MONTANA
Department of Transportation

Project Development & Delivery - Digital Design and Modeling Services

Tip Guide

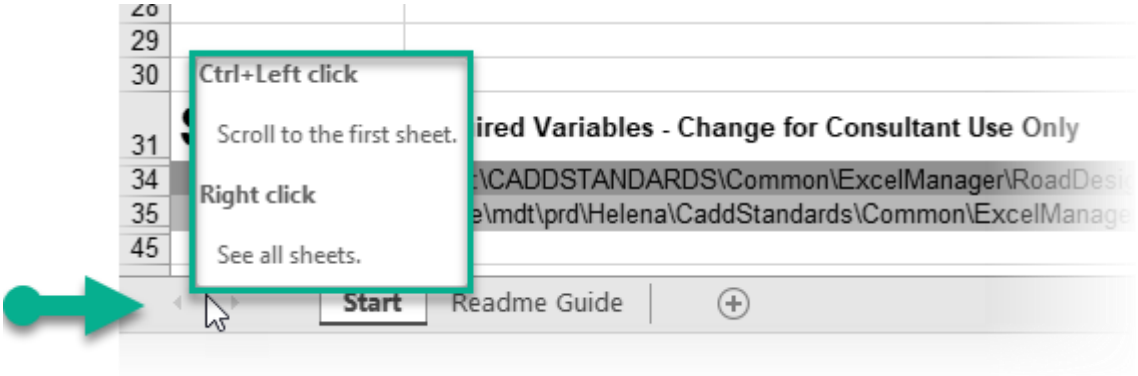
Application/Tool(s): Excel Manager
Version(s): N/A
Environment: N/A
Released/Revised: 4/3/2026

SUPPORT
Open a Case

NAVIGATE BETWEEN EXCEL WORKSHEETS

Navigating Excel files with many worksheets can be tedious. Here are some helpful tips using the navigation buttons to make it easier.

1) Hover the mouse cursor over the navigation arrows at the bottom left of the Excel window.



2) Following the pop-up instructions, do one of the following:
   - **Ctrl+Left click** on left arrow to scroll to the first sheet.
   - **Ctrl+Left click** on right arrow to scroll to the last sheet.
   - **Right click** to see all sheets (as a scrollable dialog for easy navigation between worksheets)