Montana Department of Transportation	Date Issued: April 27, 2015
	Date Effective: April 27, 2015
CONSTRUCTION MEMO	Related Specifications: 106.01.02
Subject: Materials Accepted by Certification	

To: Distribution

From: Kevin Christensen, P.E.
Construction Engineer

This memo is to reinforce the requirements of Subsection 106.01.02 A.

Unless it is a safety concern, do **not** allow any material to be incorporated into the project without a valid and complete certification. This includes the material requirements (e.g. geotextile) and the steel certification (e.g. RCP). It is essential that the certifications be reviewed for completeness, accuracy and correctness as soon as possible and approval given to the contractor to avoid delays to the work.

If it is a safety issue, the EPM can allow the material to be installed on the project if approval is given in writing. Do not pay for the item until the certification is reviewed and approved. This is only allowed if not placing the material would pose an immediate danger to the public or if delays would result in damage to the project. Just incurring delays to the contractor is not justification for installing materials without the proper certification.

If a material is installed due to a safety issue and later found to not meet specifications, an evaluation will need to be made to determine if it can be left in place with a deduct or nonpayment, or if it will need to be removed. A compelling justification will be required to allow the material to remain in place. If it is a steel certification that is missing or found non-compliant, the material must be removed.

If you would like additional information contact me at 444-6008.

Distribution:

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