AASHTOWare™ PROJECT

MONTANA DEPARTMENT OF TRANSPORTATION

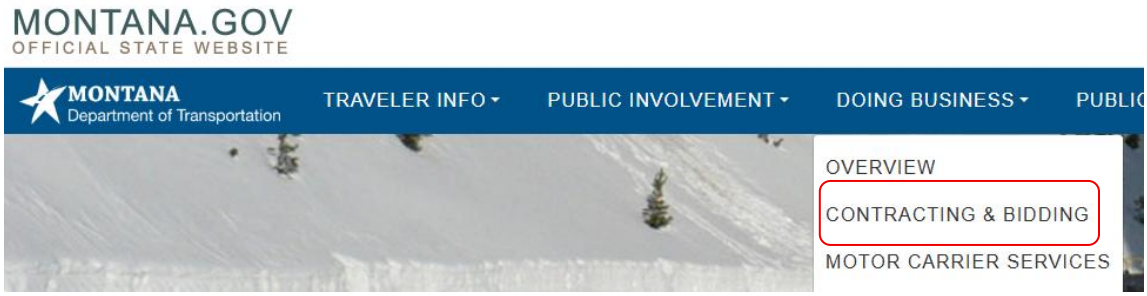
AASHTOWare Construction & Materials

Sample Tests Results – Contractors & Suppliers

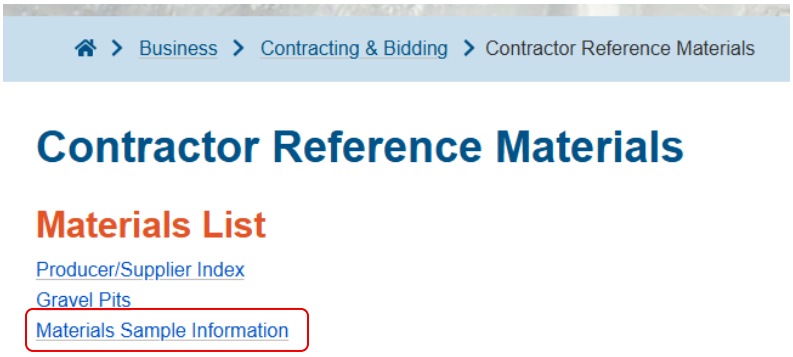
Contractors can now pull test results for any AASHTOWare sample record from the external application.

Materials Sample Information Navigation

1. Navigate to the MDT Website
2. Click on Doing Business
3. Select Contracting & Bidding



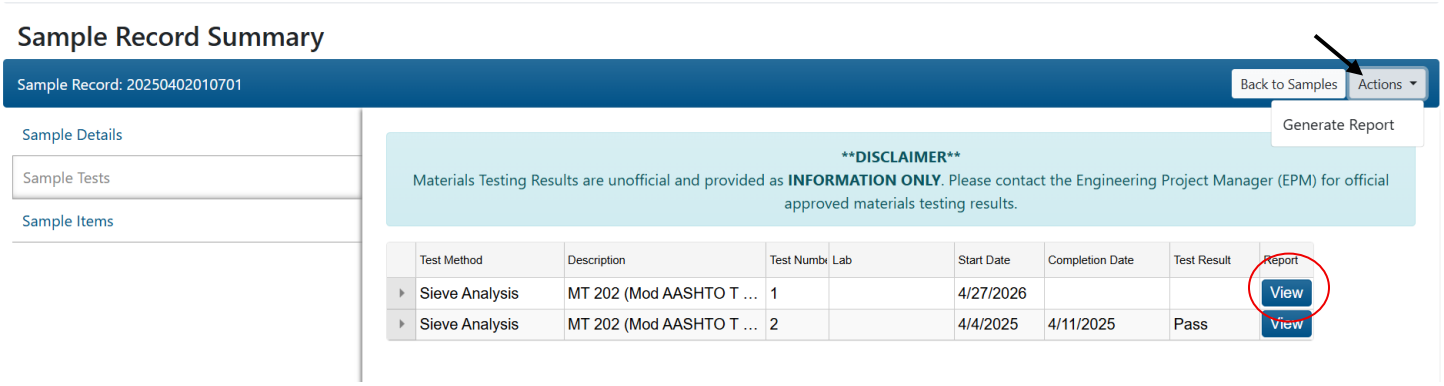
4. Scroll down to the bottom of the page to the Contractor Reference Materials section
5. Click on the Materials List option
6. In the next screen, select the Materials Sample Information link



7. Fill in the relevant information fields and click on the Search button

8. In the Sample Search Screen, select the Sample ID number
9. Select the Sample Tests tab
10. If the user would like to see results for all tests assigned on the record, click on the Actions button

11. Select Generate report
12. If the user would only like to see a specific test result, click on the View option next to the test



Note:

- Depending on the user's pdf settings, this can open in a new tab in the web browser or as a download pdf
- For an easy search:
  - Enter the contract ID
    - This will be the numerical value, not the Federal number
  - Select the type of material the user would like to see for
  - Select the search option
- The user can add in a date range if results need to be narrowed down to a specific time frame
- All contractors and suppliers can pull this information at anytime