MONTANA TRANSPORTATION COMMISSION

Policy No. 012

REAPPROVING A PROJECT BASED ON INCREASE IN SCOPE AND COST

PURPOSE: The purpose for this policy is to define the parameters by which the Montana Department of Transportation will bring a project back to the commission for reapproval.

BACKGROUND: The commission approves the inclusion of all projects into the transportation program administered by the department. Projects at this stage are only generally defined. As a project is developed and more detailed information is available, there may be a significant increase in cost because of a change of scope beyond that which was originally proposed to and approved by the commission. In such cases, staff must bring that project back to the commission for reapproval.

PROCEDURE

1. Any commission-approved project that experiences an increase in project cost prior to contract award as a result of an increase in the scope of work must be taken back to the Transportation Commission for their approval if the cost violates the following sliding scale:

Project cost	Percent increase in
Less than $100,000	30%
Between $100,000 and $500,000	25%
Between $500,000 and $1 million	20%
Between $1 million and $2 million	15%
Greater than $2 million	10%

2. Project cost increases not meeting this test shall be considered incidental to the overall project cost and will not be presented to the Transportation Commission for their approval; rather, staff will follow the program modification procedures currently in place.

HISTORY

Effective: 12/10/2004

Updated: 2/10/2026