup # Unit was Added On
-				

FLEET TO FLEET TRANSFER INFORMATION (MUST SUBMIT WEIGHT INFORMATION.)

+	Unit # (OEN)	Vehicle Identification Number	From Fleet #	To Fleet #
-				

DELETIONS (SEND IN PLATE(S) AND ORIGINAL CAB CARD(S) FOR DELETION.)

+	Unit # (OEN)	Vehicle Identification Number	License Plate #	Deletion Date	Deletion Reason
-					

VEHICLE INFORMATION

Most Vehicle Body Type and Makes will auto-populate based on the VIN. Unless invalid, MCS will not edit the vehicle information.

Body Type: TR = Tractor; TK = Truck; TT = Truck Tractor; WR = Wrecker or BS = Bus (fill in: Bus fields and luggage)

Fuel Type: D = Diesel; E = Electric; F = Flexible; G = Gasoline; H = Hybrid (Electric and Gasoline); I = Hybrid (Electric and Non-Gasoline); N = Liquid Compressed Natural Gas(LNG/CNG); O = Other; P = Propane

Unit #: _____ VIN: _____ Year: _____ Body Type: _____

Make: _____ Axles: ____ Combined Axles: ____ Fuel Type: _____ Bus Seats: ____ Bus/HP: _____

Luggage: ☐ Y ☐ N Unladen WT: _____

MT Gross WT: _____ Ton Rating _____

MT Gross WT for Ton Rating:
1/2 Ton = 1000 3/4 Ton = 1500
1 Ton = 2000 Over 1 Ton = MT Gross Weight

Purchase Price: _____ Purchase Date: _____

Title State Initials: _____ Title Number: _____ Special Overlength Permit: ☐ Yes ☐ No

Owner Name: _____ Owner Phone #: _____

Safety DOT: _____ Safety TIN: _____ Safety Responsibility: _____

Vehicle Safety-Will this change during the year: ☐ Yes ☐ No (Owner, Long Term Lease, or Short Term Lease)

Colorado Trailer: ☐ Yes ☐ No

Colorado Distance: Will this unit travel more than 10,000 Miles Nationally? ☐ Yes ☐ No

Utah Special Truck: ☐ Yes ☐ No

New Vehicle: ☐ Yes ☐ No (MSO or MCO) Manufacturers statement of origin must be included

Colorado Special Truck: ☐ Yes ☐ No

Click on Other-State-Fees-What-They-Mean for complete instructions on what these mean.

Add Vehicle | Remove Vehicle

MONTANA Department of Transportation

MDT-MCS-015 Rev 06/2023

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Acct #

Montana Department of Transportation
International Registration Plan
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WEIGHT INFORMATION

List Unit Number(s) for weights on this page: _____

Please list the weight in US pounds for ALL jurisdictions. (Canadian jurisdictions will print the weight in kilograms on the cab card.) **Units operating at different weights must be grouped on separate sheets.**

Jurisdiction	Weight	Jurisdiction	Weight	Jurisdiction	Weight
AK (Alaska)		AL (Alabama)		AR (Arkansas)	
AZ (Arizona)		CA (California)		CO (Colorado)	
CT (Connecticut)		DC (District of Columbia)		DE (Delaware)	
FL (Florida)		GA (Georgia)		IA (Iowa)	
ID (Idaho)		IL (Illinois)		IN (Indiana)	
KS (Kansas)		KY (Kentucky)		LA (Louisiana)	
MA (Massachusetts)		MD (Maryland)		ME (Maine)	
MI (Michigan)		MN (Minnesota)		MO (Missouri)	
MS (Mississippi)		MT (Montana)		MX (Mexico)	
NC (North Carolina)		ND (North Dakota)		NE (Nebraska)	
NH (New Hampshire)		NJ (New Jersey)		NM (New Mexico)	
NV (Nevada)		NY (New York)		OH (Ohio)	
OK (Oklahoma)		OR (Oregon)		PA (Pennsylvania)	
RI (Rhode Island)		SC (South Carolina)		SD (South Dakota)	
TN (Tennessee)		TX (Texas)		UT (Utah)	
VA (Virginia)		VT (Vermont)		WA (Washington)	
WI (Wisconsin)		WV (West Virginia)		WY (Wyoming)	
AB (Alberta)		BC (British Columbia)		MB (Manitoba)	
NB (New Brunswick)		NL (Newfoundland and Labrador)		NS (Nova Scotia)	
NT (Northwest Territories)		ON (Ontario)		PE (Prince Edward Island)	
QC (Quebec)		SK (Saskatchewan)		YT (Yukon Territories)	

Additional Weight Group Page Remove Weight Group Page

SCOPE OF OPERATION: Explain, **in detail** scope of your operation covering all distance. Include number of trips, routes, distance, what you are hauling and how you get your loads, etc. **If there is more than a 10% variance in the weights, justification must be provided.**

MONTANA OPERATORS: The undersigned, under oath, swears under penalty of perjury and penalty of law that this vehicle is insured as prescribed by 61-6-302 MCS, and declares to have knowledge of applicable State and Federal Motor Carrier Safety laws and that the information furnished in this application and the attached schedules are true and correct.

Authorized Signature **Title** **Date**

SCHEDULE B: ACTUAL DISTANCE FORM

The Schedule B Actual Distance form is to be used when there is actual miles accrued in the prior 18 months (July 1- June 30 of the preceeding year) under the carrier's own county registration. Justification is required in the scope for this form to be accepted by the MCS Staff. An electronic version can be found at SCHEDULE-B-ACTUAL_DISTANCE

MONTANA Department of Transportation

MDT-MCS-016 07/2023

Page 1 of 1

Montana Department of Transportation

Motor Carrier Services Division

INTERNATIONAL REGISTRATION PLAN

SCHEDULE B: ACTUAL DISTANCE

Used for a New IRP Account or a New Fleet.

(IRP SCHEDULE A & C must be used in conjunction with this form.)

2701 Prospect Avenue
PO Box 4639
Helena MT 59604-4639
mdtmcsirpcontact@mt.gov
Phone: (406) 444-2998
TTY: (800) 335-7592
Fax: (406) 444-9263

Print Form

REG YEAR#: _____ ACCOUNT#: _____ FLEET#: _____ SUPP#: _____

LEGAL NAME OF COMPANY: _____

Anything ending in a zero in one or more jurisdictions, to include the base jurisdiction, is considered even miles. A comment/ justification as to why the actual miles are showing as even miles must be input into the Distance Comment Field below.

If this is a new account/fleet and you do not have actual distance for the previous distance period (July 1 to June 30), the Schedule B: Average Per Vehicle Distance pre-populated form will be used for fee calculation.

If actual distance was traveled during previous distance period (July 1 to June 30) complete the chart below.

Jurisdiction	Distance	Jurisdiction	Distance	Jurisdiction	Distance
AK (Alaska)	N/A	AL (Alabama)		AR (Arkansas)	
AZ (Arizona)		CA (California)		CO (Colorado)	
CT (Connecticut)		DC (District of Columbia)		DE (Delaware)	
FL (Florida)		GA (Georgia)		IA (Iowa)	
ID (Idaho)		IL (Illinois)		IN (Indiana)	
KS (Kansas)		KY (Kentucky)		LA (Louisiana)	
MA (Massachusetts)		MD (Maryland)		ME (Maine)	
MI (Michigan)		MN (Minnesota)		MO (Missouri)	
MS (Mississippi)		MT (Montana)		MX (Mexico)	N/A
NC (North Carolina)		ND (North Dakota)		NE (Nebraska)	
NH (New Hampshire)		NJ (New Jersey)		NM (New Mexico)	
NV (Nevada)		NY (New York)		OH (Ohio)	
OK (Oklahoma)		OR (Oregon)		PA (Pennsylvania)	
RI (Rhode Island)		SC (South Carolina)		SD (South Dakota)	
TN (Tennessee)		TX (Texas)		UT (Utah)	
VA (Virginia)		VT (Vermont)		WA (Washington)	
WI (Wisconsin)		WV (West Virginia)		WY (Wyoming)	
AB (Alberta)		BC (British Columbia)		MB (Manitoba)	
NB (New Brunswick)		NL(Newfoundland & Labrador)		NS (Nova Scotia)	
NT (Northwest Territories)	N/A	ON (Ontario)		PE (Prince Edward Island)	
QC (Quebec)		SK (Saskatchewan)		YK (Yukon Territories)	N/A

Montana Operators: The undersigned, swears under penalty of perjury and penalty of law that this vehicle is insured as prescribed by 61-6-302 MCA, and declares to have knowledge of applicable State and Federal Motor Carrier Safety laws and that the information furnished in this application and the attached schedules are true and correct.

Total Fleet Miles: _____

Authorized Signature _____ Title _____ Date _____

SCHEDULE B: AVERAGE PER VEHICLE DISTANCE FORM

The Schedule B Average Per Vehicle Distance New Carrier form is to be used for carriers who have not traveled interstate previously under their own county registration.
An electronic version can be found at IRP_SCHEDULE-B-APVD

MONTANA
Department of Transportation

MDT-MCS-017 03/2026
Page 1 of 1

Montana Department of Transportation
Motor Carrier Services Division
INTERNATIONAL REGISTRATION PLAN
SCHEDULE B: AVERAGE PER VEHICLE DISTANCE
Used for a New IRP Account or a New Fleet.
(IRP SCHEDULE A & C must be used in conjunction with this form.)

2701 Prospect Avenue
PO Box 4639
Helena MT 59604-4639
mdtmcsirpcontact@mt.gov
Phone: (406) 444-2998
TTY: (800) 335-7592
Fax: (406) 444-9263

Print Form

REG YEAR#: _____ ACCOUNT#: _____ FLEET#: _____ SUPP#: _____

LEGAL NAME OF COMPANY: _____

Anything ending in a zero in one or more jurisdictions, to include the base jurisdiction, is considered even miles. A comment/ justification as to why the actual miles are showing as even miles must be input into the Distance Comment Field below.

The mileage reporting period is calculated from July 1 to June 30 of the preceding year.
If Actual Miles were accrued in the past 18 months - use the SCHEDULE B: ACTUAL DISTANCE form instead.
(This form is updated yearly and is effective on April 1st.)

Jurisdiction	Distance	Jurisdiction	Distance	Jurisdiction	Distance
AK (Alaska)	N/A	AL (Alabama)	660	AR (Arkansas)	252
AZ (Arizona)	784	CA (California)	1322	CO (Colorado)	1681
CT (Connecticut)	65	DC (District of Columbia)	1	DE (Delaware)	11
FL (Florida)	373	GA (Georgia)	957	IA (Iowa)	476
ID (Idaho)	3518	IL (Illinois)	354	IN (Indiana)	263
KS (Kansas)	880	KY (Kentucky)	114	LA (Louisiana)	390
MA (Massachusetts)	76	MD (Maryland)	33	ME (Maine)	63
MI (Michigan)	658	MN (Minnesota)	1950	MO (Missouri)	528
MS (Mississippi)	437	MT (Montana)	9539	MX (Mexico)	N/A
NC (North Carolina)	104	ND (North Dakota)	3163	NE (Nebraska)	953
NH (New Hampshire)	22	NJ (New Jersey)	186	NM (New Mexico)	619
NV (Nevada)	1109	NY (New York)	63	OH (Ohio)	224
OK (Oklahoma)	497	OR (Oregon)	772	PA (Pennsylvania)	153
RI (Rhode Island)	5	SC (South Carolina)	858	SD (South Dakota)	1018
TN (Tennessee)	219	TX (Texas)	2389	UT (Utah)	1744
VA (Virginia)	97	VT (Vermont)	21	WA (Washington)	1357
WI (Wisconsin)	253	WV (West Virginia)	69	WY (Wyoming)	2017
AB (Alberta)	4235	BC (British Columbia)	1075	MB (Manitoba)	327
NB (New Brunswick)	94	NL(Newfoundland & Labrador)	24	NS (Nova Scotia)	140
NT (Northwest Territories)	N/A	ON (Ontario)	23	PE (Prince Edward Island)	19
QC (Quebec)	38	SK (Saskatchewan)	1678	YK (Yukon Territories)	N/A

Montana Operators: The undersigned, swears under penalty of perjury and penalty of law that this vehicle is insured as prescribed by 61-6-302 MCA, and declares to have knowledge of applicable State and Federal Motor Carrier Safety laws and that the information furnished in this application and the attached schedules are true and correct.

Total Fleet Miles: 51,350

Authorized Signature _____ Title _____ Date _____

SCHEDULE C-T (TRAILERS) FORM

An electronic version can be found at IRP_C&T

MONTANA Department of Transportation

MDT-MCS-018 01/2024
Page 1 of 2

Montana Department of Transportation
International Registration Plan
Schedule C-T (Trailers)
Motor Carrier Services Division

2701 Prospect Avenue
PO Box 4639
Helena MT 59604-4639
mdtmcsirpcontact@mt.gov
Phone: (406) 444-2998
TTY: (800) 335-7592
Fax: (406) 444-9263

Reset Form | Print Form

TYPE OF APPLICATION REQUESTED

☐ New Trailer Account	☐ Add Unit Only	☐ Replace Cab Card	☐ Temporary Authority
☐ New Trailer Fleet for Existing Account	☐ Delete Unit Only	☐ Replace Plates	☐ Fleet to Fleet
	☐ VIN Correction	☐ Replace Sticker	☐ Address Change
☐ Other: _____			☐ USDOT Safety Change

REGISTRANT/CARRIER INFORMATION

License Year: _____

Effective Date: _____ Expiration Date: PERM

Account #: _____ Fleet #: _____ Supplement #: _____

Legal Name of Company: _____

Trade Name (DBA): _____

Physical Address: _____

City: _____ State: _____ Zip Code: _____ County: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____ County: _____

Contact Person (not Third Party): _____

Phone #: _____ Fax #: _____ Alt. Phone #: _____

Email Address: _____

Tax ID#: _____ USDOT#: _____

THIRD PARTY INFORMATION

☐ Yes ☐ No

Contact Person: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____ County: _____

Phone #: _____ Fax #: _____ Alt. Phone #: _____

Email Address: _____

FLEET INFORMATION

Fleet Type: TRL-Trailer Commodity Class: T-Trailer

MONTANA Department of Transportation

MDT-MCS-018 01/2024
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Montana Department of Transportation
International Registration Plan
Schedule C-T (Trailers)
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Phone: (406) 444-2998
TTY: (800) 335-7592
Fax: (406) 444-9263

Legal Name of Company: _____ Account #: _____

VIN CORRECTION

+	Unit # (OEN)	New Vehicle Identification Number	License Plate #
-			

FLEET TO FLEET TRANSFER INFORMATION (MUST SUBMIT WEIGHT INFORMATION.)

+	Unit # (OEN)	Vehicle Identification Number	From Fleet #	To Fleet #
-				

DELETIONS (SEND IN PLATE(S) AND ORIGINAL CAB CARD(S) FOR DELETION.)

+	Unit # (OEN)	Vehicle Identification Number	License Plate #	Deletion Date	Deletion Reason
-					

VEHICLE INFORMATION FOR NEW ACCOUNTS OR ADDITIONS

Trailers listed will be qualified for operation in all Jurisdictions appearing on the power unit registration.

Body Type of Trailer: FT (Full Trailer) or ST (Semi Trailer)

VIN: _____ Unit #: _____ Year: _____

Body Type: _____ Make: _____ Axles: _____ Combined Axles: _____

MT Gross WT: 28,000 Unladen WT: _____

Purchase Price: _____ Purchase Date: _____

Title State Initials: _____ Title Number: _____

Owner Name: _____ Owner Phone #: _____

Safety DOT: _____ Safety TIN: _____ Safety Responsibility: _____
(Owner, Long Term Lease or Short Term Lease)

Vehicle Safety-Will this change during the year: ☐Yes ☐No

Add Vehicle | Remove Vehicle

MONTANA OPERATORS: The undersigned, under oath, swears under penalty of perjury and penalty of law that this vehicle is insured as prescribed by 61-6-302 MCS, and declares to have knowledge of applicable State and Federal Motor Carrier Safety laws and that the information furnished in this application and the attached schedules are true and correct.

_____ _____ _____
Authorized Signature **Title** **Date**

CARRIER AUTHORIZED SIGNATURE FORM

An electronic version can be found at CARRIER_AUTHORIZED_SIGNATURE

MONTANA Department of Transportation

MDT-MCS-013 08/2022

Montana Department of Transportation
Motor Carrier Services
Carrier Authorized Signature Form

2701 Prospect Avenue
PO Box 4639
Helena MT 59604-4639
mdtmcsirpcontact@mt.gov
Phone: (406) 444-2998
TTY: (800) 335-7592
Fax: (406) 444-9263

Print and Sign Form

Account Name	Account #	Fleet	License Yr	Date Signed

AUTHORIZED SIGNATURES

We **require** a signature (electronic signatures permitted) on the original application and/or renewal applications.

The signature sheet must list **all** persons that are authorized to request any activity on the IRP account.

Note: If a third party provider (prorate service) is employed by the registrant to request account changes, the **signature sheet must include the owner or registrant in addition to the prorate service personnel and a Power of Attorney will be required each year.**

No account activity will be completed without the authorized user(s) being listed below.

Electronic signatures are permitted. (Electronic Signature Consent) By my signature/typewritten name, I declare under penalty of perjury and the laws of the State of Montana that they foregoing is true and correct and contains no willful falsifications or misrepresentations.

THIS PAGE IS REQUIRED WITH EACH RENEWAL OR CHANGE IN PERSONNEL

Use the + button to add up to seven lines as needed.

+	NAME (typed)	SIGNATURE	EMAIL
-			
-			
-			
-			
-			
-			
-			
-			

MDT POWER OF ATTORNEY FORM

An electronic version can be found at POWER-OF-ATTORNEY

MONTANA Department of Transportation

MDT-ADM-008 Revised 06/25

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Montana Department of Transportation
Power of Attorney

2701 Prospect Avenue
PO Box 201001
Helena, MT 59620-1001
MCS (406) 444-2966
Fax (406) 444-9263
Distributions (406) 444-7270
Refunds (406) 444-9030
Fax (406) 444-5411
www.mdt.mt.gov

Carrier / Taxpayer Information

Carrier / Taxpayer Name / Business Name	Federal I.D. Number	DOT # or License #	Phone Number

E-mail Address	Fax Number	Address

Carrier/Taxpayer hereby authorizes the Company or Individual(s) below to represent them with respect to the following:

☐ REGISTRATON (IRP) ☐ IFTA (Licensing/Tax) ☐ DISTRIBUTOR (Licensing/Tax)

☐ MOTOR FUEL TAX REFUND ☐ ACCESS TO HISTORICAL DATA

Declaration of Representative

Legal Name	DBA - If applicable	Federal I.D. Number
Physical Address	**City**	**State and Zip Code**
Mailing Address	**City**	**State and Zip Code**
Contact Name (attach additional pages if needed)	**Contact Phone Number**	**Contact Email**

The appointed representative(s) are authorized, subject to revocation, to receive confidential information and perform any and all acts that the Carrier/Taxpayer checked above. **This Power of Attorney must be renewed yearly.**

Carrier / Taxpayer's Signature

Name of Carrier/Taxpayer	Title	Date	Signature

NEW ACCOUNT CHECKLIST

An electronic version can be found at IRP_CHECKLIST

MONTANA Department of Transportation

MDT-MCS-020 Rev. 12/2025

Page of

Montana Department of Transportation
Motor Carrier Services Division
IRP New Account Checklist

PO Box 4639
Helena, MT 59604
Voice: (406) 444-2998
TTY: (800) 335-7592
Fax: (406) 444-9263

1.	☐	**USDOT Number** • Updated USDOT number current with the year in which the IRP account starts. • If you are prorated in Montana, the USDOT MCS-150 (safety report) must be updated annually. On-line may be accessed at https://www.fmcsa.dot.gov/registration (if you have your PIN number) otherwise call 406-449-5304 to get a new PIN. USDOT Number : _____
2.	☐	**FEIN / TIN** • A federal ID (FEIN) or TIN will be needed. (Not a SSN.) If you do not have a FEIN / TIN, you may call (800)829.4933 or go on-line to https://www.irs.gov/businesses to obtain this. If you have any questions on what your FEIN is, please visit the IRS web site or your Local IRS office. • Web Address is: https://www.irs.gov/help-resources/contact-your-local-irs-office • FEIN/TIN Number = _____
3.	☐	**FMCSA TIN/EIN Changes:** Contact 1-800-832-5660 or on-line at https://ask.fmcsa.dot.gov/ Requests to make changes must also include a signed and dated MCS-150 from the carrier.
4.	Yes ○ No ○	**UCR** • Verify that UCR has been completed. This can be done at https://www.ucr.gov. • UCR Registration Date: _____
5.	☐	**Form(s) / Scope / Justification** • Complete Forms Schedule A & C, Schedule B & Schedule C-T (if adding trailers). • If your new account is started between January to June, you must accrue MT miles by June 30th to qualify for renewal for the next year. • Include a detailed Scope of Operation including: what you haul, where you go, routes used, how you get your loads, etc. • Justification is required when more than a 10% weight variance is requested within the jurisdictions.
6.	☐	**Signature Page or Power of Attorney** (Must have a carrier signature) • **Signature page listing all** persons authorized to request account activity. • For new accounts, a signature Page and/or Power of Attorney Page is required • A copy of this may be submitted by scanning in the document(s) and emailing this in to get the IRP account started. A new carrier may go on-line and submit this electronically through the ePART process. • **Note:** If a third party provider (prorate service) is employed by the registrant to request account changes, the **signature sheet must include the owner and/or registrant in addition to the prorate service personnel AND a Power of Attorney form will be required each year.**
7.	☐	**Proof of Purchase** • Proof of Purchase showing purchase cost (in US currency) on each power unit & trailer. • Proof of Purchase is the price of the vehicle without Federal Excise Tax, add-ons or trade-ins. • MSO OR MCO (Manufacturer's Statement of Origin) must be included if a new vehicle.
8.	Yes ○ No ○	**Wyoming Intrastate Operating Authority** certificate is based off of the USDOT number. • The certificate must be provided when requesting this. • Details can be found on the IRP document, "Other State Fees - What They Mean." https://www.mdt.mt.gov/publications/forms.aspx#category-motor-carrier-services

Montana Department of Transportation
Motor Carrier Services Division
IRP New Account Checklist

PO Box 4639
Helena, MT 59604
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9.	○ ○ ○	**Operation Classification** Select the Radio Button in the left field as to which type of operation classification is applicable as shown with the USDOT. 1. Operation Classification of Authorized for Hire - Carrier must have operating authority and insurance. 2. Operation Classification of Exempt for Hire - Carrier must have insurance and does not need operating authority. 3. Operation Classification of Private Property - Carrier must have standard insurance and does not need operating authority.
10.	☐	**Montana Title and Registration Process** The MT Department of Justice (DOJ) is requiring that carriers interested in IRP, go through the IRP registration process with MDT before completing title work through DOJ. This will help to eliminate duplicated registrations. The DOJ asks that the carrier shows proof of registration (Temporary Authority and/or a Cab Card from IRP) to process title work.
11.	☐	**Established Place of Business:** An Applicant may elect as its Base Jurisdiction any Member Jurisdiction (i) where the Applicant has an Established Place of Business, (ii) where the Fleet the Applicant seeks to register under the Plan accrues distance, and (iii) where Records of the Fleet are maintained or can be made available. (iv) The business is a physical structure located in MT, owned, leased, or rented by the Registrant. The lease agreement or rental agreement must be for a minimum of 12 months. This must be open and staffed during regular business hours by one or more persons employed by the Registrant for the purpose of the Registrant's trucking-related business. Addresses associated with third-party licensing agents, virtual offices, rent-an-address services, etc. do not qualify. (v) Company signage and hours of operation must be posted. Company to provide documentation on this.
		Please choose either number 11 or 12.
12.	☐	**Proof of Residency (Three Types)** To establish Residency in a Member Jurisdiction, an Applicant must not have an established place of business in any jurisdiction. The applicant must demonstrate to the satisfaction of the Member Jurisdiction at least three of the following from numbers 1 to 9 (one of the three must come from #5, 6, or 7 below). (i) where the Applicant can demonstrate Residence, (ii) where the Fleet the Applicant seeks to register under the Plan accrues distance, and (iii) where Records of the Fleet are maintained or can be made available. 1. A Montana driver's license if the applicant is an individual. 2. If the Applicant is a corporation registered to conduct business as a foreign corporation in Montana. 3. If the Applicant is a corporation & the principal owner is a Montana resident. 4. Proof the Applicant's federal income tax returns have been filed from an address in Montana. 5. Proof the Applicant has paid personal income taxes in Montana. 6. Proof the Applicant has paid real estate or personal property taxes in Montana. 7. Copy of a Montana utility bill and/or a Montana internet bill in the applicants name. 8. A vehicle titled in Montana in the applicant's name. 9. That other factors clearly evidence the Applicant's legal Residence in Montana. Examples of this are: Rental Agreement, and other examples demonstrating residency as determined by MDT.

MONTANA Department of Transportation

MDT-MCS-020 Rev. 12/2025

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Montana Department of Transportation
Motor Carrier Services Division
IRP New Account Checklist

PO Box 4639
Helena, MT 59604
Voice: (406) 444-2998
TTY: (800) 335-7592
Fax: (406) 444-9263

13.	☐	**Form 2290 / Heavy Vehicle Use Tax (HVUT)** • Required for any vehicles with a gross weight of 55,000 pounds or more. • VIN verification page marked paid from IRS. • Check made payable to IRS along with a stamped envelope made out to the IRS with the 2290 form submitted to MCS for forwarding. • Receipted & IRS stamped current year 2290 in the name of the owner of the vehicle, OR • A copy of a canceled check (both sides) payable to IRS along with a stamped envelope made out to the IRS with the 2290 form submitted to MCS for forwarding. • A bank statement indicating the amount of tax paid and an electronic acknowledgment indicating tax payment. • An IRS printout of the taxpayer's account showing the amount of tax paid. • Web address is: https://www.irs.gov/forms-pubs/about-form-2290
14.	Yes ○ No ○	**Lease Agreement** • If leased with another company, the lease must define the responsible entity for safety. o Enter USDOT# _____ • Input the page number showing who is responsible for safety of the vehicle(s) on the lease: _____ • It must also be defined in the lease agreement as to who is responsible for UCR and IFTA (if applicable) _____
15.	Yes ○ No ○	**Per Vehicle " Lease Agreement Certificate"** • If leased with another company, the lease must define the responsible entity for safety. o Enter USDOT# _____ • MDT Lease Agreement Certificate Form can be found at https://www.mdt.mt.gov/publications/forms.shtml#com • A current lease agreement must be on file or submitted at the time of renewal for the Power Unit Fleet(s). The lease agreement must be in effect for the duration of the renewal period.
16.	Yes ○ No ○	**Temporary Authority on IRP** If you receive a Temporary Authority for up to 60 days in lieu of registration, please pay your invoice in adequate time so you have your credentials in place before your temporary expires. Deposit Amount Required: 1 to 4 vehicles = $250.00 or 5 or more vehicles = $500.00
17.	Yes ○ No ○	**IFTA** • International Fuel Tax Agreement (IFTA) Application (if necessary). • Canadian Fuel Charge Registration: This applies to any carrier who has business activities in Manitoba, New Brunswick, Ontario, Saskatchewan, Nunavut and / or Yukon. • https://www.canada.ca/en/revenue-agency/services/tax/excise-taxes-duties-levies/fuel-charge.html
18.	Yes ○ No ○	**IFTA** Is a temporary authority needed?

Alternative accessible formats of this document will be provided upon request. Please contact Motor Carrier Services at 406-444-6130 / Montana Relay 711, to request this document in a different format.

LEASE AGREEMENT CERTIFICATE

An electronic version can be found at Lease-Agreement-Certificate)

MONTANA Department of Transportation

MDT-MCS-022 04/2022
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Montana Department of Transportation
Motor Carrier Services
Lease Agreement Certificate

2701 Prospect Avenue
PO Box 4639
Helena MT 59604-4639
mdtmcsirpcontact@mt.gov
Phone: (406) 444-2998
Fax: (406) 444-9263
TTY: (800) 335-7592

Lessee

I certify that a written lease agreement exists with the registered owner (lessor) of the vehicle, designating me responsible for the lease of (check all that are applicable).

☐ IFTA ☐ IRP ☐ UCR ☐ MCRS If Safety will change - enter USDOT#:

I further certify that I will maintain a notarized copy of the lease agreement with the vehicle and on file with the Montana Department of Transportation Motor Carrier Services division (MDT MCS), until the lease has been terminated and notification of the lease termination has been received by the MDT MCS division.

Lessee / IRP Account Holder (First, Middle, Last, Suffix)

USDOT #

Address TIN/FEIN #

City State Zip Code IRP Account #

Contact Person Name Phone Number

Email Fax Number

Lessee Printed Name

Lessee Signature Date

Lessor

I certify that the written lease agreement, indicated above, exists and that upon termination of the agreement, I will establish the required IRP account(s) or provide a properly executed Lease Agreement Certificate to the MDT MCS division with another lease, or on my own with an Interstate USDOT.

☐ IFTA ☐ IRP ☐ UCR ☐ MCRS If Safety will change - enter USDOT#:

Checking any of the applicable items above, designates the lessor as the responsible party.

Lessor / Registered Owner Name / Legal Name

USDOT #

Address TIN/FEIN #

City State Zip Code IRP Account #

Contact Person Name Phone Number

Email Fax Number

Lessor Printed Name

Lessor Signature Date

Montana Department of Transportation
Motor Carrier Services
Lease Agreement Certificate

2701 Prospect Avenue
PO Box 4639
Helena MT 59604-4639
mdtmcsirpcontact@mt.gov
Phone: (406) 444-2998
Fax: (406) 444-9263
TTY: (800) 335-7592

Lease Agreements

A copy of the Master Lease agreement must remain in the MDT MCS division office.

- A copy of the existing Lease Agreement is necessary if the leassee is the registrant. The Lessor's full name must be indicated in the lease. Lease Agreements are ***not*** required on renewal vehicle, unless there is a change in the Lease Agreement that is currently on file with the IRP Unit. This certificate must be updated when new vehicles are added to the master lease agreement.
- The Lessor (registered owner) must maintain an active Interstate USDOT Number when the Lessee is not the motor carrier responsible for the safety (MCRS).

List all of the vehicles that will be on this lease

+	Unit #	Year	Make	VIN
-				

Acronym and Definition listing:

IFTA: International Fuel Tax Agreement

IRP: International Registration Plan

Lessee: a person who has the right to use something such as land, a building, or a piece of equipment, according to a lease (= legal agreement)

Lessor: a person who allows someone to use something that they own, such as land, a building, or a piece of equipment, according to a lease (= legal agreement)

MCRS: Motor Carrier Responsible for Safety. Is the entity accountable for but not limited to, hours-of-service, safety regulations, vehicle maintenance, and drug and alcohol testing; and the safety of the driver.

MCS: Motor Carrier Services Division

MDT: Montana Department of Transportation

UCR: Unified Carrier Registration

If Safety will change - Enter USDOT #: Operates under multiple companies interstate operating authority.

MOTOR CARRIER SERVICES BILL OF SALE FORM

An electronic version can be found at Bill of Sale Form

Legal Name of Company

Account #

USDOT #

Purchased from (seller) *

Purchased by (buyer) *

Date Purchased *

MM-DD-YYYY

Purchase Price *

$

- *The purchase price is the amount the current owner purchased the vehicle for; this must be fair market value.*
- *The purchase price does not include the Federal Excise Tax (FET), add-ons or trade-ins.*

Vehicle - Year *

Make / Manufacturer *

Model *

Full VIN *

ELECTRONIC SIGNATURE CONSENT

By my signature/typewritten name, I declare under penalty of perjury and the laws of the State of Montana that the foregoing is true and correct and contains no willful falsifications or misrepresentations.

Buyers Signature (Typed Name) *

Date *

MM-DD-YYY

Place of Signature (City / State) ⓘ *

MT IRP CAB CARD

MONTANA DEPARTMENT OF TRANSPORTATION
LICENSING AND PERMITTING BUREAU
PO BOX 4639 , HELENA MT 59604-4639
TEL: (406) 444-2998; FAX (406) 444-9263
mdtmcsirpcontact@mt.gov

APPORTIONED MOTOR CARRIER VEHICLE REGISTRATION

Issue Date : 04/15/2025 Effective Date : 04/15/[redacted] Expiration Date : 03/31/[redacted]

REGISTRANT	PLATE NO	VIN
MCS INTERNET TRUCKING BOX 4639 HELENA MT 59604-4639	PA32326	5KJJBHDR2LLLU6398
	VEH YR: 2020 / VEH MAKE: WSTR / UNIT NO: 6398	
	ACCT NO: 35353 / FLEET NO: 001 / SUP NO: 000 / STICKER NO: A09015956	
DBA	GROSS WT: 80000 / UNLADEN WT: 18500 / OverLength: YES	
OWNER/LESSOR (IF APPLICABLE) MCS INTERNET TRUCKING	IFTA NO / ENFORCEMENT DATE: 04/01/[redacted] / FUEL: D / DATE REGISTERED: 04/15[redacted]	

List the USDOT and Address of the Motor Carrier Responsible for Safety

USDOT	ADDRESS
000123456	[redacted]

The vehicle described has been proportionally registered with the State of Montana and other jurisdictions operate at the weights listed below.

AL	80000	AR	80000	AZ	80000	[illegible]	80000	CO	80000	CT	80000	DC	80000
DE	80000	FL	80000	GA	80000	[illegible]	80000	ID	80000	IL	80000	IN	80000
KS	80000	KY	80000	LA	80000	MA	80000	MD	80000	ME	80000	MI	80000
MN	80000	MO	80000	MS	[illegible]	NC	80000	ND	80000	NE	80000	NH	80000
NJ	80000	NM	80000	NV	80000	NY	80000	OH	80000	OK	80000	OR	80000
PA	80000	RI	80000	[illegible]	80000	SD	80000	TN	80000	TX	80000	UT	80000
VA	80000	VT	80000	[illegible]	80000	WI	80000	WV	80000	WY	80000	AB	36287
BC	36287	MB	36287	NB	36287	NL	36287	NS	36287	ON	36287	PE	36287
QC	5 axles	SK	[illegible]	**	******	**	******	**	******	**	******	**	******

Must comply with all applicable federal and state safety regulations

Montana Overlength Permit Restrictions

Must comply with all laws and Administrative Rules of Montana 18.8.101 thru 18.8.1101
Continuous travel allowed during the hours of darkness, weekends, holidays, and on red route highways. Lights must be displayed the full length and width of load. Extreme caution in the operation of the motor vehicle shall be exercised when hazardous conditions such as snow, ice, sleet, fog, mist, rain, dust or smoke adversely affect visibility or traction. Speed shall be reduced when such conditions exist. The driver of any vehicle equipped with vehicular hazard warning lights may activate such lights whenever necessary to warn the operators of the following vehicles of the presence of a traffic hazard ahead of the signaling vehicle, or to warn the operators of other vehicles that the signaling vehicle may itself constitute a traffic hazard. When conditions become sufficiently dangerous, the company or the operator shall discontinue operations, and operations shall not be resumed until the vehicle can be safely operated. No travel is allowed when a route has been placed under severe driving conditions as determined by the Department of Transportation. The Department of Transportation road report is available 24 hours a day by calling Montana 511 or by calling (800) 226-7623. The road report can also be found on the MT Department of Transportation internet site at www.mdt.mt.gov . The total responsibility for protection of the public using the highway shall be assumed by the permittee.

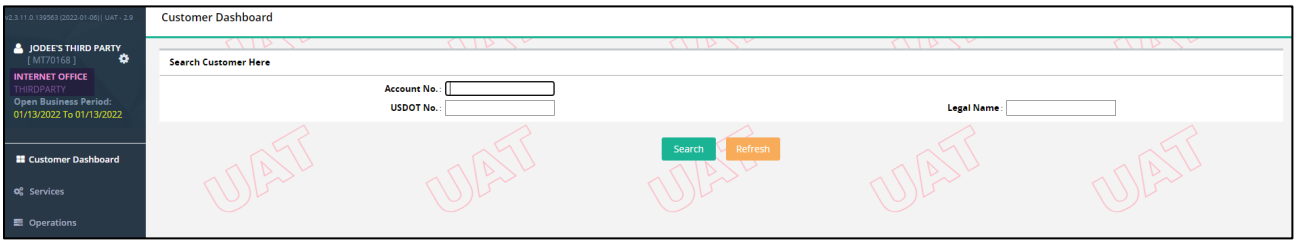
- The Registrant should notify the Helena IRP Office within 10 business days of any Legal Name, FEIN/ TIN and/or Address Changes. This information should also be updated on your MCMIS / MCS-150 on the FMCSA web site.
- The Registrant must notify the Helena IRP Office within 10 business days if the Motor Carrier Responsible for Safety changes on a vehicles long term lease.
- It is the carrier's responsibility to maintain an active USDOT number, even if the carrier is leased on with another company.

Informational Purposes Only

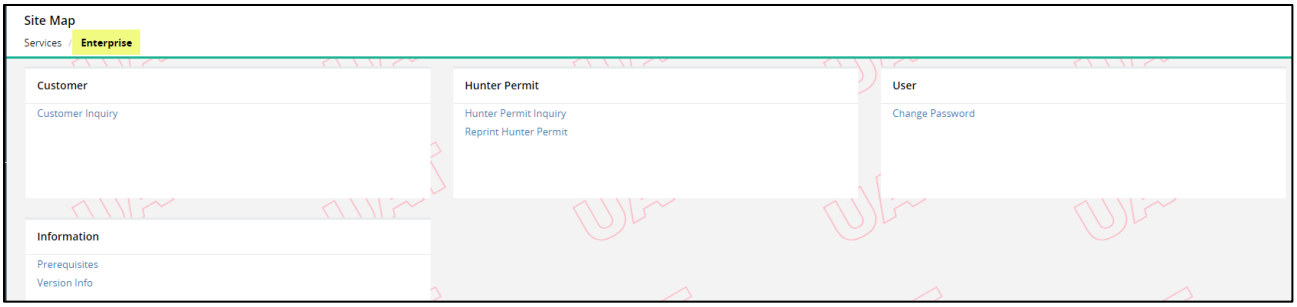


EXTERNAL USERS' VIEWS OF EPART:

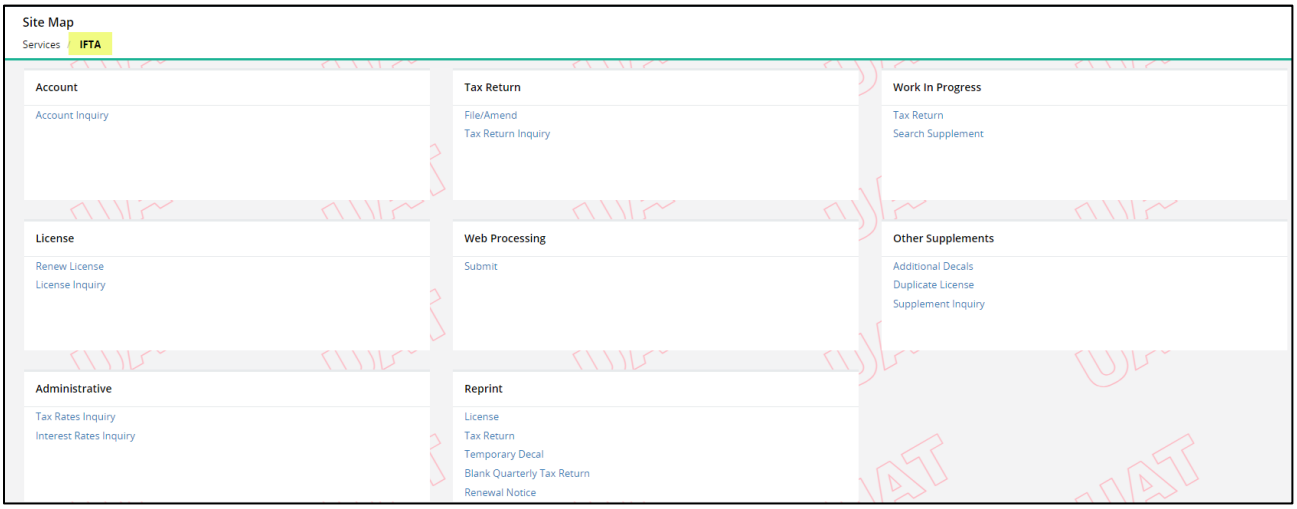
THIRD PARTIES VIEW OF EPART SCREENS



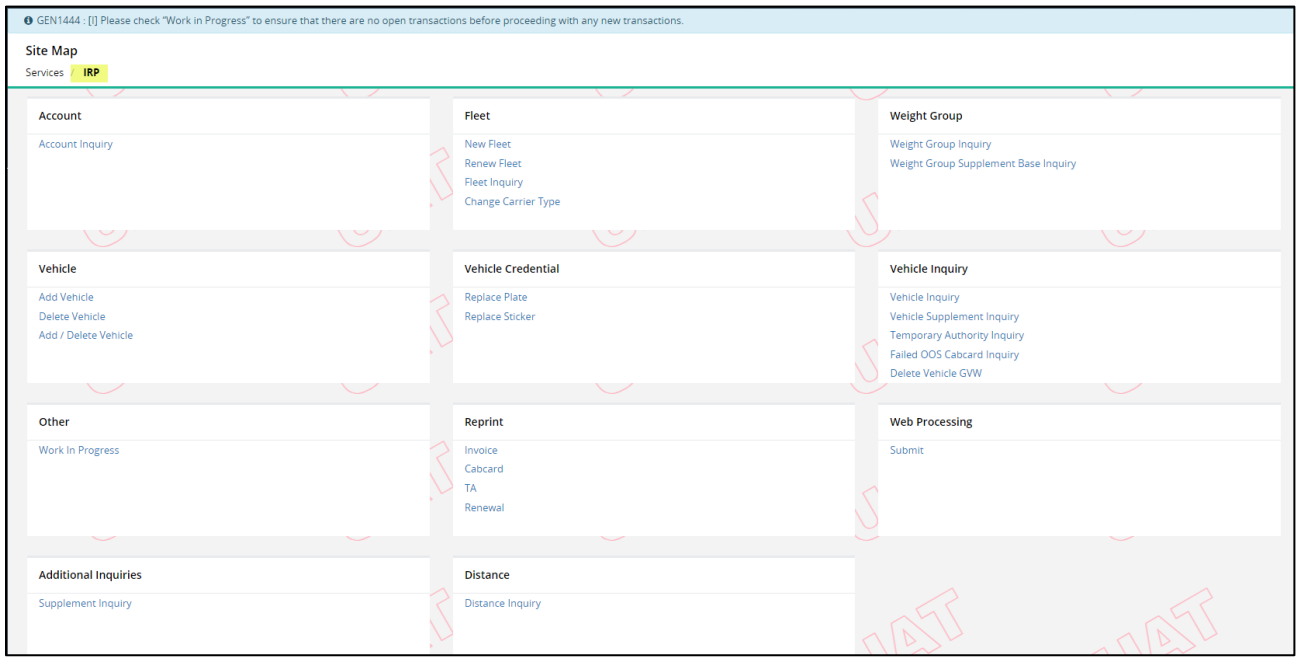
Customer Dashboard



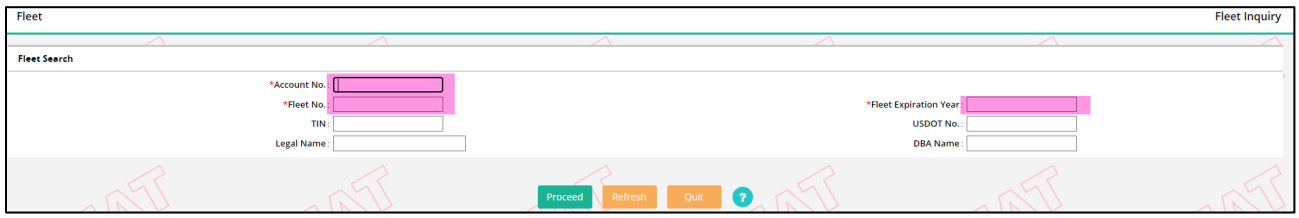
Enterprise Level



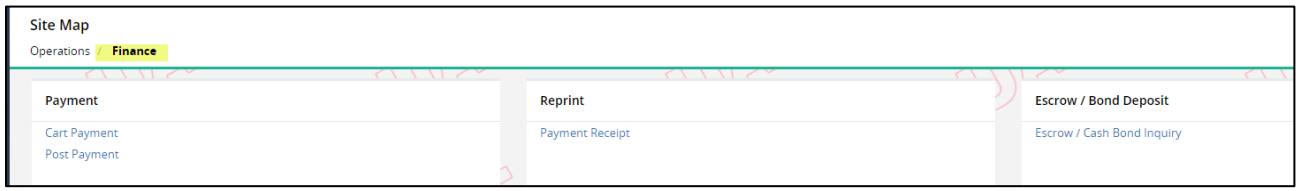
IFTA Level



IRP Level

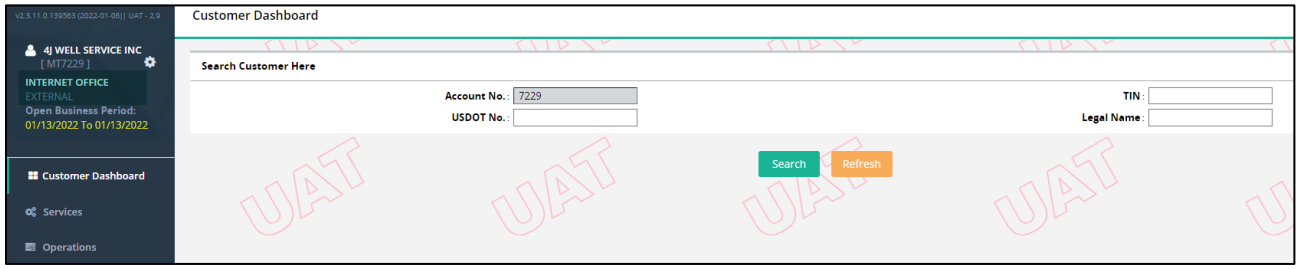


Fleet Inquiry: Account #, Fleet #, and Fleet Exp Yr. are needed for almost everything that is done in IRP.

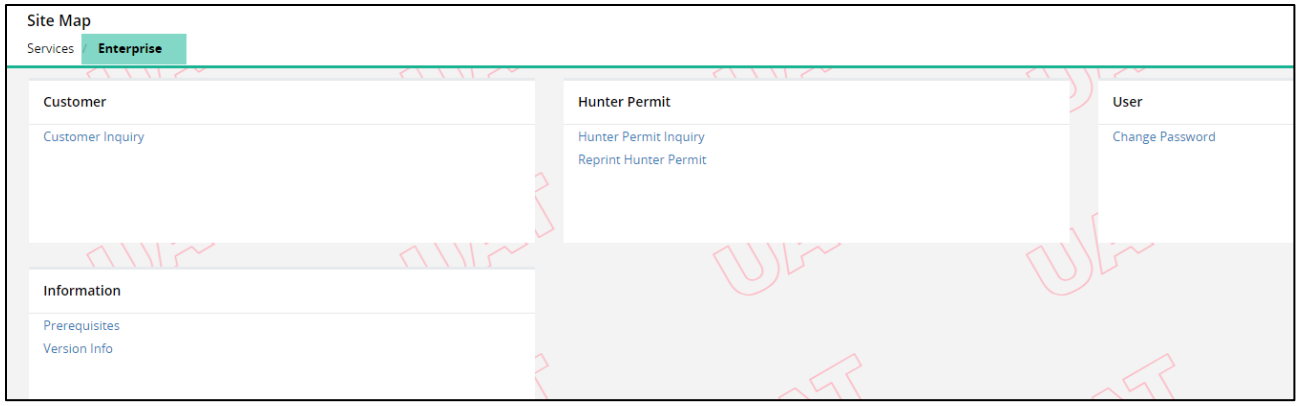


Finance Level

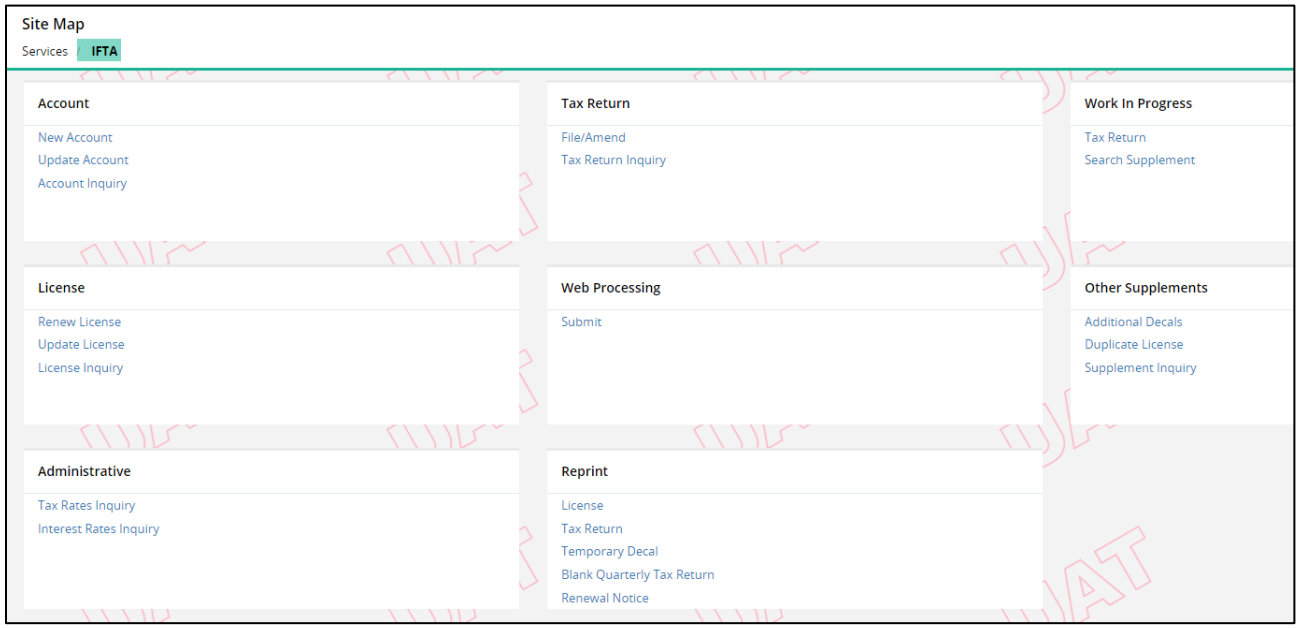
EXTERNAL USERS VIEW OF EPART SCREENS



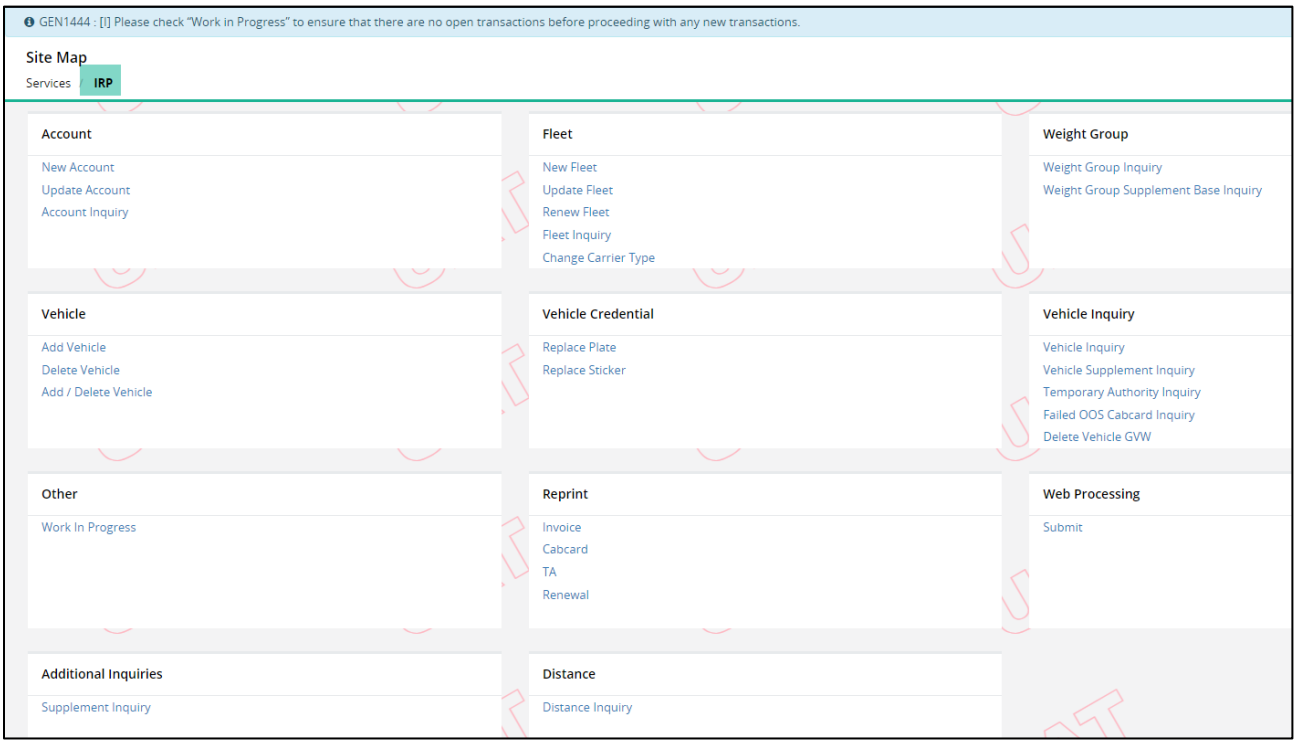
Customer Dashboard



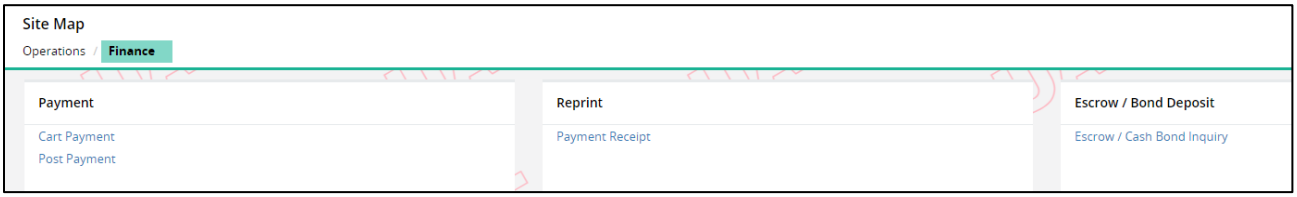
Enterprise Level



IFTA Level



IRP Level



Finance Level

IRP DEFINITIONS

These are defined by the IRP Plan and MT Laws.

Applicant:
"Applicant" means a Person in whose name an application is filed for registration under the Plan.

Apportionable Fee:
"Apportionable Fee" means any periodic recurring fee or tax required for registering Vehicles, such as registration, license, or weight fees.

Apportionable Vehicle:
"Apportionable Vehicle" means (except as provided below) any Power Unit that is used or intended for use in two or more Member Jurisdictions and that is used for the transportation of persons for hire or designed, used, or maintained primarily for the transportation of property, and:

1. has two Axles and a gross Vehicle weight or registered gross Vehicle weight in excess of 26,000 pounds (11,793.401 kilograms), or

2. has three or more Axles, regardless of weight, or

3. is used in combination, when the gross vehicle weight of such combination exceeds 26,000 pounds (11,793.401 kilograms).

A Recreational Vehicle, a Vehicle displaying Restricted Plates or a government-owned Vehicle, is not an Apportionable Vehicle; except that a Power Unit, or the Power Unit in a Combination of Vehicles having a gross Vehicle weight of 26,000 pounds (11,793.401 kilograms), or less, nevertheless may be registered under the Plan at the option of the Registrant.

Apportioned Vehicle:
"Apportioned Vehicle" means an Apportionable Vehicle that has been registered under the Plan.

Audit:
"Audit" means the examination of a Registrant's Records, including source documents, to verify the distances reported in the Registrant's application for apportioned registration and evaluate the accuracy of the Registrant's distance-accounting system for its Fleet. Such an examination may be of multiple Fleets for multiple years.

Auxiliary Axles:
An auxiliary undercarriage assembly with a fifth wheel and tow-bar used to convert a semi-trailer to a trailer.

Average Per Vehicle Distance (APVD)

When the Application is for a Fleet that did not accrue any actual distance during the Reporting Period, the Base Jurisdiction shall assess registration fees for the Fleet based on the Average Per Vehicle Distance in each Member Jurisdiction as determined in Section 320 of the IRP Plan which can be found at IRP - The Plan.

How to use the APVD Chart:
- The key to using the APVD Chart is whether there is actual distance in the registration year's reporting period.
- The reporting period is the twelve consecutive months immediately prior to July 1 of the calendar year immediately preceding the beginning of the registration year for which apportioned registration is sought.

- If the registration year begins on any date in July, August, or September, the reporting period will be the previous such twelve-month period.
- If there is actual distance in a registration year's reporting period, use it. If not, use the APVD Chart.

Axle:
An assembly of a vehicle that consists of two or more wheels whose centers are in one horizontal plane, by means of which a portion of the weight of a vehicle and its load, if any, is continually transmitted to the roadway. For purposes of registration under the IRP, an axle is any such assembly whether or not it is load bearing only part of the time.

For example, a single unit truck with a steering axle and two axles in a rear-axle assembly is an apportionable vehicle even though one of the rear axles is a so-called dummy, drag, tag, or pusher type axle.

Base Jurisdiction:
Means the Member Jurisdiction, selected in accordance with Section 305, to which an Applicant applies for apportioned registration under the Plan or the Member Jurisdiction that issues apportioned registration to a Registrant under the Plan.

Base Plate:
The license plate issued by the base jurisdiction and shall be the only registration identification plate issued for the vehicle by any member jurisdiction.

Bus:
A motor vehicle designed to carry more than 10 passengers and used for the transportation of persons and every motor vehicle, other than a taxicab, designed and used for the transportation of persons for compensation.

Cab Card:
Means an evidence of registration, other than a Plate, issued for an Apportioned Vehicle registered under the Plan by the Base Jurisdiction and carried in or on the identified vehicle.

Commercial Motor Vehicle:
A motor vehicle or combination of motor vehicles used in commerce to transport passengers or property, if the vehicle:

1) has a gross combination weight rating or, in the absence of a gross combination weight rating, a declared weight of 26,001 pounds or more inclusive of a towed unit with a gross vehicle weight rating of more than 10,000 pounds; or
2) is designed or used to transport 16 passengers or more, including the driver; or
3) is a school bus; or
4) is of any size and is used to transport any quantity or form of hazardous material required to be placarded pursuant to Title 49, Code of Federal Regulations.

Combination of Vehicles:
"Combination of Vehicles" means a Power Unit used in combination with one or more Trailers, Semi-Trailers, or Auxiliary Axles.

Combined Gross Weight:
The total unladen weight of any combination of vehicles plus the weight of the load carried on that combination of vehicles.

Credentials:

"Credentials" means the Cab Card and Plate issued in accordance with the Plan.

Dolly:
A device consisting of one or two axles with a fifth wheel and trailer tongue used to support the forward end of a semi-trailer, thereby converting a semi-trailer into a full trailer.

Enforcement Date:
"Enforcement Date" means the date the Base Jurisdiction requires a Registrant to display the new Registration Year's Credentials.

Established Place of Business:
Means a physical structure located within the Base Jurisdiction that is owned or leased by the Applicant or Registrant and whose street address shall be specified by the Applicant or Registrant. This physical structure shall be open for business and shall be staffed during regular business hours by one or more persons employed by the Applicant or Registrant on a permanent basis (i.e., not an independent contractor) for the purpose of the general management of the Applicant's or Registrant's trucking-related business (i.e., not limited to credentialing, distance, and fuel reporting, and answering telephone inquiries). The Applicant or Registrant need not have land line telephone service at the physical structure. Operational Records concerning the Fleet shall be maintained at this physical structure (unless such records are to be made available in accordance with the provisions of Section 1035). The Base Jurisdiction may accept information it deems pertinent to verify that an Applicant or Registrant has an Established Place of Business within the Base Jurisdiction. **(A post office box does not meet this definition.)**

Fleet:
One or more apportionable vehicles designated by a registrant for distance reporting under the Plan.

Grace Period:
"Grace Period" means a period of time from the expiration of apportioned registration until the Enforcement Date for new Credentials.

Gross Weight:
The total unladen weight of any vehicle plus the weight of the load to be carried on the vehicle.

GVW Fees:
Gross weight fees paid on trucks, tractors and buses based on the entire gross loaded weight of the vehicle, plus the weight of any unit(s) being towed. This applies to all power vehicles and vehicle combinations.

Household Goods Carrier:
"Household Goods Carrier" means a carrier handling (i) personal effects and property used or to be used in a dwelling, or (ii) furniture, fixtures, equipment, and the property of stores, offices, museums, institutions, hospitals, or other establishments, when a part of the stock, equipment, or supply of such stores, offices, museums, institutions, including objects of art, displays, and exhibits, which, because of their unusual nature or value, requires the specialized handling and equipment commonly employed in moving household goods.

Interstate:
Vehicle movement between or through two or more jurisdictions.

Intrastate:
Vehicle movement from one point within a jurisdiction to another point within the same jurisdiction.

Jurisdiction:
"Jurisdiction" means a country or a state, province, territory, possession, or federal district of a country.

Lease:
"Lease" means a transaction evidenced by a written document in which a Lessor vests exclusive possession, control, and responsibility for the operation of a Vehicle in a Lessee for a specific term.

Long-Term:
Any lease agreement for a period of 30 calendar days or more.

Short-Term:
Any lease agreement for a period of less than 30 calendar days.

Lessee:
"Lessee" means a Person that is authorized to have exclusive possession and control of a Vehicle owned by another under terms of a Lease agreement.

Lessor:
"Lessor" means a Person that, under the terms of a Lease agreement, authorizes another Person to have exclusive possession, control of, and responsibility for the operation of a Vehicle.

Light Vehicles:
A motor vehicle commonly referred to as an automobile, van, sport utility vehicle or truck having a manufacturer's rated capacity of 1 ton or less.

Motor Vehicle:
A vehicle propelled by its own power and designed primarily to transport persons or property upon the highways of the state.

New Accounts
- If a carrier opens a new fleet in an established account in July, August, or September and used the APVD because they did not have actual distance in the period, the carrier will not have the actual distance in the reporting period that is applicable to the renewal in the next year.
- A carrier who opens a new account with no previous actual distance in July, August, or September will use an APVD twice.
- For the remaining nine months, the APVD will only be used once unless there is no actual distance in the reporting period. An example of this would be opening a new fleet to an established account in June of the year of issuance, but no actual travel occurred until July until the year of issuance.

New Vehicle Purchase:
When purchasing a "new" vehicle, the new owner of the vehicle should have received a 40-day temporary registration permit from the dealer; or one can be obtained from a Montana County Treasurer's office. The 40-day temporary registration does cover the GVW fees for MT. If the vehicle leaves the State of MT, it may require IRP or Trip Permit prior to travel in other jurisdictions.

Operational Records:
Means source documents that evidence distance traveled by a Fleet in each Member Jurisdiction, such as fuel reports, trip sheets, and driver logs, including those which may be generated through on-board recording devices and maintained electronically, as required by the APM (Audit Procedures Manual)

Reciprocity:
This means that an apportionable vehicle properly registered shall be exempt from further registration by any other member jurisdiction.

Registrant:
"Registrant" means a Person in whose name a Properly Registered Vehicle is registered.

Registration Year:
"Registration Year" means the twelve-month period during which, under the laws of the Base Jurisdiction, the registration issued to a Registrant by the Base Jurisdiction is valid.

Rental Fleet:
"Rental Fleet" means Vehicles the Rental Owner designates as a Rental Fleet and which are offered for rent with or without drivers.

Rental Owner:
"Rental Owner" means someone who rents Vehicles to others with or without drivers.

Rental Vehicle:
"Rental Vehicle" means a Vehicle of a Rental Fleet.

Reporting Period
The Reporting Period means, the period of twelve consecutive months immediately prior to July 1 of the calendar year immediately preceding the beginning of the Registration Year for which apportioned registration is sought. If the Registration Year begins on any date in July, August, or September, the Reporting Period shall be the previous such twelve-month period.

Residence:
"Residence" means the status of an Applicant or a Registrant as a resident of a Member Jurisdiction.

Restricted Plate
"Restricted Plate" means a plate that has a time, geographic area, distance, or commodity restriction or a mass transit or other special plate issued for a bus leased or owned by a municipal government, a state or provincial transportation authority, or a private party, and operated as part of an urban mass transit system, as defined by the Jurisdiction that issues the plate.

Special Mobile Equipment:
A vehicle not designed for the transportation of persons or property on the highways but incidentally operated or moved over the highways, including road construction or maintenance machinery, ditch-digging apparatus, and well-boring apparatus. The fact that equipment is permanently attached to a vehicle does not make the vehicle special mobile equipment.

Total Distance
"Total Distance" means all distance operated by a Fleet of Apportioned Vehicles. Total Distance includes the full distance traveled in all Vehicle movements, both interjurisdictional and intrajurisdictional, and including loaded, empty, deadhead, and bobtail distance. Distance traveled by a Vehicle while under a trip Lease shall be considered to have been traveled by the Lessor's Fleet.

Tractor (TR):
"Tractor" means a motor Vehicle designed and used primarily for drawing other Vehicles, but not so constructed as to carry a load other than part of the weight of the Vehicle and load so drawn.

Trailers (ST) or (FT):

Semi-Trailer (ST):
"Semi-Trailer" means a Vehicle without motor power that is designed to be drawn by a Motor Vehicle and is constructed so that a part of its weight rests upon or is carried by a towing Vehicle.

Full Trailer (FT):
"Full Trailer" means a vehicle without motor power that is designed for carrying property and for being drawn by a Motor Vehicle and is constructed so that no part of its weights rests upon the towing vehicle.

Trip Permit
"Trip Permit" means a permit issued by a Member Jurisdiction in lieu of apportioned or full registration.

Truck (TK):
"Truck" means a Power Unit designed, used, or maintained primarily for the transportation of property.

Truck Tractor (TT):
"Truck Tractor" means a Motor Vehicle designed and used primarily for drawing other Vehicles, but so constructed as to carry a load other than a part of the weight of the Vehicle and load so drawn.

Unladen Weight:
The weight of a vehicle fully equipped for service excluding the weight of any load.

Vehicle:
"Vehicle" means a device used to transport persons or property on a highway but does not include devices moved by human power or used exclusively upon rails or tracks.

Vehicle Identification Number (VIN):

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Wrecker (WR):
"Wrecker" means a tow truck, the most common form of recovery vehicle.

for General Motors, L is for Lincoln, and N is for Nissan. But that "A" can also stand for

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OTHER DEFINITIONS:

FMCSA:
"FMCSA" stands for Federal Motor Carrier Safety Administration https://www.fmcsa.dot.gov/

UCR:
"UCR" stands for Unified Carrier Registration https://www.ucr.gov/

USDOT:
"USDOT" stands for United States Department of Transportation

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