APPENDIX B

MONTANA WILDLIFE & TRANSPORTATION PARTNERSHIP PROJECT PROGRAM

PROJECT BUDGET WORKSHEET EXAMPLE

This is only an image of a completed Project Budget Worksheet provided as an example for your reference.

Download and complete the Project Budget Worksheet Template.

Ensure you download the excel template, save it to your computer under a new name, then upload and submit your completed worksheet with your project application.

There are two sheets in the workbook: COSTS and REVENUE. You will fill information into the white cells. All calculations in the cells shaded gray will auto-populated by formula. The blue shaded cells allow you to insert additional rows into the worksheet. Watch for drop down menus in some cells and select one of the options available.

The "Other Cost Estimating Information" provides you the calculations for auto-populated items and further information and resources to assist you in this cost estimating exercise.

APPENDIX B
MONTANA WILDLIFE & TRANSPORTATION PARTNERSHIP PROJECT PROGRAM
PROJECT BUDGET WORKSHEET

Applicant:	ABC Collaborative			
Contact:	Jane Doe			
Project Name:	Happy Valley Wildlife Underpass			

Complete Both Worksheets: COSTS and REVENUE or the Application will be Returned

PROJECT COST ESTIMATE

Item Description	Unit of measure	Number of units Quantity	COST/UNIT	TOTAL COST
Engineering Costs (project development costs)				
Feasibility				$ 153,536
Engineering Design				$ 153,536
Construction Engineering (Inspection)				$ 102,357
Right of Way	Acres	0.5	$ 15,000	$ 7,500
				$ -
Use this row to add "Engineering Costs" row(s) above. Right click on the row number to the left of this cell and select "Insert". A new row(s) will be added above. Repeat for additional rows as needed.	Then copy the formula from this row in Column E by hovering over the lower right-hand corner of the cell until you get a black "+". Drag the black "+" up to the cell in Column E of the newly inserted row(s).			$ -
		Engineering	**Sub-Total**	**$ 416,928**
Construction Materials*Use hyperlink to MDT Award Sheets Archives below**				
Reinforced Concrete Box 14 x 9	LNFT (linear feet)	90	$ 2,707	$ 243,630
Fence - Wildlife (Exclusionary)	LNFT	10565	$ 12	$ 126,780
Wildlife jumpouts	EACH	2	$ 15,000	$ 30,000
Fence - Wildflie Friendly (FM)	LNFT	4000	$ 3	$ 12,000
Revegetation	Acre	1.2	$ 1,549	$ 1,859
Tree and Shrub Planting	LS (lump sum)	1	$ 11,253	$ 11,253
Use this row to add "Construction Material Costs" row(s) above. Right click on the row number to the left of this cell and select "Insert". A new row(s) will be added above. Repeat for additional rows as needed.	Then copy the formula from this row in Column E by hovering over the lower right-hand corner of the cell until you get a black "+". Drag the black "+" up to the cell in Column E of the newly inserted row(s).			$ -
		Material	Sub-Total	$ 425,522
Equipment, Labor, and Mobilization				
Traffic Control	15% of construction materials sub-total above		On Roadway	$ 63,828
Mobilization	20% of construction materials sub-total above			$ 85,104
		Labor and Equipment	Sub-Total	$ 148,933
MDT Standard Values				
Contigency	Dependent on level of design and complexity		no level of design complete	$ 287,227
Inflation	Enter number of years to construction		3	$ 64,626
Indirect Cost Allocation Plan (ICAP)				$ 97,262

Only enter information into unshaded cells	
OTHER COST ESTIMATING INFORMATION:	
Feasibility - Estimate at the lower of 15% of construction cost or $500,000 - *value will autopopulate*	
Engineering Design - Estimate at approximately 15% of construction cost - *value will autopopulate*	
Construction Engineering (Inspection) - Estimate at 10% of construction cost - *value will autopopulate*	
Right of Way - Provide an estimated cost per acre along with the number of acres to be purchased in fee title or easement.	
*Units = Linear feet, hours, cubic yards, each, etc. Do not use "lump sum" unless there is no other way to describe the costs.	
MDT Average Bid Prices link: https://www.mdt.mt.gov/business/contracting/bid-archives.aspx	
Traffic Control - Only include an estimate if work will take place within the roadway right-of-way. Choose "On Roadway / Not On Roadway"	
Mobilization - *value will autopopulate*	
Contigency - 50% for no level of design complete, 35% if a feasibility study is complete, and 25% if design is complete through Scope of Work *MDT may adjust based on Project Risk - value will autopopulate*	
Inflation - 2.5% - Select the number of years you estimate to get to construction. Choose lower numbers for less complex projects and higher numbers for more complex projects	
ICAP - Average varies between 10% and 11% annually - *value will autopopulate*	

FUNDING CONTRIBUTIONS			
CONTRIBUTOR (Source)	**Amount**	**Status (Secured/Pending/Possible) Use Dropdown List**	**If Pending or Possible, describe process and timeline ***
Donor 1 Name	$ 300,000.00	Secured	
NGO 1 Name	$ 225,000.00	Secured	
Discretionary Grant XYZ	$ 500,000.00	Pending	Application submitted 7/12/2024
Landover A Name	$ 50,000.00	Possible	Verbal Commitment 5/15/2024
NGO 2 Name	$ 100,000.00	Possible	Fund Raising 8/1/25
Total of ALL Funding Categories	**$ 1,175,000.00**		

CONTRIBUTION SUMMARY			
Total Project Cost	**$ 1,440,498**		
Current Gap in Secured Funding	**$ 915,498**	**Current Gap in ALL Funding**	**$ 265,498**
Total Secured Funding	**$ 525,000.00**		
Total Pending Funding	**$ 500,000.00**		
Total Possible Funding	**$ 150,000.00**		

*** Use additional page as needed or describe in Application response.**

Only enter information into unshaded cells

STATUS DEFINITIONS:

Secured = Funding In hand

Pending = Applied for grant and status pending, written pledge/commitment/agreement, etc.

Possible = Verbal pledge, pursuing other possible sources yet uncommitted, etc.